**Finance Report for Parish Council meeting on 21st February 2025**

**Agenda Item:**

**12.2 Finance**

a. **To receive the Finance Report**

As of 31st January 2025, the Accounts stood at:

| **Current Account** | **£136,735.40** |
| --- | --- |
| CIL Fund | £62,300.67 |
| Neighbourhood Plan Grant | £8,824.00 |
| Bank Balance | £65,610.73 |

**Items approved but not yet debited**

| **Item** | **Amount** |
| --- | --- |
| Amazon - Ink for Noticeboards | £50.00 |
| Clerk - Mileage (17/12/2024) | £11.70 |
| Agnes Smith - Small Grant Award | £500.00 |
| BLAP - Small Grant Award | £500.00 |
| Clerk - Working from Home all Jan | £24.00 |
| Clerk - Mileage (21.01.2025) | £11.70 |
| I Edosomwan - Mileage (09.01.2025) | £6.75 |
| Oxford Play Association - Small Grant Award | £500.00 |
| Strawberry Majorettes - Small Grant Award | £500.00 |
| More Leisure - Hall Hire | £375.00 |
| More Leisure - Hall Hire | £125.00 |
| OALC - Training Leading Your Council | £72.00 |
| rCOH Ltd - CC Planning Application | £390.00 |
| Parish Online - Mapping Tool | £480.00 |

**Income**

None

**Direct Debits to note:**

| **Date** | **Payee and reason** | **Budget** | **Minute Ref** | **Net** | **Payment inc VAT** |
| --- | --- | --- | --- | --- | --- |
| 02/02/2025 | HG3 | Feb Mobile Phone Charge | MOBILE | £12.54 | £12.54 |
| 02/03/2025 | HG3 | Mar Mobile Phone Charge | MOBILE | £12.54 | £12.54 |
| 09/02/2025 | Lloyds Bank -- account fee | BANK CHARGES | FC027/24 7.6 | £3.00 | £3.00 |
| 09/03/2025 | Lloyds Bank -- account fee | BANK CHARGES | FC027/24 7.6 | £3.00 | £3.00 |

**Standing Orders to note:**

| **Date** | **Payee and reason** | **Budget** | **Minute Ref** | **Payment** |
| --- | --- | --- | --- | --- |
| 12/02/2025 | Staff pension | PENSION | FC027/24 7.1 | £474.10 |
| 27/02/2025 | Staff Salary | SALARY | FC027/24 7.2 | £1,532.22 |
| 12/03/2025 | Staff pension | PENSION | FC027/24 7.1 | £474.10 |
| 27/03/2025 | Staff Salary | SALARY | FC027/24 7.2 | £1,532.22 |

b. **Internal Financial Control** -- to receive a report from the Councillor responsible for Internal Financial Control

c. **Bank Statement** -- to acknowledge scrutiny and acceptance of the previously circulated bank statement

d. **Staff Expenses**

| **Date** | **Staff Member** | **Description** | **Budget** | **Minute Ref** | **Net** | **Payment** |
| --- | --- | --- | --- | --- | --- | --- |
| 25/02/2025 | Clerk | Mileage to meetings 19/02/2025 | Salary |  | £11.70 | £11.70 |
| 25/02/2025 | Clerk | Working from Home all. Feb | Salary |  | £24.00 | £24.00 |

**Invoices for Payment** -- to consider and approve invoices for payment itemised on the Payment Schedule

| **Date** | **Payee** | **Description** | **Budget** | **Minute Ref** | **Net** | **Payment inc VAT** |
| --- | --- | --- | --- | --- | --- | --- |
| 01/02/2025 | Lloyds Bank | Corporate Card Monthly Fee | BANK CHARGES | TBA | £3.00 | £3.00 |
| 12/02/2025 | HG3 | Feb Mobile Phone Charge | MOBILE | TBA | £12.54 | £12.54 |
| 25/02/2025 | Parish Online | Mapping Tool | SUBSCRIPTIONS | TBA | £480.00 | £480.00 |
| 25/02/2025 | Clerk | Feb Wages | SALARY | TBA | £1,532.02 | £1,532.02 |
| 25/02/2025 | Clerk | Working from Home all Feb | SALARY | TBA | £24.00 | £24.00 |
| 25/02/2025 | Clerk | Mileage to meeting 18.02.2025 | SALARY | TBA | £11.70 | £11.70 |
| 25/02/2025 | More Leisure | Hall Hire | HALL HIRE | TBA | £125.00 | £125.00 |