Blackbird Leys Parish Council

[www.blackbirdleysparishcouncil.gov.uk](http://www.blackbirdleysparishcouncil.gov.uk)

# Finance Report for Parish Council meeting on 26th November

**Agenda Item:**

**12.2 Finance**

1. **To receive the Finance Report**

As of 31st October 2024, the Accounts stood at:

|  |  |
| --- | --- |
| Current Account | £145,277.51 |
| CIL Fund | £62,300.67 |
| Neighbourhood Plan Grant | £10,000.00 |
| Bank Balance | £72,976.84 |
| **Items approved but not yet debited** |  |
| Strawberry Majorettes – Small Grant | £500.00 |
| Clerk Mileage – 20/08/2024 | £11.70 |
| Clerk Working from Home All – August | £24.00 |
| Clerk Working from Home All – Sept | £24.00 |
| Clerk Mileage – 17/09/2024 | £11.70 |
| Moore – External Audit | £378.00 |
| Parish Online – Mapping Tool | £560.00 |
| Clerk - Working from Home All – Oct | £24.00 |
| OALC – Training | £42.00 |
| Clerk Mileage – 15/10/2024 | £11.70 |
| Clerk Mileage – 22/10/2024 | £11.70 |

**Income**

None

**Direct Debits to note:**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Date**  **Cleared** | **Payee and reason** | **Budget** | **Minute Ref** | **Net**  **Payment** | **Payment inc VAT** |
| 02/11/2024 | HG3 | Oct Mobile Phone Charge | MOBILE | £12.54 | £12.54 |
| 02/12/2024 | HG3 | Oct Mobile Phone Charge | MOBILE | £12.54 | £12.54 |
| 09/11/24 | Lloyds Bank – account fee | BANK CHARGES | FC027/24 7.6 | £3 .00 | £3.00 |
| 09/12/24 | Lloyds Bank – account fee | BANK CHARGES | FC027/24 7.6 | £3 .00 | £3.00 |

**Standing Orders to note:**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Date**  **Cleared** | **Payee and reason** | **Budget** | **Minute Ref** | **Payment** |
| 12/11/2024 | Staff pension | PENSION | FC027/24 7.1 | £457.31 |
| 27/11/2024 | Staff Salary | SALARY | FC027/24 7.2 | £1,484.61 |
| 12/12/2024 | Staff pension | PENSION | FC027/24 7.1 | £474.10 |
| 27/12/2024 | Staff Salary | SALARY | FC027/24 7.2 | £1,532.22 |

1. **Internal Financial Control** – to receivea report from the Councillor responsible for Internal Financial Control

1. **Bank Statement** – to acknowledge scrutiny and acceptance of the previously circulated bank statement

1. **Staff Expenses**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| 29/11/2024 | Clerk | Mileage to meetings  19/11/2024 | Salary |  | £11.70 | £11.70 |
| 17/12/2024 | Clerk | Mileage to meetings  17/12/2024 | Salary |  | £11.70 | £11.70 |
| 29/11/2024 | Clerk | Working from Home all. Nov | Salary | TBA | £24.00 | £24.00 |
| 29/11/2024 | Clerk | Working from Home all. Dec | Salary | TBA | £24.00 | £24.00 |

**Invoices for Payment** – to consider and approve invoices for payment itemised on the Payment Schedule

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Date** | **Payee** | **Des** | **Budget** | **Minute Ref** | **Net**  **Payment** | **Payment inc VAT** |
| 26/11/2024 | ICO | Information commissioner - *approx.* | ICO | TBA | £40.00 | £40.00 |
| 26/11/2024 | OHN t/a rCOH Ltd | NP Consultancy | NP GRANT | TBA | £1,176.00 | £1,411.20 |
| 26/11/2024 | Oxfordshire County Council | National Pay increase Pension Contributions | PENSION | TBA | £134.32 | £134.32 |
| 26/11/2024 | Clerk | National Pay Increase Back Pay from April 2024 - November | SALARY | TBA | £364.12 | £364.12 |
| 26/11/2024 | Amazon | Ink for Noticeboards | STATIONERY | TBA | £50.00 | £50.00 |