

BLACKBIRD LEYS PARISH COUNCIL MINUTES

Minutes of the Council Meeting held on Tuesday, 27th April 2021, at 7.00 pm held virtually.

- MEMBERS PRESENT:** Parish Councillors: Robert Davies (Chairman), Peter Nowland, Julio Gonzalez, Ewa Gluza, Olamide Oladejo, Deborah McIlveen, John Dillon, Imade Edosomwan Maggie Lewis, Lorenzo De Gregori and Sasha East.
- OTHER COUNCILLORS:** City Councillors: Hosnieh Djafari-Marbini
County Councillor: Deborah McIlveen
- OFFICERS PRESENT:** Clerk to the Council: Emma Kearney
- OTHERS PRESENT:** **Oxford City Council Communities & Neighbourhoods:** Beth Felstead-Willis.
Members of the Public: Nine members.
- APOLOGIES:** The following apologies were received:
Parish Councillors: Anthony Church.
City Council Councillors: Rae Humberstone.
Thames Valley Police: None.
- FC001/21** **DECLARATIONS OF INTEREST & APPLICATIONS FOR DISPENSATION**
None
- FC002/21** **MINUTES OF PREVIOUS MEETING**
It was **RESOLVED** by majority vote to accept the minutes for the Parish Council Meeting held on Tuesday 30th March 2021.
- FC003/21** **PUBLIC PARTICIPATION**
Members of the public raised their concerns, and an agenda item was proposed.
- FC004/21** **REGENERATION PROJECT**
The Regeneration Manager attended, gave an update and answered questions.
- FC005/21** **COMMUNITY GROUPS REPORTS**
The groups present gave their reports.
- FC006/21** **COUNCILLOR REPORTS**
The councillors present gave their reports.
- FC007/21** **COMMUNITY ASSET INVESTIGATION**
It was **RESOLVED** by majority vote for the parish council to investigate into community assets in the parish.
Action: Clerk to make enquiries
- FC008/21** **GRANTS AWARD 2021**
It was **RESOLVED** by majority vote to accept the Grants Working Group recommendation to award all grants in full.
Action: Clerk to write to applicants.
- FC009/21** **CO-OPTION**
It was **RESOLVED** by majority vote to co-opt Duncan Hall on to the parish council. This was proposed by Cllr Edosomwan, and seconded by Cllr Nowland.
Action: Clerk to notify election services and organise the forms to be signed.

FC010/21**DONATION**

It was proposed by Cllr McIlveen and seconded by Cllr Gonzalez for

- the parish council to investigate the legal situation on how to spend the CIL fund money.
- the parish council to approach the Boxing Club to find out if there are other ways they can be supported.

It was **RESOLVED** by unanimous vote.

Action: Clerk to investigate and report back

FC011/21**SSEN FUND**

It was proposed by Cllr Davies and seconded by Cllr Gluza vote to set-up a working group.

It was **RESOLVED** by majority vote.

Working group members

1. Cllr Gluza
2. Cllr Lewis
3. Cllr Davies
4. Cllr Oladejo
5. Cllr Dillon

Action: Cllrs to send ideas to clerk, and meeting date to be arranged.

Meeting extended by 15 mins

FC012/21**FINANCIAL MATTERS**

1. The Internal Financial Controller confirmed the cashbook against the invoices were a true record.
2. It was **RESOLVED** by majority vote to agree the cashbook payments for April 2021.

**April 2021
Cashbook**

Date	Payee	Description	Invoice No	Total
25/04/2021	Clerk	Salary	See April timesheet	Confidential
25/04/2021	Chairman	Allowance	see payslip	Confidential
27/04/2021	SLCC	Subscription	MEM234453	£249.00
27/04/2021	OALC	Subscription	B00067/2021/1	£2,165.24
27/04/2021	Zurich	Insurance	505028404	£745.84
27/04/2021	Leys CDI	70% of Grant	See GWG Table	£1,400.00
27/04/2021	BLNSS T/a Agnes Smith	70% of Grant	See GWG Table	£1,750.00
27/04/2021	B.L.A.P	70% of Grant	See GWG Table	£1,400.00
27/04/2021	Oxford Policy Assoc.	70% of Grant	See GWG Table	£1,400.00
27/04/2021	Dovecote	70% of Grant	See GWG Table	£1,750.00
27/04/2021	Oxford Comm Action	70% of Grant	See GWG Table	£1,400.00
27/04/2021	Mothers for Justice	Grant Award	See GWG Table	£500.00
				£14, 313.68

FC013/21**TO PROPOSE ITEMS FOR THE NEXT AGENDA**

- a) Spindleberry
- b) Sandy Lane recreation ground.
- c) Litter picking by the parish council.
- d) County Councillor to attend regarding planning.

