

BLACKBIRD LEYS PARISH COUNCIL MINUTES

Minutes of the Council Meeting held on Tuesday, 28th June 2022, at 7.00 pm held a Blackbird Leys Community Centre

MEMBERS PRESENT: **Parish Councillors:** Anthony Church (Chairman), Peter Nowland (Vice Chairman) Ewa Gluza, Imade Edosomwan, Maggie Lewis, Gill Taylor, and David Newman.

OTHER COUNCILLORS: **City Councillors:** None

County Councillor: Imade Edosomwan.

OFFICERS PRESENT: Clerk to the Council: Emma Kearney

OTHERS PRESENT: **Oxford City Council Communities & Neighbourhoods:** Community Response Team (CRT).

Oxford City Council Regeneration Manager: Roo Humpherson.

Catalyst Community Investment Coordinator: None

Members of the Public: Two

Community Groups: Blackbird Leys Neighbourhood Watch, Oxford Polish Association and Friendleys.

FC035/22 APOLOGIES: The following apologies were received:

Parish Councillors: Olamide Odelajo and Kieran Watson.

City Council Councillors: Hosnieh Djafari-Marbini, Rae Humberstone and Diko Walcott.

Thames Valley Police: None.

FC036/22 Declarations of Interest & Applications for Dispensation

Cllr Newman declared an interest in the contractor Cosy Homes Oxfordshire, as they are noted in his councillor report, and they are currently engaging in paid work.

FC037/22 Minutes of the previous meeting

It was **RESOLVED** by unanimous vote to accept the minutes of the full parish council annual meeting held Tuesday 24th May 2022.

This was proposed by Cllr Nowland and seconded by Cllr Lewis.

FC038/22 Public Participation

Mr. Dillon advised the council the repair to the final noticeboard located in Balfour Road would be completed over the next few weeks.

FC039/22 Community Reports

The community groups present gave their reports.

FC040/22 Regeneration Update

An update on the progress of the regeneration was received

- It was **NOTED** the planning application has been agreed with all parties and will be submitted.
- The Knight's Road boundaries have been reviewed.
- Current retailers at top shops have been contacted to see if they wish to return.
- The scheme is now 100% affordable, as the Knight Road housing will now be 100% shared ownership and not resale.
- Inflation in the construction industry has led to more work to ensure everything is still deliverable.
- Catalyst has a newsletter coming out shortly.

- There is a community team dedicated to relocating groups that use the community centre while it is being rebuilt.
- It was **NOTED** rebuilding the community centre is one part of the whole regeneration application. The space being utilised by the groups using the community centre was analysed before covid, and there is a minimum size which could include the library.

FC041/22 County and City Councillor Reports

The councillors present gave their reports.

FC042/22 Parish Councillors Reports

1. Cllr Nowland

- Attended the planning and events committee meetings.
- Supported the elderly on the estate.
- Reported issues with booking doctor appointments.

2. Cllr Taylor

- Attended the planning committee meeting and took the minutes.
- Reported the planning committee needs more members.
- Finished off the work on the Linnet Close project and updated the furniture will be delivered in the next few weeks.

3. Cllr Newman

- Submitted an environmental report to the parish council, which details the public bodies to contact. This will be available on the parish council website soon.
- Scheduled to attend a transport meeting, however, did not receive the log on details, but managed to obtain the slides of the meeting.
- City council Oxford Electric Vehicle Infrastructure Strategy (OxEVIS) Consultation ends on 30th July and is available for comment via their website.

4. Cllr Gluza

- Working on the Facebook page with the clerk to promote the parish council.
- Liaising with parties interested in working with the youth on the estate.

5. Cllr Edosomwan

- Attended the planning committee meeting.
- Attended the chairmanship training hosted by the O.A.L.C.

FC043/22 Jubilee

Receipts for the expenditure of the jubilee event were submitted to the parish council from the Oxford Polish Association.

It was **RESOLVED** by unanimous vote to reimburse the agreed £1,000.

This was proposed by Cllr Nowland and seconded by Cllr Edosomwan.

FC044/22 Small Grant Applications

The following grant applications were considered

1. Oxford Mutual Aid

It was **RESOLVED** by unanimous vote to award the full amount of the requested £500 to assist with food and nappies, for families in need on the estate.

The Parish Council awarded this funding using the power of Recreation from the LGA 1976 Section 19.

This was proposed by Cllr Gluza and seconded by Cllr Nowland.

Action: Clerk to write a letter and issue terms and conditions.

2. **Active-on-8**

It was **RESOLVED** by unanimous vote to award the full amount of the requested £500 to assist with purchasing roller skates for a group holding roller skating sessions on the estate.

The Parish Council awarded this funding using the power of Recreation from the LGA 1976 Section 19.

This was proposed by Cllr Nowland and seconded by Cllr Lewis.

Action: Clerk to write a letter and issue terms and conditions.

3. **Dovecote**

It was **RESOLVED** by unanimous vote to award the full amount of the requested £500 to replace outdoor seating and chairs that were vandalised over the Jubilee weekend.

The Parish Council awarded this funding using the power of section 137.

