

BLACKBIRD LEYS PARISH COUNCIL MINUTES

Minutes of the Council Meeting held on Tuesday, 19th September 2023, at 7.00 pm at Blackbird Leys Bowls Club, Cuddesdon Way, Oxford OX4 6JP.

- MEMBERS PRESENT:** **Parish Councillors:** Anthony Church (Chairman), Peter Nowland (Vice - Chairman), Gill Taylor, Ewa Gluza, Maggie Lewis, David Newman, Kathy Balsamo and Hassan Sabriye.
- OTHER COUNCILLORS:** **City Councillors:** Hosnieh Djafari-Marbini.
County Councillor: None.
- OFFICERS PRESENT:** **Clerk to the Council:** Emma Kearney
- OTHERS PRESENT:** **Oxford City Council Communities & Neighbourhoods:** Amber Giles
Peabody Project Director: Alex Neate
Oxford City Council Regeneration Manager: Karoline Soisalo de Mendonca
Thames Valley Police: Ehab Shahab.
Members of the Public: 5 members.
- APOLOGIES:** The following apologies were received:
Parish Councillor: Imade Edosomwan
City Council Councillor: Rae Humberstone.
County Councillor: Imade Edosomwan.
Peabody Community Investment Coordinator: Sam Stronach
- FC049/23** **DECLARATIONS OF INTEREST & APPLICATIONS FOR DISPENSATION**
None
- FC050/23** **MINUTES OF THE PREVIOUS MEETING**
It was **RESOLVED** by unanimous vote to accept the minutes for the Parish Council Meeting held on Tuesday 25th July 2023.
This was proposed by Cllr Taylor and seconded by Cllr Nowland.
- FC051/23** **PUBLIC PARTICIPATION**
- Thames Vally Police provided an update on activity on the estate.
- Oxford Polish Association provided an update on planned events.
- FC062/23** **REGENERATION UPDATE**
An update was received.
- FC063/23** **NEIGHBOURHOOD PLAN**
 1. It was **NOTED** the proposal to create a neighbourhood plan was reviewed, and the funding available was explained by the planning consultant.
 2. It was **RESOLVED** by majority vote to apply for a grant via the Locality grant and support programme.
This was proposed by Cllr Nowland and seconded by Cllr Newman.
 3. It was **RESOLVED** by majority vote for the parish council to cover the remaining cost of the Neighbourhood Plan.
This was proposed by Cllr Nowland and seconded by Cllr Newman.
 4. It was **NOTED** the budget virement would be added to the next agenda, to be considered after the quarterly budget update.
- FC064/23** **COUNCILLOR UPDATE**
The councillors present gave their reports.

FC065/23

FINANCIAL MATTERS

1. Income

The income from hosting recent events was **NOTED** at a total of £569.00.

30/05/2023	OXFORD POLISH ASSOCIATION	Leys Raffle Fund	£60.00
30/05/2023	OXFORD POLISH ASSOCIATION	Leys Fete Fund	£297.00
30/05/2023	OXFORD POLISH ASSOCIATION	Santa Fund	£212.00

2. Training

It was **RESOLVED** by unanimous vote to enrol Cllr Church to a training course to obtain a Certificate in Town Planning on behalf of the parish council at a cost of £110 + vat.

This was proposed by Cllr Lewis and seconded by Cllr Nowland.

3. Signatories

It was **RESOLVED** by unanimous vote to add Cllr Sabriye as a bank signatory.

This was proposed by Cllr Gluza and seconded by Cllr Lewis.

4. Internal Financial Controller

This could not be confirmed as the financial controller gave apologies.

5. Cashbook Purchases

It was **RESOLVED** by unanimous vote to purchase the items listed on the September 2023 cashbook.

This was proposed by Cllr Lewis and seconded by Cllr Nowland.

6. Cashbook Payments

It was **RESOLVED** by unanimous vote to agree to make the payments for the items listed on the September 2023 cashbook.

This was proposed by Cllr Gluza and seconded by Cllr Lewis.

Cashbook Payments September 2023

Date	Payee	Description	Total
01/09/2023	H3G	Mobile Phone Payment	£12.00
09/09/2023	Lloyds Bank	Bank Account Fee	£3.00
19/09/2023	RCOH Ltd	Consultancy Fees	£1,380.00
19/09/2023	Reed Courses	Certificate in Town Planning	£110.00
19/09/2023	Blackbird Leys Bowls Club	Hall Hire	£250.00
19/09/2023	Dropbox - RETRO	Dropbox Subscription	£199.00
25/09/2023	Clerk	September Wages	Private
12/09/2023	Oxfordshire County Council	Pension Contribution	Private
25/09/2023	Oxfordshire County Council	Pension Contr. Anomaly	Private
25/09/2022	HMRC	Employee Contr. Interest	Private
		Total	£6,467.26

FC066/23

ITEMS FOR THE NEXT AGENDA

None

FC050/23

DATE OF THE NEXT MEETINGS

Planning Committee – Tuesday 10th October 2023.

Full Parish Council – Tuesday 31st October 2023.

The meeting ended at 20.34

FC067/23

SIGNED: _____ **Cllr Anthony Church (Chairman)**