Meeting extended by 15 mins.

FC014/21

DATE FOR THE NEXT MEETING

- a) Planning Committee – Tuesday 4th May 2021.
- b) Full Parish Council – Tuesday 25th May 2021.

FC015/21

INDUCTION PACK FOR NEW COUNCILLORS

It was **RESOLVED** by unanimous vote for Cllr Church to create a draft induction pack.

Exclusion of the public and press under the Public Bodies (Admissions to Meetings) Act 1960 due to confidentiality.

FC016/21

COMPLAINT

It was **RESOLVED** by majority vote for the clerk to write a letter, and source a complaints policy.

Action: Clerk to write a letter and circulate to the councillors for approval.

Action: Clerk to source a complaints procedure for the council to approve.

Meeting ends at 21.30.

SIGNED: _____

Councillor Robert Davies (*Chairman*)

BLACKBIRD LEYS PARISH COUNCIL MINUTES

Minutes of the Council Meeting held on Tuesday, 25th May 2021, at 7.00 pm.

MEMBERS PRESENT: Parish Councillors: Robert Davies (Chairman), Peter Nowland, Julio Gonzalez, Ewa Gluza, Olamide Oladejo, Anthony Church, Imade Edosomwan, Maggie Lewis, Lorenzo De Gregori and Duncan Hall.

OTHER COUNCILLORS: City Councillors: Duncan Hall.
County Councillor: Imade Edosomwan

OFFICERS PRESENT: Clerk to the Council: Emma Kearney

OTHERS PRESENT: **Oxford City Council Communities & Neighbourhoods:** Jordan Higgins
Community Response Team.
Members of the Public: One.

APOLOGIES: The following apologies were received:
Parish Councillors: Deborah McIlveen, John Dillon, and Sasha East.
City Council Councillors: Rae Humberstone and Hosnieh Djafari-Marbini.
Thames Valley Police: None.
Oxford City Council Regeneration Manager: Roo Humpherson.

FC017/21 **DECLARATIONS OF INTEREST & APPLICATIONS FOR DISPENSATION**
None

FC018/21 **MINUTES OF PREVIOUS MEETING**
It was **RESOLVED** by majority vote to accept the minutes for the Parish Council Meeting held on Tuesday 27th April 2021.

FC019/21 **ELECTION OF THE CHAIRMAN**

- i. It was **RESOLVED** by unanimous vote for Cllr Davies to be elected as chairman for the parish council from May 2021 to April 2022. This was proposed by Cllr Nowland and seconded by Cllr Gluza.
- ii. It was **RESOLVED** by majority vote for the date of the 'Annual Meeting of the Parish 2022' to be Tuesday 26th April 2022 at 6pm.

FC020/21 **PUBLIC PARTICIPATION**
It was **RESOLVED** by majority vote for Agnes Smith to be awarded £2,500 from the Emergency Covid Fund.
This was proposed by Cllr Church and seconded by Cllr Edosomwan.

FC021/21 **COMMUNITY GROUPS**
The community group present gave their report.

FC022/21 **ELECTION OF THE VICE CHAIRMAN**
It was **RESOLVED** by majority vote for the clerk to investigate if the vice-chair position can be a dual role, and for this to be moved to next month. This was proposed by Cllr Hall and seconded by Cllr Gluza.
Action: Clerk to investigate and add to the next agenda.

FC023/21 **PLANNING COMMITTEE**

- a) The members were reviewed, and it was agreed for the following members to remain in the planning committee.
 1. Cllr Church
 2. Cllr Edosomwan
 3. Cllr Gonzalez
 4. Cllr De Gregori
 5. Cllr Oladejo
 6. Cllr East

7.Cllr Davies

- i. It was **RESOLVED** by unanimous vote for Cllr Church to be elected as the planning committee chairman for the parish council from May 2021 to April 2022.
This was proposed by Cllr Church and seconded by Cllr Edosomwan.
- ii. It was **RESOLVED** by unanimous vote for Cllr Edosomwan to be elected as the planning committee vice chairman for the parish council from May 2021 to April 2022.
This was proposed by Cllr Edosomwan and seconded by Cllr Church.
- iii. It was **RESOLVED** by majority vote for Cllr De Gregori to be elected as the Planning Committee minute-taker for the parish council from May 2021 to April 2022.
This was proposed by Cllr Church and seconded by Cllr Gluza.
 - b) It was **RESOLVED** by majority vote for the terms of reference to remain the same.
 - c) It was **RESOLVED** by majority vote to move the planning committee meeting date to the second Tuesday of the month.