This was proposed by Cllr Lewis and seconded by Cllr Edosomwan.

Action: Clerk to write a letter and issue terms and conditions.

4. It was suggested that a blanket public liability policy could be obtained by the parish council instead of funding individual ones.

Action: Clerk to investigate.

FC045/22

Events committee

1. It was **RESOLVED** by unanimous vote to make the events working group a committee.

This was proposed by Cllr Gluza and seconded by Cllr Nowland.

2. It was **RESOLVED** by unanimous vote to agree the following terms of reference.

1. To provide the full council with a schedule of proposed events at the November meeting for the next financial year.

The proposal is to include the type of event, date, time, location and clarify how the event is being insured.

2. To provide the full council with a budget cost for each event at the November meeting.

3. Manage the events budget and ensure all purchases have receipts, invoices to be sent to the clerk to pay.

4. Create promotional material on behalf of the parish council for each event.

5. Promote the event on behalf of the council using all forms of communication.

6. Engage with the community on behalf of the parish council, including asking for sponsorship and donations.

7. Apply for grants on behalf of the parish council to help fund the event.

8. The Clerk to support with administration.

9. The committee is open to all in the community, however only councillors have voting rights.

10. The committee quorate is 3, and a chairman and minute taker will be appointed from these.

11. The first meeting will be held on Tuesday 5th July 2022 at 7 pm in the Jack Argent room of the community centre.

This was proposed by Cllr Nowland and seconded by Cllr Lewis.

3. It was **RESOLVED** by unanimous vote to appoint Cllr Gluza as the chairman.

This was proposed by Cllr Gluza and seconded by Cllr Lewis.

4. It was **RESOLVED** by unanimous vote to appoint Cllr Newman as minute taker.

This was proposed by Cllr Nowland and seconded by Cllr Gluza.

5. It was **RESOLVED** by unanimous vote for the committees first meeting date to be Tuesday 5th July at 19.00 in the Jack Argent Room of the Community Centre.

- FC046/22 Community Event**
 There were discussions regarding the proposal to use a different location for the Leys Festival this year, as there is not enough time to arrange the event at its usual place. Concerns were raised that as it is in a different location it would not be popular with the community to call the event the Leys Festival, and the alternative name of the Leys Fete was proposed for this motion.
 It was **RESOLVED** by unanimous vote to co-host the Leys Fete with Oxford Polish Association on Saturday 10th September, venue to be confirmed.
 This was proposed by Cllr Lewis and seconded by Cllr Taylor.
- FC047/22 Strategic Aims**
 It was **RESOLVED** by unanimous vote to change the first meeting date of the strategic aims working group to Tuesday 19th July.
 This was proposed by Cllr Lewis and seconded by Cllr Newman.
- FC048/22 Representative Community Safety**
 It was **RESOLVED** by unanimous vote to appoint Cllr Lewis to act as a representative for Community Safety as per the Representative Protocol.
 This was proposed by Cllr Nowland and seconded by Cllr Gluza.
- FC049/22 Councillor access to OALC and NALC Websites**
 It was **RESOLVED** by unanimous vote for parish councillors to have access to the Oxford Association of Local Councils and the National Association of Local Council websites upon request to the clerk.
 This was proposed by Cllr Newman and seconded by Cllr Nowland
- FC050/22 Financial Matters**
- 1. Stationery order**
 It was **RESOLVED** by unanimous vote for the clerk to purchase printer ink for £52.84 by unanimous vote.
 This was proposed by Cllr Nowland and seconded by Cllr Lewis.
 - 2. Internal Financial Controller**
 Cllr Edosomwan confirmed the review of the invoices against the June cashbook as correct.
 - 3. Cashbook**
 It was **RESOLVED** by unanimous vote to agree the cashbook payments for June 2022
- | June 2022 Cashbook | | | |
|--------------------|---------------------|---------------------------------|-----------|
| Date | Payee | Description | Total |
| 28/06/2022 | OX City Council | BBL PC Hall Hire - May 2022 | £74.20 |
| 28/06/2022 | OX City Council | Friendleys Hall Hire - May 2022 | £84.40 |
| 28/06/2022 | Clerk wages | June | Conf |
| 28/06/2022 | Clerk wages anomaly | Apr, May and June | Conf |
| 28/06/2022 | Amazon | Printer Ink | £52.84 |
| | | Total | £1,726.94 |
- This was proposed by Cllr Church and seconded by Cllr Edosomwan.
- FC051/22 Staffing Matter**
1. It was **RESOLVED** by unanimous vote to amend the salary standing order to reflect the payslip.
 This was proposed by Cllr Church and seconded by Cllr Edosomwan.
 2. It was **RESOLVED** by unanimous vote to pay the salary anomaly.
 This was proposed by Cllr Church and seconded by Cllr Edosomwan.

FC052/22 Items proposed for the next agenda

1. Discussion regarding the cost of living and energy saving. (Cllr Watson and Cllr Newman)
2. Councillor surgeries (Cllr Church).

FC053/22 The meeting ended at 21.00

SIGNED: _____ Cllr Anthony Church (Chairman)