

21<sup>st</sup> July 2022

Dear Councillor,

You are summoned to attend a meeting for Blackbird Leys Parish Council on Tuesday 26<sup>th</sup> July 2022 at 7.00pm at the Blackbird Leys Community Centre.

The press and public are welcome to attend.

Members of the public wishing to address the Council during the formal meeting must make the Chairman aware of their intention before the meeting starts.

Under the Public Bodies (Admissions to Meetings) Act 1960, the public may be excluded whenever publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

The meeting may be recorded for the purpose of minute taking, in accordance with our Standing Orders. Members of the public wishing to record the meeting are asked to notify the Chairman of their intentions so that appropriate arrangements can be made for the recording.

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, sex and sexual orientation), Crime and Disorder, Health & Safety and Human Rights.

Yours sincerely

Parish Clerk

#### **AGENDA**

- 1. Apologies**  
To be received.
- 2. Declarations of Interest & Applications for Dispensation**  
To receive any Declarations of Interest.
- 3. Minutes of the previous meeting**  
To confirm as a true record the minutes of the full parish council meeting held Tuesday 28<sup>th</sup> June 2022.
- 4. Community Reports**  
To receive reports from groups regarding the community.
- 5. Public Participation**
  - A representative from Agnes Smith will attend to report on the cost-of-living crisis.
  - Representatives from various youth provisions will attend to inform of requirements over the summer.

*Members of the public can address the council if the chairman has been made aware.*
- 6. Regeneration Update**  
To receive an update from Oxford City Council and Catalyst.
- 7. County and City Councillor Reports**  
To receive reports.  
Reports to be circulated in advance of the meeting.
- 8. Parish Councillors Reports**  
To receive reports.  
Reports are to be circulated in advance and be relevant to a minuted action.

**9. Request to change Grant**

To review and approve the changes to the Dovecote Grant Award.

**10. Transport Representative**

To appoint a councillor as the transport representative as per the representative protocol.

**11. Free Ordnance Survey**

To agree to register for a free Ordnance Survey via the OALC.

**12. Financial Matters**

**1. Income**

To note income received

**2. Quarterly budget update**

To note the spend against the budget

**3. Dropbox Annual subscription**

To approve the annual Dropbox business subscription

**4. Internal Auditor**

To appoint an internal auditor for 2022-23 accounts.

**5. Budget Virement to the Events Committee**

To agree for the Leys Festival budget to be used for the Leys Fete.

**6. Hall Hire for the Jubilee**

To agree to pay for the Glow Hall to host the Jubilee

**7. Van Hire for the Music Equipment**

To agree to pay for the van to transport the music equipment for the jubilee.

**8. Internal Financial Controller**

To confirm the review of the invoices against the July and August cashbook.

**9. Cashbook Payments**

To agree the cashbook payments for July and August 2022

**13. Items for the next agenda**

To propose items for the next agenda.

**14. Dates of the next meetings (Jack Argent Room of the BBL community centre)**

1. Full Parish Council – Tuesday 27<sup>th</sup> September 2022 @ 7pm
2. Planning Committee – Tuesday 9<sup>th</sup> August 2022 @ 7pm
3. Events Working Group – To be advised
4. Strategic Aims Working Group – To be advised

Meetings will be posted on our website [www.blackbirdleyparishcouncil.gov.uk](http://www.blackbirdleyparishcouncil.gov.uk)  
and also, on our Facebook group <https://www.facebook.com/Clerk2thecouncil/>  
Alternatively, please contact the clerk on [clerk@blackbirdleyparishcouncil.gov.uk](mailto:clerk@blackbirdleyparishcouncil.gov.uk)  
or on mobile number **07783043481**

Better still come along to one of our meetings at the community centre