FC024/21

POLICIES, PROCEDURES AND DOCUMENT REVIEW

The following policies, procedures and documents were reviewed and -

1. It was **RESOLVED** by majority vote to adopt the Risk Assessment 2021.
Action: Clerk to upload to the website.
2. It was **RESOLVED** by majority vote to adopt the Asset Register 2021 with the amendments.
Action: Clerk to update and upload to the website.
3. It was **RESOLVED** by majority vote to adopt the Standing Orders 2018, it was commented to update with option of 'she' as well as the standard 'he'.
Action: Clerk to update and upload to the website.
4. It was **RESOLVED** by majority vote to adopt the Financial Regulations 2019.
5. It was **RESOLVED** by majority vote to adopt the 'Complaints Procedure' policy, with the amendment of 'their' instead of 'his'.
Action: Clerk to update and upload to the website.
6. It was **RESOLVED** by majority vote to adopt the 'Vexatious Complaints' policy.
Action: Clerk to make update and upload to the website.
7. The 'Internal Audit Review of Effectiveness' form was not reviewed and moved to next month's agenda.
Action: Clerk to add to next month's agenda.
8. It was **RESOLVED** by majority vote to adopt the Representative's Protocol.
Action: A list of meetings with councillor representatives to be created.
9. It was **RESOLVED** by majority vote to adopt the 'Freedom of Information Act' policy.

FC0025/21

RISK MITIGATION

1. It was **RESOLVED** to set-up Cllr De Gregori and Cllr Davies as additional bank signatories.
Action: Clerk to arrange set-up
2. It was **RESOLVED** by unanimous vote to open a bank account to use with 'Unity Bank', at a charge of £6 per month.
Action: Clerk to arrange set-up.
3. It was **RESOLVED** by majority vote to the chairman's allowance to be paid by standing order.
Action: Clerk to arrange standing order.
4. It was **RESOLVED** by majority vote for the continuation of the clerk's salary to be paid by standing order.

FC0026/21 YEAR END AUDIT FIGURES 2020-21 (AGAR)

1. It was **RESOLVED** to accept the Internal Audit report by unanimous vote.
Action: Clerk to upload to the website.
2. It was **RESOLVED** to approve the figures for the annual Governance Statement by majority vote.
Action: Clerk to arrange chairman to sign, to submit and to upload to the website.
3. It was **RESOLVED** to approve the Signed Accounting Statement by majority vote.
Action: Clerk to arrange chairman to sign, to submit and to upload to the website.
4. The clerk advised there had been an issue with the dates selected last year to display the 'Notice for the Electors'. The external auditor highlighted in their report the dates selected included a bank holiday which meant the notice was displayed for 29 working days, instead of the required 30.

FC0027/21 FINANCIAL CONTROLLER

1. The Internal Financial Controller confirmed the cashbook against the invoices were a true record.
2. It was **RESOLVED** for the clerk to attend training to accompany the CILCA qualification by majority vote.
3. It was **RESOLVED** by unanimous vote for Cllr Edosomwan to be elected as the Internal Financial Controller for the parish council from May 2021 to April 2022. This was proposed by Cllr Church and seconded by Cllr Davies.
4. Clerk advised a payment of £16.12 will be paid directly to HMRC, due to a salary overpayment from earlier on in the year.
5. It was **RESOLVED** by majority vote to accept the cashbook payments for May 2021.

Date	Payee	Description	Invoice No	Total
25/05/2021	JANE OLDS	Internal audit	JO128	£165.00
25/05/2021	OALC	CILCA MENTOR	W-1689	£330.00
25/05/2021	Clerk	Salary	Payslip	private
25/05/2021	Chairman	Allowance	Payslip	private
25/05/2021	HMRC	Employee Contributions	See print out	private
				£2, 634.83

The meeting was extended by 15 minutes.

FC0028/21 LAST MONTH'S UPDATE

Clerk to advised Cllr Hall has been allocated to Blackbird Leys Ward and will be joining the grants working group.

FC0029/21 COUNCILLORS REPORT

The councillors present gave their reports.

The meeting was extended by 15 minutes.

