

BLACKBIRD LEYS PARISH COUNCIL MINUTES

Minutes of the Council Meeting held on Tuesday, 31st October 2023, at 7.00 pm at Blackbird Leys Bowls Club, Cuddesdon Way, Oxford OX4 6JP.

MEMBERS PRESENT: **Parish Councillors:** Anthony Church (Chairman), Peter Nowland (Vice - Chairman), Imade Edosomwan Gill Taylor, Ewa Gluza, Maggie Lewis, David Newman, Kathy Balsamo and Hassan Sabriye.

OTHER COUNCILLORS: **County Councillor:** None.

OFFICERS PRESENT: **Clerk to the Council:** Emma Kearney

OTHERS PRESENT: **Oxford City Council Communities & Neighbourhoods:** Hollie Morgan, and Jayne Watson.
Oxford City Council Regeneration Manager: Karoline Soisalo de Mendonca
Peabody Development Manager: Kristina Hall.
Transition by Design Architect: Wongani Mwanza
Members of the Public: 3 members.

APOLOGIES: The following apologies were received:
City Councillors: Hosnieh Djafari-Marbini and Rae Humberstone.
Peabody Project Director: Alex Neate
Peabody Community Investment Coordinator: Sam Stronach

FC068/23 **DECLARATIONS OF INTEREST & APPLICATIONS FOR DISPENSATION**
None

FC069/23 **MINUTES OF THE PREVIOUS MEETING**
It was **RESOLVED** by unanimous vote to accept the minutes for the Parish Council Meeting held on Tuesday 19th September 2023.
This was proposed by Cllr Lewis and seconded by Cllr Newman.

FC070/23 **PUBLIC PARTICIPATION**
Transition by Design gave a presentation on the consultation process for the community centre design.

FC071/23 **REGENERATION UPDATE**
An update was received from Oxford City Council and Peabody.

FC072/23 **OXFORD LOCAL PLAN – Special Meeting 7th November**
It was **NOTED** that any concerns with the plan can be raised with the City Councillors.

FC073/23 **COUNCILLOR REPORTS**
The councillors present gave their reports.

FC074/23 **CO-OPTIONS**

1. It was **RESOLVED** by unanimous vote to co-opt Jennifer Wells to Greater Leys Ward and to the Planning Committee.
This was proposed by Cllr Lewis and seconded by Cllr Gluza.
2. It was **PROPOSED** by Cllr Lewis and seconded by Cllr Newman to co-opt Martin Scarrot to Greater Leys Ward and to the Events Committee.
The motion **FAILED** as the vote did not reach a majority.

FC075/23 **FINANCIAL MATTERS**

1. Income

It was **NOTED** the following payments have been received.

03/10/2023	Precept	2nd installment	£27,194.50
13/10/2023	Oxford City Council	Cil Fund	£34,042.92

2. Small Grant Request

It was **RESOLVED** by unanimous vote to award Dovecote £500 to provide a Santa socking for the children on the estate.

The grant was awarded under Section 137 of the Local Government Act 1972.

This was proposed by Cllr Nowland and seconded by Cllr Lewis.

3. Training

1. Planning Training

It was **RESOLVED** by unanimous vote for –

1. Cllr Church.
2. Cllr Taylor.
3. Cllr Balsamo.
4. Cllr Nowland.
5. Cllr Edosomwan.
6. Cllr Wells.

To attend the Oxford Association of Local Councils planning training session on Monday 13th November 2023.

It was further **AGREED** that transportation would be arranged due to the health issues with some councillors.

2. Roles and Responsibilities Training

It was **RESOLVED** by unanimous vote for –

1. Cllr Wells.
2. Cllr Sabriye
3. Cllr Taylor
4. Cllr Balsamo

To attend the Oxford Association of Local Councils Roles and Responsibilities training session on Thursday 18th January 2023.

4. Neighbourhood Plan Payments

It was **RESOLVED** by unanimous vote for payments for the Neighbourhood plan project would be taken from the 'General Reserves'.

This was proposed by Cllr Church and seconded by Cllr Nowland.

5. Internal Auditor 2023-24

It was **RESOLVED** by unanimous vote to appoint Jane Olds as our internal auditor for 2023-24.

This was proposed by Cllr Church and seconded by Cllr Nowland.

6. External Audit 2022-23

The response was **NOTED** from the external auditor, and that apart from the box not being ticked to confirm the council has no trusts, it was another clear year.

It was **NOTED** this was now display on the council website.

7. Internal Financial Controller

Cllr Edosomwan confirmed the invoices against the October cashbook as correct.

8. Cashbook

1. Purchases

It was **RESOLVED** by unanimous vote to approve the items listed on the October cashbook to be purchased.

This was proposed by Cllr Church and seconded by Cllr Nowland.

2. Budget Virement

It was **RESOLVED** by unanimous vote to approve a budget virement of £103.00 from the 'General Reserves' to the 'Audit' budget.

3. Payments

It was **RESOLVED** by unanimous vote to approve the items listed on the October cashbook to be paid.

This was proposed by Cllr Church and seconded by Cllr Nowland.

October 2023 Cashbook

Date	Payee	Description	Total
01/10/2023	H3G	Mobile Phone Payment - Oct	£12.00
31/10/2023	Islip Parish Council	SLCC Membership Contribution	£111.00
31/10/2023	Moore	External Auditors Fee 2022-23	£378.00
31/10/2023	OALC	Planning Training @£55 per councillor	£396.00
31/10/2023	OALC	R&R @£110 per councillor	£528.00
31/10/2023	Dovecote	Small Grant	£500.00
05/10/2023	HMRC	Employment Contributions	Private
05/10/2023	HMRC	Employment Contributions	Private
05/10/2023	HMRC	Employment Contributions	Private
10/10/2023	Oxf County Council	Pension Contribution - Oct	Private
25/10/2023	HMRC	Employment Contributions	Private
25/10/2023	Clerk	October Wages	Private
25/10/2023	Ox County Council	Pension Contr. Anomaly	Private
		Total	£4,258.72

FC076/23 CLERKS APPRAISAL

It was **NOTED** the clerk's appraisal would be held on Tuesday 7th November 2023.

FC077/23 NEXT MEETINGS

- Planning Committee – Tuesday 14th November 2023 at 7pm
 - Full Parish Council – Tuesday 28th November 2023 at 7pm
- Meetings are held at the Blackbird Leys Bowls Club, 2-4 Cuddesdon Way, Oxford OX4 6JP.

The meeting ended at 20.46

SIGNED: _____ Cllr Anthony Church (Chairman)