

1<sup>st</sup> September 2022

Dear Councillor,

You are summoned to attend the Events Committee meeting for Blackbird Leys Parish Council on **Tuesday 6<sup>th</sup> September 2022** at 7.00pm at the Blackbird Leys Community Centre.

The press and public are welcome to attend.

Yours sincerely

*Emma Kearney*  
Parish Clerk

#### **AGENDA**

**1. Apologies**

To be received.

**2. Declarations of Interest & Applications for Dispensation**

To receive any Declarations of Interest.

**3. Meeting Minutes**

To approve the minutes of the meeting held on Tuesday 2<sup>nd</sup> August 2022 as a true record.

**4. Providers**

To ratify the decision made via email and approve the following changes

1. To hire 25 hay bales instead of 30 at a cost of £175 instead of £250
2. To hire 'Meet the Animals' to provide the petting farm, and increase the budget from £650 to £865
3. To increase the cost for the PA system from £300 to £400
4. To hire the 'Sky's The Limit Entertainer' to provide -
  1. Wild West Cactus Lasso Game
  2. Inflatable Assault Course (140ft Adults & Child)
  3. Caterpillar Racing
  4. Outdoor & indoor soft play
  5. Nine Hole Crazy Golf Hire
  6. Nerf Gun Shootout
  7. Jungle Theme Combo Bouncy Castle
  8. Candy floss & Popcorn Stall with Attendant
  9. Additional popcorn and candy floss
  10. Sumo Suits
  11. Sports Side Stall Attraction
  12. Generator + (up to 8 hours fuel) (x5)For a cost of £2,415.00
5. To purchase craft at a cost of £200 from Amazon
6. To purchase 5 x High Vis Jackets at £8 each a cost of £40, supplier to be advised.
7. To agree the budget of £100 for Stand Pilates and mini disco supplier to be advised.

**5. Stalls**

To review the charges for groups attending.

**6. Popcorn and Candy Floss**

To agree to charge 50p per portion.

**7. Flyer Distribution**

To agree to distribute the flyers.

**8. Loyalty Card**

To discuss and agree on terms

**9. Events Committee Meeting Date**

To agree the date of the next meeting