FC0030/21 ITEMS PROPOSED FOR THE NEXT AGENDA

1. Vice chair role.
2. Internal Audit Review of Effectiveness – clerk
3. CIL Fund – Cllr Davies, Church and Lewis
4. LTN – Cllr De Gregori
5. Spindleberry - Cllr De Gregori
6. Representative from the Health Centre to attend – Cllr Gluza.

FC0031/21 NEXT MEETING DATES

1. Planning Committee – Tuesday 8th June 2021.
2. Full Parish Council – Tuesday 29th June 2021.

Meeting ends at 21.30.

SIGNED: _____

Councillor Robert Davies (*Chairman*)

BLACKBIRD LEYS PARISH COUNCIL MINUTES

Minutes of the Council Meeting held on Tuesday, 29th June 2021, at 7.00 pm held at the Glow Hall.

MEMBERS PRESENT: **Parish Councillors:** Robert Davies (Chairman), Peter Nowland, Julio Gonzalez, Ewa Gluza, Olamide Odelajo, Deborah McIlveen, Anthony Church, Imade Edosomwan, Maggie Lewis, Sasha East and Duncan Hall.

OTHER COUNCILLORS: **City Councillors:** Hosnieh Djafari-Marbini and Duncan Hall.
County Councillor: Imade Edosomwan

OFFICERS PRESENT: **Clerk to the Council:** Emma Kearney

OTHERS PRESENT: **Oxford City Council Communities & Neighbourhoods:** None.
Members of the Public: 5.
Thames Valley Police: Anna Guzinska
Community Response Team: Godfrey Chizema.

APOLOGIES: The following apologies were received:
Parish Councillors: John Dillon.
City Council Councillors: Rae Humberstone.
Thames Valley Police: Alex Penn.

FC0032/21 **Declarations of Interest & Applications for Dispensation**
None.

FC0033/21 **Minutes of the previous meeting**
It was **RESOLVED** to accept the minutes of the full parish council meeting held Tuesday 25th May 2021 as a true record by majority vote.
This was proposed by Cllr Church and seconded by Cllr Nowland.

FC0034/21 **Public Participation**

- I. Oxfordshire Community Land Trust attended and gave a presentation.**
 - Research is being carried out to locate affordable housing in the city, the project is being supported by the council and central government. It involves mapping out 'empty, underused, or unusual' sites. Namely vacant garages through a feasibility assessment.
 - The Leys has been identified as one of the five areas to be assessed. There will be consultation starting over the next few months, beginning at the Town Hall, this is a separate project from the regeneration.
- II. The Family Culture Day organisers attended and gave a presentation.**
 - An overview of the event was given and a request for funding for Sunday 4th July was made. The council was unable to award funding outside of the annual grant awarding scheme, although there was a lot of support for this event from the councillors.
 - Discussions took place for the council to explore ways to fund small grant requests through-out the year.
- III. Spindleberry/Knights Road**
 - A resident attended to update that they and other residents felt disengaged and misled by the City Council with regards to the Spindleberry Park land change of use. Along with the site being called 'Knight's Road'.
 - The resident raised there was a lack of response to emails from the City Council.
- IV. Stadium to Return to Greyhound Racing**
 - A member of the public attended to raise concerns with the Greyhound racing returning and proposed a Velodome instead.

- FC0035/21 Regeneration Update**
- The Regeneration Manager advised in response to the resident's concern with the lack of response that he would follow it up for them.
 - There will be a 'pop-up' outside the community centre on the 15th and 17th July.
 - There will be webinars on the 20th and 21st July.
 - Concerns were raised regarding the design of the community centre, and the council (city) have engaged a team for this.
 - To clarify regarding the concerns raised by the resident the Knights Road site, and the District Centre are seen together. The housing is market sale and is subsidising the project.
 - The email address is bblregen@oxford.gov.uk for any queries.
- FC0036/21 Regeneration Survey**
- It was proposed for the parish councillors to engage with the community via a door-to-door survey and ask four questions regarding the regeneration.
It was proposed by Cllr Davies and seconded by Cllr Nowland.
- An amendment to the motion was proposed to create a parish council newsletter advertising the parish council, and information on the regeneration to be delivered when completing the survey.
It was proposed by Cllr McIlveen and seconded by Cllr Davies.
- The motion **FAILED** and did not receive a majority vote.
- FC0037/21 Standing Order Update**
- It was **RESOLVED** to amend the 'The role of vice-chairman can be a joint position, should both candidates agree to be considered jointly' by majority vote.
Action: Clerk to update the standing orders.
- FC0038/21 Election of the Vice Chairman**
- i. It was proposed by Cllr Gonzalez and seconded by Cllr Edosomwan for Cllr McIlveen to be nominated for the role of Vice Chairman.
 - ii. It was proposed by Cllr Gluza and seconded by Cllr Church for Cllr Church to be nominated for the role of Vice Chairman.
 - iii. It was proposed by Cllr Church and seconded by Cllr Gluza for Cllr Nowland to be nominated for the role of Vice Chairman.
- The candidates all agreed for the role to be joint.
It was **RESOLVED** for Cllr McIlveen to be elected in the role of Joint Vice Chairman by majority vote.
Cllr Church withdrew for the nomination.
It was **RESOLVED** for Cllr Nowland to be elected in the role of Joint Vice Chairman by majority vote.
Action: Clerk to send acceptance of office form
Action: Vice Chairman to sign the acceptance of office form.
- FC0039/21 Nomination of Community Assets**
- Discussions were held regarding the process.
A working group was formed, and Cllr Davies, Cllr Nowland and Cllr East joined the 'Community Asset Working Group'.
Action: Community Asset Working Group to meet and discuss next steps.
- FC0040/21 CIL Fund Expenditure**
- The following CIL proposals were considered.
- FC0041/21 Cllr Church proposal**
- To purchase one bench and one planter for Linnet Road at a cost of £3,525.00.

