

BLACKBIRD LEYS PARISH COUNCIL PLANNING COMMITTEE MINUTES

Minutes of the Council Meeting held on Tuesday 15th April 2025

MEMBERS PRESENT: Parish Councillors: Anthony Church (Chairman), Gill Taylor, Imade Edosomwan and Dan Wadsworth.

OFFICERS PRESENT: Clerk to the Council: Emma Kearney

OTHERS PRESENT: Members of the Public: None

APOLOGIES: Maggie Lewis.

PC01/25 DECLARATIONS OF INTEREST AND APPLICATIONS FOR DISPENSATION
None

PC02/25 MINUTES OF THE PREVIOUS MEETING
It was **RESOLVED** by unanimous vote to accept the minutes of the Planning Committee meeting held on Tuesday 18th March 2025.
This was proposed by Cllr Church and seconded by Cllr Taylor.

PC03/25 PUBLIC PARTICIPATION
None.

PC04/25 PLANNING APPLICATIONS
The following 2 live planning applications from the City Council were considered.

	Application Reference	Address	Ward	Deadline	Outcome
1.	25/00781/ADV Display of 1no. double-sided internally illuminated digital advertising unit to existing bus shelter.	Bus Shelter Adjacent Bobby Fryer Close Garsington Road Oxford OX4 6ZN	Blackbird Leys	04.05.2025	No objections
2.	25/00595/FUL Demolition of an existing outbuilding and structures. Erection of a two-storey 1 x 2 bed dwelling (Use Class C3). Alterations to vehicular access with 2no. car parking spaces and provision of private amenity space, with bin and cycle storage. Alterations to front elevation of existing dwelling with relocation of front door and insertion of 1no. window. Insertion of 1no. door to rear elevation of existing dwelling.	57 Balfour Road Oxford Oxfordshire OX4 6AF	Blackbird Leys	16.05.2025	Requires more information, deferred to the full council meeting.

PC05/24 ITEMS FOR THE NEXT AGENDA
None.

MEETING CLOSED
19.22

SIGNED: _____

Councillor Anthony Church - Planning Committee Chair

BLACKBIRD LEYS PARISH COUNCIL PLANNING COMMITTEE MINUTES

Minutes of the Council Meeting held on Tuesday 20th May 2025

MEMBERS PRESENT: Parish Councillors: Anthony Church (Chair), Gill Taylor (Vice), Imade Edosomwan, Dan Wadsworth and Kathy Balsamo.

OFFICERS PRESENT: None

OTHERS PRESENT: Members of the Public: None

APOLOGIES: Parish Councillors: Maggie Lewis.

PC06/25 DECLARATIONS OF INTEREST AND APPLICATIONS FOR DISPENSATION
None

PC07/25 MINUTES OF THE PREVIOUS MEETING
It was **RESOLVED** by unanimous vote to accept the minutes of the Planning Committee meeting held on Tuesday 15th April 2025.
This was proposed by Cllr Church and seconded by Cllr Taylor.

PC08/25 PUBLIC PARTICIPATION
None.

PC09/25 PLANNING APPLICATIONS
To following 2 live planning applications from the City Council were considered.

Application Reference	Address	Ward	Deadline	Outcome
25/00705/VAR Variation of condition 9 (Drainage strategy) of planning permission 21/03006/FUL (Erection of two storey building to create 2 x 1 bed flats (Use Class C3). Provision of car parking, private amenity space, bin and cycle stores. (Amended location and site plan.) to allow the drainage strategy to be submitted after commencement of development.	16 Gentian Road Oxford OX4 6QE	Blackbird Leys	22.05.2025	No objection
25/00939/FUL Erection of a single storey side and rear extension, conversion of garage to habitable space.	16 Swallow Close Oxford OX4 7QN	Blackbird Leys	24.05.2025	No objection

PC010/24 ITEMS FOR THE NEXT AGENDA
None.

MEETING CLOSED
19.22

SIGNED: _____

Councillor Anthony Church - Planning Committee Chair

BLACKBIRD LEYS PARISH COUNCIL PLANNING COMMITTEE MINUTES
Minutes of the Council Meeting held on Tuesday 17th June 2025

No applications

BLACKBIRD LEYS PARISH COUNCIL PLANNING COMMITTEE MINUTES

Minutes of the Council Meeting held on Tuesday 15th July 2025

MEMBERS PRESENT: **Parish Councillors:** Gill Taylor (Vice), Imade Edosomwan and Dan Wadsworth.

