

23rd January 2024

Dear Councillor,

You are summoned to attend a meeting of Blackbird Leys Parish Council on Tuesday 30th January 2024 at 7.00pm at the **Blackbird Leys Bowls Club, 2-4 Cuddesdon Way, Oxford OX4 6JP.**

The press and public are welcome to attend.

Yours sincerely

Emma Kearney

Parish Clerk

AGENDA

1. Apologies

To be received.

2. Declarations of Interest & Applications for Dispensation

To receive any Declarations of Interest.

3. Minutes of the previous meeting

To confirm as a true record the minutes of the full parish council meeting held on Tuesday 28th November 2023.

4. Public Participation

Members of the public can address the meeting if the chairman has been made aware.

5. Regeneration Update

To receive an update from Oxford City Council and Peabody.

6. Reports

To receive an update from

- County, City and Parish Councillors.
- Community Groups
- Officers

7. Planning Committee Meeting Date

To agree to move the committee meeting date to the third Tuesday of the month.

8. DBS Checks

To agree

- i. For all councillors to complete a basic DBS check with immediate effect.
- ii. The cost of £18 + vat per DBS check.
- iii. Cost to be taken from the 'General Reserves'.

9. Financial Matters

1. Income

To note the income received.

2. Roles and Responsibilities Training

- i. To note the date change.
- ii. To agree to pay for the training in June from the 'General Reserves' whilst awaiting a refund.

3. Internal Financial Controller

To confirm the review of the invoices against the December 2023 and January 2024 cashbook.

4. Small Grants

To review the following applications

i. Oxford Hub's request of £500.

To set-up a FREE adult and child space for outdoor learning and gardening, for those who do not have access to outdoor space.

ii. Raw's request of £500.

To support 'RAW Educate' which works with young people aged 11 - 18 and offers 16 placements per annum.

5. Budget Virement

To agree to move £1,350.00 from the 'General Reserves' to the HMRC budget heading.

6. Purchases

To agree to purchase the items listed on the December 2023 and January 2024 cashbook.

7. Cashbook Payments

To agree to make the payments for the items listed on the December 2023 and January 2024 cashbook.

10. To propose Items for the next agenda

All proposals need to be submitted to the clerk in writing at least 10 clear days before the meeting it is proposed for. *(As per standing order 9B).*

11. Next Meetings

- Planning Committee – TBC
- Full Parish Council – Tuesday 27th February 2023 at 7pm

All meetings are held at the Blackbird Leys Bowls Club, 2-4 Cuddesdon Way, Oxford OX4 6JP.

Meetings will be posted on our website

and, on our Facebook group <https://www.facebook.com/Clerk2thecouncil/>

Alternatively, please contact the clerk on clerk@blackbirdleyparishcouncil.gov.uk

or on mobile number **07806813774**

Better still come along to one of our meetings.