The motion **FAILED** as it did not receive a majority vote.

FC0042/21 It was **RESOLVED** by majority vote to extend the meeting by 15 minutes.
This was proposed by Cllr Davies and seconded by Cllr Nowland.

FC0043/21 Cllr Lewis proposal
To purchase Neighbourhood Watch signs for the parish, to be stored and fitted by the co-ordinators at a cost of between £354 - £900.
The motion **FAILED** as it did not receive a majority vote.

FC0044/21 Change of Use Query

- i. To agree for Cllr De Gregori to represent the parish council by requesting an agenda item at a City Council Meeting.
- ii. The agenda item to address the change of use for the land next to Spindleberry Nature Park.
- iii. Cllr De Gregori to attend the meeting and voice the concerns raised by the residents.
There was no proposer for this item, and therefore it was not considered.

FC0045/21 Youth Council
Discussions were held regarding setting up a youth council.
A working group was formed, and Cllr McIlveen and Cllr Gluza joined the 'Youth Council Working Group'.
Action: 'Youth Council Working Group to meet and discuss next steps.'

FC0046/21 Community Groups Report
Community Response Team (CRT) gave their reports.

FC0047/21 To receive reports
Councillors gave their reports.

FC0048/21 It was **RESOLVED** by majority vote to extend the meeting by 15 minutes.
This was proposed by Cllr Davies and seconded by Cllr Nowland.

FC0049/21 Financial Matters

1. The Internal Financial Controller confirmed the cashbook against the invoices were a true record.
2. It was **RESOLVED** by majority vote to accept the cashbook payments for June 2021.

June 2021 Cashbook

Date	Payee	Description	Total
22/06/2021	BLNSS T/a Agnes Smith	Covid fund	£2,500.00
29/06/2021	Clerk via expenses WIX	Clerk Mailbox	£60.04
29/06/2021	Leys CDI	Hall Hire	£137.50
25/06/2021	Chairman	Allowance	Private
25/06/2021	Clerk	Salary	Private
25/06/2021	HMRC	Employee Cont.	Private
		Total	£4,370.51

3. The following budget virements were considered -

- i. It was **RESOLVED** for the cost of an additional 12 meetings per year for the planning committee approximately £250 to be moved to 'Hall Hire', by majority vote.

- ii. It was **RESOLVED** for the sum of £3,500 to be moved to 'grants' in case all grants were awarded in full, by majority vote.
- iii. It was **RESOLVED** for the Friendly's grant award of £1,000 to be carried over from 2020, and for the rent to be paid directly to the City Council, by majority vote.

4. To receive quarterly budget update.

The quarterly budget was received.