OFFICERS PRESENT: **Clerk to the Council:** Emma Kearney

OTHERS PRESENT: **Members of the Public:** None

APOLOGIES: **Parish Councillors:** Anthony Church (Chair).

PC06/25 DECLARATIONS OF INTEREST AND APPLICATIONS FOR DISPENSATION
Cllr Wadsworth declared a disclosable pecuniary interest in items PC09/25 2. and 3. The councillor remained present to maintain quorum but took no part in the discussion or voting on these items.

PC07/25 MINUTES OF THE PREVIOUS MEETING
It was **RESOLVED** by unanimous vote to accept the minutes of the Planning Committee meeting held on Tuesday 20th May 2025.

PC08/25 PUBLIC PARTICIPATION
None.

PC09/25 PLANNING APPLICATIONS
The following 3 live planning applications from the City Council were considered

	Application Reference	Address	Ward	Deadline	Outcome
1.	25/01583/FUL Erection of a single storey rear extension.	20 Sorrel Road Oxford	Blackbird Leys	24.07.2025	No objection.
2.	25/01442/DEM Application to determine whether prior approval is required for the method of demolition.	Garages To The East Of Harebell Road Oxford	Blackbird Leys	17.07.2025	No objection.
3.	25/01443/DEM Application to determine whether prior approval is required for the method of demolition.	Garages To The Rear Of 39-47 Pegasus Road Oxford Oxfordshire	Northfield Brook	17.07.2025	No objection.

PC10/25 ITEMS FOR THE NEXT AGENDA
None.

MEETING CLOSED
19.25

SIGNED: _____

Councillor Gill Taylor - Planning Committee Vice Chair

BLACKBIRD LEYS PARISH COUNCIL PLANNING COMMITTEE MINUTES

Minutes of the Council Meeting held on Tuesday 19th August 2025

MEMBERS PRESENT: **Parish Councillors:** Gill Taylor (Vice Chair), Dan Wadsworth and Natalie Webb (Parish Council Vice Chair, ex officio on all committees).

OFFICERS PRESENT: **Clerk to the Council:** Emma Kearney

OTHERS PRESENT: **Members of the Public:** None

APOLOGIES: **Parish Councillors:** Anthony Church (Chair).

PC011/25 **DECLARATIONS OF INTEREST AND APPLICATIONS FOR DISPENSATION**
None

PC012/25 **MINUTES OF THE PREVIOUS MEETING**
It was **RESOLVED** by unanimous vote to accept the minutes of the Planning Committee meeting held on Tuesday 15th July 2025.

PC013/25 **PUBLIC PARTICIPATION**
None.

PC014/25 **PLANNING APPLICATIONS**
The following 2 live planning applications from the City Council were considered.

	Application Reference	Address	Ward	Deadline	Outcome
1.	25/01739/FUL Erection of part single storey rear extension on first floor. Insertion of 1no. rooflight to rear roofslope. Alterations to fenestration	8 Gentian Road Oxford	Blackbird Leys	21.08.2025	Concern raised regarding potential overshadowing and rights of light to neighbouring property. Clerk to contact OCC to confirm if this is taken into consideration.
2.	25/01550/FUL Insertion of 1no. window to shop front.	Unit 4 Oxford Retail Park Ambassador Avenue	Blackbird Leys	22.08.2025	No objection

PC015/25 **ITEMS FOR THE NEXT AGENDA**
None.

MEETING CLOSED
19.25

SIGNED: _____

Councillor Gill Taylor - Planning Committee Vice Chair

BLACKBIRD LEYS PARISH COUNCIL PLANNING COMMITTEE MINUTES
Minutes of the Council Meeting held on Tuesday 16th Sept 2025

No meeting held as the committee was not quorate.

BLACKBIRD LEYS PARISH COUNCIL PLANNING COMMITTEE MINUTES

Minutes of the Council Meeting held on Tuesday 21st October 2025

MEMBERS PRESENT: Parish Councillors: Anthony Church (Chairman), Imade Edosomwan, Jenny Wells, Dan Wadsworth and Brian Lester.

OFFICERS PRESENT: Clerk to the Council: Emma Kearney

OTHERS PRESENT: Members of the Public: None

APOLOGIES: Gill Taylor and Kathy Balsamo

PC016/25 DECLARATIONS OF INTEREST AND APPLICATIONS FOR DISPENSATION
None

PC017/25 MINUTES OF THE PREVIOUS MEETING
It was **RESOLVED** by unanimous vote to accept the minutes of the Planning Committee meeting held on Tuesday 15th July 2025.

