

20th February 2025

Dear Councillor,

You are summoned to attend a meeting of Blackbird Leys Parish Council on Tuesday 25th February 2025 at 7pm at the **Leys Pools & Leisure Centre Pegasus Rd, Oxford OX4 6JL**.

Under the Public Bodies (Admissions to Meetings) Act 1960, the public may be excluded whenever publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

The meeting will be recorded for the purpose of minute taking, in accordance with our Standing Orders. Members of the public wishing to record the meeting are asked to notify the Chairman of their intentions so that appropriate arrangements can be made for the recording.

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, sex and sexual orientation), Crime and Disorder, Health & Safety and Human Rights.

The press and public are welcome to attend.

Yours sincerely

Emma Kearney
Parish Clerk

AGENDA

1. APOLOGIES

To be received.

2. DECLARATIONS OF INTEREST & APPLICATIONS FOR DISPENSATION

To receive any Declarations of Interest.

3. MINUTES OF THE PREVIOUS MEETING

To confirm as a true record the minutes of the full parish council meeting held on Tuesday 28th January 2025.

4. PUBLIC PARTICIPATION

Members of the public can address the meeting if the chairman has been made aware.

5. REGENERATION UPDATE

To receive an update from Oxford City Council and Peabody.

6. CO-OPTION

To agree to co-opt the following candidates

1. Daniel Wadsworth

- i. To Blackbird Leys Ward
- ii. To a committee/working group

2. Melissa Latchman

- i. To Blackbird Leys Ward
- ii. To a committee/working group

3. Rae Humberstone

- i. To Blackbird Leys Ward
- ii. To a committee/working group

4. Kieran Watson

- i. To Northfield Brook Ward
- ii. To a committee/working group

7. COUNTY, CITY AND PARISH COUNCILLOR REPORTS

To receive a report.

8. NORTHBROOK HOUSE DEMOLITION PLANS

1. To discuss the City Council's proposal to demolish Northbrook House
2. To appoint a parish councillor as the council's representative on this matter

9. COMMITTEE AND WORKING GROUP UPDATE

1. **Planning Committee**
 - i. To receive an update
2. **Neighbourhood Plan Working Group**
 - i. To receive an update
 - ii. To note the Blackbird Leys NP area designation
3. **Website Working Group**
 - i. To note the meeting minutes
 - ii. To agree the working groups terms of reference

10. PLANNING APPLICATIONS

To review the following applications

	Application Reference	Address	Ward	Deadline
1.	24/02828/VAR Variation of condition 2 (Approved Plans), 14 (EV Charging), 30 (Play Strategy), 53 (Lighting Design Strategy) and 68 (Minimum Floor Area) of planning permission 23/00405/OUTFUL.	Land At Blackbird Leys Road And Knights Road Oxford	Blackbird Leys	27.02.2025
2.	25/00168/FUL Continued use as motorcycle training area (Sui Generis). Retention of 3no. portable cabins and bicycle shelter.	Storage Area Adjacent Recreation Ground Sandy Lane Oxford	Blackbird Leys	28.02.2025
3.	25/00284/FUL Demolition of the existing garage. Erection of a 2 storey side extension to create a 1 x 1-bed dwelling (Use Class C3). Erection of an ASHP to rear elevation. Provision of dropped kerb, private amenity space and bin and cycle storage.	55 Field Avenue Oxford	Blackbird Leys	13.03.2025
5.	25/00105/FUL Erection of a part single, part two storey side and rear extension and external stair to create 2 x 1 bed flats (Use Class C3). Erection of a single storey rear extension to existing dwelling. Provision of car parking, bin and cycle storage, air source heat pumps and alterations to landscaping. (Amended description and plans)	33 Blackbird Leys Road Oxford	Blackbird Leys	27.02.2025

11. PARISH COUNCIL FUNDING

1. To clarify parish council funding process
2. To give an update on CIL funding

3. To appoint a councillor to research parish council noticeboards and make recommendations.

12. FINANCIAL MATTERS

1. **Income**
To note the income received
2. **Finance Report**
To note.
3. **New Councillor Expenses**
 - i. To agree to purchase a mailbox
 - ii. To agree to purchase training
4. **Budget Update**
To be received.
5. **Asset Register**
To be received.
6. **Risk Assessment**
To be received.
7. **Signatory**
Add additional signatory
8. **Internal Financial Controller**
To confirm the review of the invoices against the February 2025 cashbook.
9. **Purchases**
To agree to purchase the items listed on the February 2025 cashbook.
10. **Cashbook Payments**
To agree to make the payments for the items listed on the February 2025 cashbook.

13. STAFFING MATTERS

- i. To appoint an additional councillor to the staffing committee
- ii. To arrange the date of the appraisal.

14. TO PROPOSE ITEMS FOR THE NEXT AGENDA

All proposals need to be submitted to the clerk in writing at least 10 clear days before the meeting it is proposed for. (As per standing order 9B).