	Hall Hire	Stationery	Postage	Telephone	Dropbox	Expenses	OALC Mem
APRIL	£20.00	£0.00	£0.00	£0.00	£0.00	£0.00	£2,165.24
MAY	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
JUNE	£137.50	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
SPENT	£157.50	£0.00	£0.00	£0.00	£0.00	£0.00	£2,165.24
BUDGETED	£240.00	£500.00	£50.00	£120.00	£100.00	£150.00	£2,200.00
REMAINING	£82.50	£500.00	£50.00	£120.00	£100.00	£150.00	£34.76

SLCC Mem	Zoom	Insurance	Info Cert	Audit Internal	Audit External	Training
£249.00	£0.00	£745.84	£0.00	£0.00	£0.00	£0.00
£0.00	£0.00	£0.00	£0.00	£165.00	£0.00	£330.00
£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
£249.00	£0.00	£745.84	£0.00	£165.00	£0.00	£330.00
£230.00	£190.00	£700.00	£45.00	£165.00	£300.00	£1,000.00
-£19.00	£190.00	-£45.84	£45.00	£0.00	£300.00	£670.00

	Grants	Elections	Leys Fest	Covid-19	Annual Meeting
APRIL	£9,950.00	£0.00	£0.00	£0.00	£0.00
MAY	£0.00	£0.00	£0.00	£0.00	£0.00
JUNE	£0.00	£0.00	£0.00	£2,500.00	£0.00
SPENT	£9,950.00	£0.00	£0.00	£2,500.00	£0.00
BUDGETED	£11,500.00	£1,300.00	£5,000.00	£3,462.00	£300.00
REMAINING	£1,550.00	£1,300.00	£5,000.00	£962.00	£300.00

Clerk Mob	Clerk Printer	.GOV	Councillor emails	External Funding	No Budget	Conf. Payments	Total per month	CIL Fund
£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£1,583.52	£14,713.60	£0.00
£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£2,140.04	£2,635.04	£122.40
£0.00	£0.00	£60.04	£0.00	£0.00	£0.00	£1,672.67	£4,370.21	£0.00
£0.00	£0.00	£60.04	£0.00	£0.00	£0.00	£5,396.33	£21,718.95	£122.40
£50.00	£300.00	£65.00	£715.00	£0.00	£0.00	£25,686.00	£54,368.00	£18,088.31
£50.00	£300.00	£4.96	£715.00	£0.00	£0.00	£20,289.67	£32,649.05	£17,965.91

The clerk advised inquiries were being made by councillors regarding the clerk's salary. The clerk addressed the council and asked if there were any questions or concerns. There were no questions or concerns raised.

FC0050/21 To propose items for the next agenda

Regeneration working group.

FC0051/21 Date for the Next Meetings

1. Planning Committee – Tuesday 13th July 2021
2. Full Parish Council – Tuesday 27th July 2021

Meeting ends at 21.30.

SIGNED: _____

Councillor Robert Davies (Chairman)

BLACKBIRD LEYS PARISH COUNCIL MINUTES

Minutes of the Council Meeting held on Tuesday, 29th July 2021, at 7.00 pm at the BBL CC

MEMBERS PRESENT: **Parish Councillors:** Robert Davies (Chairman), Peter Nowland (Vice Chairman), Julio Gonzalez, Ewa Gluza, Imade Edosomwan, Maggie Lewis, Sasha East and Lorenzo De Gregori.

OTHER COUNCILLORS: **City Councillors:** None.
County Councillor: Imade Edosomwan

OFFICERS PRESENT: **Clerk to the Council:** Emma Kearney

OTHERS PRESENT: **Oxford City Council Communities & Neighbourhoods:** None.
Members of the Public: 8
Thames Valley Police: None.
Community Response Team: Bethany Felstead-Willis.

APOLOGIES: The following apologies were received:
Parish Councillors: John Dillon, Olamide Odelajo, Deborah McIlveen, and Anthony Church.

FC0052/21 **Declarations of Interest & Applications for Dispensation**
None.

FC0053/21 **Minutes of the previous meeting**
It was **RESOLVED** to accept the minutes of the full parish council meeting held Tuesday 29th June 2021 as a true record by majority vote.

FC0054/21 **Public Participation**
A group of residents attended the meeting and raised the following concerns regarding the regeneration project.

1. An email from a resident outlining their concerns with the regeneration project, and the circumstances leading to the change of use for the land to be built on was not responded to by the regeneration team, although it was reported it had been.
2. The preservation of an old tree.
3. The reduction in the proposed housing.
4. The housing being built on Spindleberry (Knights Road) being for private sale.
5. The only social housing is part-rent-part-buy or flats.
6. The proposed community centre is 30% smaller than the current building.
7. No parking for the 8-10 blocks of flats.
8. The shop owners not being consulted.
9. Renters being priced out.
10. The consultations not being well attended.
11. Lack of consultation for the change of use of the land.
12. Loss of use of the green for the community.
13. The destruction of the wildlife habitat.

The residents have asked the parish council to raise these points with the City Council in the hope to resolve these concerns.