PC018/25 PUBLIC PARTICIPATION
None.

PC019/25 STATUS UPDATE
To following outcomes were **NOTED**.
1. 96 Blackbird Leys - 25/01870/VAR – Approved
2. 62 Balfour Road - 25/01866/FUL – Refused

PC020/25 PLANNING APPLICATIONS
The following 2 live planning applications from the City Council were considered.

	Application Reference	Address	Ward	Deadline	Outcome
1.	25/02438/FUL Demolition of existing rear conservatory and side lean-to. Erection of a single storey rear and side extension.	40 Ladenham Road Oxford	Blackbird Leys	25/10/2025	No objections
2.	25/02434/FUL Alterations to fenestration, alterations to existing fascia, soffits, gutters and redecoration of external building.	Building Of 85 To 107 Sorrel Road Oxford	Blackbird Leys	14/11/2025	No objections

PC021/25 ITEMS FOR THE NEXT AGENDA
None.

MEETING CLOSED
19.10

SIGNED: _____

Councillor Anthony Church - Planning Committee Chair

BLACKBIRD LEYS PARISH COUNCIL PLANNING COMMITTEE MINUTES
Minutes of the Council Meeting held on Tuesday 18th November 2025

MEMBERS PRESENT: Parish Councillors: Imade Edosomwan, Gill Taylor and Brian Lester.

OFFICERS PRESENT: Clerk to the Council: Emma Kearney

OTHERS PRESENT: Members of the Public: None

APOLOGIES: Anthony Church (Chairman)

PC022/25 DECLARATIONS OF INTEREST AND APPLICATIONS FOR DISPENSATION
None

PC023/25 MINUTES OF THE PREVIOUS MEETING
It was **RESOLVED** by unanimous vote to accept the minutes of the Planning Committee meeting held on Tuesday 21st October 2025.

PC024/25 PUBLIC PARTICIPATION
None.

PC025/25 STATUS UPDATE
To following outcomes were **NOTED**.
1. Gentian Road - 25/01865/VAR – Approved

PC026/25 PLANNING APPLICATIONS
The following 2 live planning applications from the City Council were considered.

	Application Reference	Address	Ward	Deadline	Outcome
1.	25/02453/FUL Erection of a single storey rear extension.	7 Nunnery Close Oxford OX4 6EG	Northfield Brook	07/11/2025	Expired
2.	CS_30224701 Upgrade of an existing telecommunications base station comprising the replacement of a 20m pole and installation of 6 no new antennas, together with internal upgrades to the equipment cabinet and ancillary development thereto.	Land At Watlington Road, Oxford, England, OX4 7UB	Blackbird Leys	24/11/2025	No objection

PC027/25 ITEMS FOR THE NEXT AGENDA
None.

MEETING CLOSED
19.10

SIGNED: _____

Councillor Gill Taylor- Planning Committee Vice Chair

BLACKBIRD LEYS PARISH COUNCIL PLANNING COMMITTEE MINUTES

Minutes of the Council Meeting held on Tuesday 16th December 2025

MEMBERS PRESENT: Parish Councillors: Gill Taylor (Vice), Imade Edosomwan, Dan Wadsworth, and Brian Lester.

OFFICERS PRESENT: Clerk to the Council: Emma Kearney
Parish Councillors: Natalie Webb (Vice Chair ex-officio)

OTHERS PRESENT: Members of the Public: None

APOLOGIES: Anthony Church (Chairman) and Kathy Balsamo.

PC028/25 DECLARATIONS OF INTEREST AND APPLICATIONS FOR DISPENSATION
None

PC029/25 MINUTES OF THE PREVIOUS MEETING
It was **RESOLVED** by unanimous vote to accept the minutes of the Planning Committee meeting held on Tuesday 18th November 2025.

PC030/25 PUBLIC PARTICIPATION
None.

PC031/25 STATUS UPDATE
The update on the following applications were **NOTED**.

1. **25/01141/FUL** - Orchard Meadow Primary School – Approved
2. **25/02438/FUL** - 40 Ladenham Road – Approved
3. **25/02995/PDT** - Land at Watlington Road – Permission not required.

PC032/25 PLANNING APPLICATIONS
The following 3 planning applications from the City Council were reviewed.

