

BLACKBIRD LEYS PARISH COUNCIL MINUTES

Minutes of the Annual Meeting of the council held on Tuesday, 30th June 2026, at 7.00 pm
at the Leys Leisure Centre.

MEMBERS PRESENT: Parish Councillors: Imade Edosomwan, Natalie Webb (Chair), Gillian Taylor, David Newman (Vice-Chair), Hassan Sabriye, Kathy Balsamo, Barrie Finch, Morgan Wilkinson, Melissa Latchman, Brian Lester, Maria Fancaria, Millie Henson and Steve James.

OTHER COUNCILLORS: City Councillors: None.

County Councillor: Imade Edosomwan.

OFFICERS PRESENT: Clerk to the Council: Emma Kearney

Peabody Development Manager: Kris Hall

OTHERS PRESENT: Members of the Public: 4

APOLOGIES: The following apologies were received:

Parish Councillors: Michael Osborne

City Councillors: Trish Elphinstone, Simon Ottino, Linda Smith and Lubna Arshad.

Oxford City Council Regeneration Manager: Karoline Soisalo de Mendonca.

FC26/26 DECLARATIONS OF INTEREST & APPLICATIONS FOR DISPENSATION
None.

FC27/26 MINUTES OF THE PREVIOUS MEETING
It was **RESOLVED** by unanimous vote to accept the minutes of the Annual Meeting of the Council held on Tuesday 26th May 2026 as a true record.

FC28/26 PUBLIC PARTICIPATION
It was **NOTED** that matters raised by members of the public were addressed under the Regeneration Update (Minute FC29/26).

FC29/26 REGENERATION UPDATE
A verbal update was received from Peabody.
It was **NOTED** that residents raised concerns regarding the loss of recreational facilities previously on Falkland Close and parking pressure from new occupants, Peabody confirmed no direct replacement facility is currently planned.
It was further **NOTED** that a query regarding a property extension not appearing on the Oxford City Council planning portal would be investigated by a member of the Parish Council.

FC30/26 COUNTY, CITY AND PARISH COUNCILLOR REPORTS
Councillors present gave their reports.

FC31/26 LEYS FESTIVAL - PARISH COUNCIL STALL 11th July

- 1. Literature**
It was **AGREED** that the final draft literature prepared by Cllr Newman would be circulated to councillors by email for comment, following minor amendments by the Clerk.
- 2. Risk Assessment**
It was **RESOLVED** by majority vote to approve the Leys Festival Risk Assessment.
- 3. Expenditure**
It was **RESOLVED** by unanimous vote to approve expenditure of up to £40 (£12 gazebo hire, £28 art materials) for the stall.

FC32/26 PLANNING MATTERS

1. The following retrospective outcomes of the May planning applications were **NOTED.**

Application Reference and Details	Address	Ward	Deadline	Outcome
26/00924/FUL Erection of a single storey front extension. Erection of a two storey side extension to create a 1 x 1 bed dwellinghouse (Use Class C3). Installation of 6no. solar panels to the front roof slope. Installation of air source heat pump to rear and provision of bin, cycle storage and private amenity space	53 Moorbank Oxford	Blackbird Leys	30.05.2026	Retro approval - No Objection
26/01053/FUL Change of use of dwellinghouse (Use Class C3) to a House in Multiple Occupation (Use Class C4)	43 Sandy Lane Oxford OX4 6AN	Blackbird Leys	06.06.2026	Retro approval – No Objection
26/00991/FUL Demolition of existing garage and part of linked outbuilding. Erection of a single storey rear and side extension. Formation of a front porch and alterations to 1no. side window	6 Woodruff Close Oxford	Blackbird Leys	06.06.2026	Retro approval – No Objection
26/01011/FUL Erection of single storey front extension. Erection of part single, part two storey side extension	14 Ladenham Road Oxford	Blackbird Leys	11.06.2026	Retro approval – No Objection
26/00928/FUL Erection of a single storey side and rear extension (amended description)	16 Anemone Close	Blackbird Leys	16.06.2026	Retros approval – No Objection
26/00964/FUL Demolition of existing conservatory. Erection of a single storey rear and side extension (amended description) (amended plans)	1 Violet Way Oxford OX4 7WE	Blackbird Leys	19.06.2026	Retro approval – No Objection