FC0055/21 **Regeneration Update**
The Regeneration Manager gave the following update
- The resident's email that was not replied to was responded to by the Regeneration Manager internally, but this was not then sent externally.

- The Regeneration Team are currently considering the outcomes from the recent pop-ups.
- The historic concerns with the Spindleberry change of land use needs to be raised with the planning department and was included in the Local Plan.
- An issue with the heights of some of the buildings has been raised.
- Issues with parking have also been raised, however there is a lack of control with this as it is governed by planning policy. There will be 25% parking and 90 parking spaces coming up with the scheme.
- The proposed number of housing hasn't changed from the original scheme.
- The team are continuously picking up issues raised, for example with the storage units.
- Catalyst have committed to more pop-ups before the planning stage.
- There will be a dedicated team for engagement for the community centre.
- There is a backlog of emails, but the Regeneration Team are doing their best to get back to people.

The Regeneration Manager answered the following questions from the parish councillors –

Q1: Cllr Lewis – Will the planning application still be going ahead for August?

A1: The earliest it will be is September.

Q2: Cllr De Gregori - Will you be able to provide proof of the consultation (for Spindleberry)?

A2: This is a planning issue and nothing to do with the Regeneration Team, however I can be the connection to pass-on your concerns.

Q3: Cllr East - Who should the issue with the community centre being right next to the residential, and the issues of our very loud community celebrations being held there be raised with? Should it be with the people dealing with the residential or later the people who will deal with the community centre?

A3: Both, the team of architects designing the community centre are used to tackling these types of issues.

Q4: Cllr Edosomwan - what are the benefits that can come to Blackbird Leys in terms of the regeneration, other than houses?

A4: There are at least four big issues - housing, jobs, training, education, health, and schools.

Q5: Cllr Gluza - what in this scheme is there for key workers?

A5: This is an issue that would need to be taken up with councillors, the council does not have a key worker policy as it prioritises need.

Q6: Cllr Nowland - has anyone spoken to the bus company to get a better service?

A6: There have been conversations with the bus companies about changing the routes, and they have not been willing to do that. At this stage there is no changes to the bus routes, and it will probably be the council that takes this forward.

Q7: Cllr Davies - will there be more consultations because of the minor design and layout changes of the buildings?

A7: Catalyst have committed to another round probably in the form of pop-ups, Planning will have its own consultations and the council will have another consultation at the end of the year, to discuss the design of the community centre.

FC0056/21 Community Groups Report

The community groups present gave an update.

FC0057/21 Regeneration Working Group

There were discussions regarding setting-up a regeneration working group it was commented this was not needed. It was further commented that the 'regeneration update' agenda item was most beneficial on the full parish council agenda. There was no proposer for this item, and therefore it was not voted on.

FC0058/21 Strategic Aims Working Groups Recommendations.

It was **RESOLVED** by majority vote to approve the strategic aims working groups recommendations.

Action: Clerk to circulate the recommendations.

FC0059/21 Standards Committee Representative

It was **RESOLVED** by majority vote for Councillor Nowland to be the Standards Committee Representative.

This was proposed by Cllr Davies and seconded by Cllr Lewis

FC0060/21 To receive reports

1. Parish Councillors.

The councillors present gave their report.

1. Youth Council

- It was noted a budget would need to be allocated for the Youth Council in the 2022-23 budget.

2. Community Asset Nomination

Important places have been identified such as -

- The scout hut on Sandy Lane.
- Jubilee Hall.
- The allotments.
- The barn.
- Tenancy Management Office on Pegasus Road.

The next step is to complete the nomination form, there would be a cost for plans with each nomination.

3. Tree Planting proposal.

1. This will be moved to the next agenda.

4. Vice Chairman Asset Update

2. A walk-about of the assets was carried out.
3. Concerns were raised regarding the condition of the wood on the noticeboards.

2. City Councillors.

None.

3. County Councillor.

The councillor gave a report.

FC0061/21 Financial Matters

1. The Internal Financial Controller confirmed the cashbook against the invoices were a true record.

2. It was **RESOLVED** by unanimous vote to accept the cashbook payments for July 2021.

This was proposed by Cllr Davies and seconded by Cllr De Gregori.

Date	Payee	Description	Cost
27/07/2021	Clerk via expenses	Dropbox Professional	£199.00
27/07/2021	Chairman	Allowance	Private

27/07/2021	Clerk	Salary	Private
27/07/2021	HMRC	Employee Contributions	Private
		Total	£2,034.21

1. Budget Virements

It was **RESOLVED** by unanimous vote for budget virements from last month -

- i. £250 for 'Hall Hire'.
- ii. £3,500 for 'Grants'.
- iii. £1,000 for Friendly's Grant 2020

Will use the funds from the 'Leys Festival' cost code.