	Application Reference	Address	Ward	Deadline	Outcome
1.	25/02773/FUL Demolition of existing outbuilding to side elevation. Erection of a part single, part two storey rear and side extension. Insertion of 1no. window to side elevation. Alterations to front porch.	1 Mallard Close Oxford Oxfordshire OX4 6EN	Northfield Brook	16.12.2025	No objections
2.	25/02622/FUL Alterations to fenestration.	32 Kingfisher Green	Northfield Brook	17.12.2025	No objections
3.	MW.0127/25 Non-Material Amendment to MW.0064/24 changes to external hard and soft landscaping, introduction of vehicle crash barriers, changes to the generator and tank and changes to the louvres.	Land at the North of Plot 27, The Oxford Science Park	Littlemore	23.12.2025	No objections

PC033/25 ITEMS FOR THE NEXT AGENDA
None.

MEETING CLOSED
19.21

SIGNED: _____

Councillor Gill Taylor - Planning Committee Vice Chair

BLACKBIRD LEYS PARISH COUNCIL PLANNING COMMITTEE MINUTES
Minutes of the Council Meeting held on Tuesday 20th January 2026

MEMBERS PRESENT: **Parish Councillors:** Gill Taylor (Vice), Imade Edosomwan, Dan Wadsworth, and Brian Lester.

OFFICERS PRESENT: None

OTHERS PRESENT: **Members of the Public:** None

APOLOGIES: Anthony Church (Chairman) and Kathy Balsamo.
Clerk to the Council: Emma Kearney

PC034/25 It was **AGREED** Cllr Taylor would take the meeting minutes in the clerk's absence.

PC035/25 **DECLARATIONS OF INTEREST AND APPLICATIONS FOR DISPENSATION**
None

PC036/25 **MINUTES OF THE PREVIOUS MEETING**
It was **RESOLVED** by unanimous vote to accept the minutes of the Planning Committee meeting held on Tuesday 16th December 2025.

PC037/25 **PUBLIC PARTICIPATION**
None.

PC038/25 **PLANNING APPLICATIONS**
The following 3 planning applications from the City Council were reviewed.

	Application Reference	Address	Ward	Deadline	Outcome
1.	26/00017/FUL Erection of a single storey building to provide storage and office space (Use Class E(g)(i)) in east of the site.	Old Station Yard Watlington Road Cowley OX4 6FE	Blackbird Leys	20.01.2026	No objections
2.	26/00018/FUL Erection of a two-storey building to provide office space (Use Class E(g)(i)) to the north of the site.	Old Station Yard Watlington Road Cowley OX4 6FE	Blackbird Leys	09.02.2026	No objections
3.	25/03223/FUL Installation of an underground high voltage cable to support solar farm (South Oxfordshire Reference P23/S4132/FUL)	Land At Watlington Road Cowley OX4 3ND	Cowley	06.02.2026	No objections

PC033/25 **ITEMS FOR THE NEXT AGENDA**
None.

MEETING CLOSED
19.16

SIGNED: _____

Councillor Gill Taylor- Planning Committee Vice Chair

BLACKBIRD LEYS PARISH COUNCIL PLANNING COMMITTEE MINUTES

Minutes of the Council Meeting held on Tuesday 17th February 2026

MEMBERS PRESENT: **Parish Councillors:** Gill Taylor (Vice), Imade Edosomwan, Dan Wadsworth, and Brian Lester.

OFFICERS PRESENT: None

OTHERS PRESENT: **Members of the Public:** None

APOLOGIES: None
Clerk to the Council: Emma Kearney

PC035/25 **DECLARATIONS OF INTEREST AND APPLICATIONS FOR DISPENSATION**
None

PC036/25 **MINUTES OF THE PREVIOUS MEETING**
It was **RESOLVED** by unanimous vote to accept the minutes of the Planning Committee meeting held on Tuesday 20th January 2026.

PC037/25 **PUBLIC PARTICIPATION**
None.

PC038/25 **PLANNING APPLICATIONS**
The following planning application from the City Council were reviewed.

	Application Reference	Address	Ward	Deadline	Outcome
1.	Variation of condition 3 (Materials as specified) of planning permission 24/00074/FUL (Change of use from dwellinghouse (Use Class C3) to a house in multiple occupation (Use Class C4). Erection of a two-storey side and a single storey rear extension. Provision of bin and cycle storage (Amended plans) to allow for an amendment with the external materials, limited solely to a change in wall finish on the side and rear elevations.	140 Sandy Lane Oxford Oxfordshire	Blackbird Leys	19.03.2026	Objected: Out of character: bricks have already gone up in price, this is not a legitimate reason.

PC039/25 **ITEMS FOR THE NEXT AGENDA**
None.

MEETING CLOSED: 19.10

SIGNED: _____

Councillor Gill Taylor- Planning Committee Vice Chair