

17th February 2023

Dear Councillor,

You are summoned to attend the Events Committee meeting for Blackbird Leys Parish Council on **Tuesday 21st February January** at 6pm at the Blackbird Leys Community Centre.

The press and public are welcome to attend.

Yours sincerely

Emma Kearney
Parish Clerk

AGENDA

1. Apologies

To be received.

2. Declarations of Interest & Applications for Dispensation

To receive any Declarations of Interest.

3. Minutes of the Previous Meeting

To confirm as a true record the minutes of the Events Committee meeting held Tuesday 31st January 2023.

4. Checklist

To discuss and agree a checklist for

1. Cost of Living Event on 25th February 2023
2. Responsible people
3. Leys Fete what needs to be completed now.
4. Leys Fete on 1st May 2023
5. Potential grant opportunities
6. Volunteers
7. Media promotion opportunities
8. Action Plan for Leys Fete.

5. Date of the next meeting

To agree the date