

22<sup>nd</sup> September 2022

Dear Councillor,

You are summoned to attend a meeting for Blackbird Leys Parish Council on Tuesday 27<sup>th</sup> September 2022 at 7.00pm at the Blackbird Leys Community Centre.

The press and public are welcome to attend.

Members of the public wishing to address the Council during the formal meeting must make the Chairman aware of their intention before the meeting starts.

Under the Public Bodies (Admissions to Meetings) Act 1960, the public may be excluded whenever publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

The meeting may be recorded for the purpose of minute taking, in accordance with our Standing Orders. Members of the public wishing to record the meeting are asked to notify the Chairman of their intentions so that appropriate arrangements can be made for the recording.

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, sex and sexual orientation), Crime and Disorder, Health & Safety and Human Rights.

Yours sincerely

Parish Clerk

#### AGENDA

**The meeting will commence with a minute's silence in memory of her Majesty Queen Elizabeth II who sadly died on 8th September 2022.**

- 1. Apologies**  
To be received.
- 2. Declarations of Interest & Applications for Dispensation**  
To receive any Declarations of Interest.
- 3. Minutes of the previous meeting**  
To confirm as a true record the minutes of the full parish council meeting held Tuesday 26<sup>th</sup> July 2022.
- 4. Community Reports**  
To receive reports from groups regarding the community.
- 5. Public Participation**  
*Members of the public can address the council if the chairman has been made aware.*
- 6. Regeneration Update**  
To receive an update from Oxford City Council and Catalyst.
- 7. County and City Councillor Reports**  
To receive reports.  
Reports to be circulated in advance of the meeting.
- 8. Parish Councillors Reports**  
To receive reports.  
Reports are to be circulated in advance and be relevant to a minuted action.

**9. Committees**

To receive an update from planning and event committees.

**10. Linnet Close**

To ratify the decision made via email to purchase items for phase 2 approximately £303.00

**11. Notice boards**

1. To agree to pay for the noticeboard repairs of £300 (FC075/20)
2. To agree to pay £245.92 in addition to the quoted works.

**12. Website**

To agree to reimburse former councillor for old websites annual fee at £111.75

**13. Grant Request**

- To review the grant request by IF
- If awarded to agree to pay from the reserves.

**14. Monitoring Form**

- To BLAP's grant monitoring form.
- To agree to the changes to the grant award.

**15. Events**

- To agree the new date for the Leys Fete.
- To agree to host a Christmas event with Oxford Policy Association.

**16. Financial Matters**

**1. Income**

To note income received

**2. Signatories**

To agree to add more bank signatories

**3. Clerk phone**

To agree to update the clerk's mobile.

**4. External auditor**

To receive the report for 2021-22

**5. Internal Financial Controller**

To confirm the review of the invoices against the September cashbook.

**6. Cashbook Payments**

To agree the cashbook payments for September 2022

**17. Items for the next agenda**

To propose items for the next agenda.

**18. Dates of the next meetings (Jack Argent Room of the BBL community centre)**

1. Full Parish Council – Tuesday 25<sup>th</sup> October 2022 @ 7pm
2. Planning Committee – Tuesday 11<sup>th</sup> October 2022 @ 7pm
3. Events Committee – Tuesday 18<sup>th</sup> October 2022 @ 7pm
4. Strategic Aims Working Group – To be advised

Meetings will be posted on our website [www.blackbirdleyparishcouncil.gov.uk](http://www.blackbirdleyparishcouncil.gov.uk)  
and also, on our Facebook group <https://www.facebook.com/Clerk2thecouncil/>  
Alternatively, please contact the clerk on [clerk@blackbirdleyparishcouncil.gov.uk](mailto:clerk@blackbirdleyparishcouncil.gov.uk)

or on mobile number **07783043481**

Better still come along to one of our meetings at the community centre