2. The following planning applications were considered.

Application Reference and Details	Address	Ward	Deadline	Outcome
26/01457/FUL Change of use of dwellinghouse (Use Class C3) to a House in Multiple Occupation (Use Class C4). Conversion of loft to habitable space. Provision of bin and cycle stores	5 Strawberry Path Oxford	Blackbird Leys	10.08.2026	No Objection

26/01281/FUL Erection of a single storey rear extension. Alterations to 1no. rear window	36 Blackbird Leys Road Oxford	Blackbird Leys	24.07.2026	No Objection
25/01588/FUL Demolition of existing commercial and leisure buildings (Class E/Sui Generis) and erection of a phased redevelopment of the site comprising of mixed use R&D laboratories (Class E(g)) with active ground floor uses (Class E), restoration of Grade II* Listed Minchery Priory public house (sui generis), construction of community leisure building (sui generis), construction of Cowley Branch Line mobility hub, construction of electrical substation, hard and soft amenity and biodiversity landscape and public realm and other supporting or ancillary works and infrastructure including access and servicing (amended certificate of ownership). (Amended plans and documents)	Ozone Leisure Park Grenoble Road Oxford Oxfordshire	Littlemore Ward	01.07.2026	**

** It was **RESOLVED** for the clerk to submit further questions to the case officer regarding the absence of a badger survey, biodiversity net loss compensation, and alternative locations for the proposed substation, rather than lodging a formal objection at this stage.

FC33/26 FINANCIAL MATTERS

Income

None

FC34/26 Year End Audit figures 2025-26 (AGAR Figures)

1. Annual Internal Audit Report 2025-26.

The clerk circulated the internal auditor's report in advance, and it was **NOTED** by the council.

2. Annual Governance Statement.

The clerk circulated the questions in advance, and they were read out in the meeting for confirmation.

It was **RESOLVED** by unanimous vote to tick 'yes' to all questions, except for question 4, as the Elector's rights period ran for 29 days rather than the required 30 days.

3. Signed Accounting Statement.

The clerk circulated the signed figures along with the asset register in advance of the meeting.

It was **RESOLVED** by unanimous vote to agree to the Accounting Statement.

4. Statement of Variances.

The clerk circulated the statement of Account before the meeting, and it was **NOTED** by the council.

5. Date of Electors Rights

It was **NOTED** that the date of announcement would be Tuesday 30th June 2026 and the date of commencement Wednesday 1st July 2026 ending on 11th August 2026.

FC35/26

COUNCILLOR GOOGLE WORKSPACE BUSINESS EMAIL

It was **RESOLVED** by unanimous vote to retrospectively approve the expenditure of £1,128.96 to the Clerk for Google Workspace business email addresses (paid via Wix), the Clerk having authorised the payment under Financial Regulation 6.9(ii) due to loss of council email and website service.

FC36/26

Internal Financial Auditor

Cllr Edosomwan confirmed that the cashbook payments for June are true and accurate records.

FC37/26

Cashbook Payments

The following regular automated payments were **NOTED**.

Date	Payee	Description	Total
11/06/2026	Lloyds Bank	Corporate Card Monthly Fee	£3.00
11/06/2026	Oxfordshire County Council	June Pension	£489.03
26/06/2026	Clerk	June Wages	£1,548.68
26/06/2026	Clerk	Working from Home Allowance – June 2026	£24.00
26/06/2026	Clerk	Google Workspace Business Email	£1,128.96
		Total	£3,193.67

The meeting closed at 20.17.

FC38/26

SIGNED: _____
Cllr Webb — Chair