This was proposed by Cllr Davies and seconded by Cllr De Gregori.

2. Dropbox Professional

- i. It was **RESOLVED** by unanimous vote to purchase Dropbox professional for an additional £100.
This was proposed by Cllr Davies and seconded by Cllr De Gregori.
- ii. It was **RESOLVED** by unanimous vote for a budget of £100 from the 'Leys Festival' to the 'Dropbox' cost code.
This was proposed by Cllr Davies and seconded by Cllr De Gregori.

3. Small Grant Awards

It was **RESOLVED** by majority vote to keep the small grants open all year and use money from the reserves for awards for the remainder of this financial year.

This was proposed by Cllr Davies and seconded by Cllr Nowland.

4. To Appoint an Internal Auditor.

It was **RESOLVED** by unanimous vote to appoint Jane Olds as our internal auditor to review the financial year 2021-22.

This was proposed by Cllr Davies and seconded by Cllr Nowland.

5. Review of Effectiveness.

It was **RESOLVED** by unanimous vote to approve the 'review of effectiveness' for last year's internal audit.

This was proposed by Cllr Davies and seconded by Cllr Nowland.

6. Zoom Account Renewal

It was **RESOLVED** by unanimous vote to stop paying for the Zoom account £143.88 inc. VAT.

This was proposed by Cllr Davies and seconded by Cllr Nowland.

The meeting was extended for a maximum of 15 minutes

This was proposed by Cllr Davies and seconded by Cllr Gluza.

FC0062/21 Councillor Photo's

Councillor photos were taken.

FC0063/21 Items proposed for the next agenda

Councillors were advised to email the clerk with information regarding their items.

1. L.T.N – Low Traffic Neighbourhoods – Cllr De Gregori & Cllr Edosomwan.
2. Sandy Lane Recreational Park - Cllr De Gregori
3. To consider holding a parish council meeting in Greater Leys – Cllr Gluza.
4. To discuss holding parish surgery's – Cllr Davies.

FC0064/21 Date for the Next Meetings

1. Planning Committee – Tuesday 10th August 2021

2. Full Parish Council – Tuesday 28th September 2021

The meeting ended at 21.15.

SIGNED: _____ **Councillor Robert Davies** (*Chairman*)

BLACKBIRD LEYS PARISH COUNCIL MINUTES

Minutes of the Council Meeting held on Tuesday, 28th September 2021 at 7.00 pm held at the BBL CC

MEMBERS PRESENT: **Parish Councillors:** Robert Davies (Chairman), Julio Gonzalez, Ewa Gluza, Imade Edosomwan, Maggie Lewis, Anthony Church and Sasha East.

OTHER COUNCILLORS: **City Councillors:** Hosnieh Djafari-Marbini.
County Councillor: Imade Edosomwan.

OFFICERS PRESENT: **Clerk to the Council:** Emma Kearney.

OTHERS PRESENT: **Oxford City Council Communities & Neighbourhoods:** Godfrey Chizema.
Oxford City Council Regeneration Team: Roo Humpherson.
Catalyst: Mona Barry.
Oxford Mail: One.
Members of the Public: Two.

APOLOGIES: The following apologies were received:
Parish Councillors: Peter Nowland, Lorenzo De Gregori, Duncan Hall, Olamide Oladejo, Deborah McIlveen and John Dillon.
City Council Councillors: Rae Humberstone and Duncan Hall.

FC0065/21 **Declarations of Interest & Applications for Dispensation**
1. Cllr Church – CIL request - OCC Great Estates Team.

FC0066/21 **Minutes of the previous meeting**
It was **RESOLVED** to accept the minutes of the full parish council meeting held Tuesday 27th July 2021 as a true record by majority vote.
This was proposed by Cllr Davies and seconded by Cllr Edosomwan.

FC0067/21 **Public Participation**
1. A request for CIL fund money.
2. Queries raised from the April 2021 meeting.

FC0068/21 **Regeneration Update**
An update was provided by the Regeneration Manager from Oxford City Council.

FC0069/21 **Regeneration Pre-application Process.**
It was **RESOLVED** by majority vote to request to be formally involved with the regeneration project pre-application process.
This was proposed by Cllr Davies and seconded by Cllr Edosomwan.
Action: Clerk to write letter.

FC0070/21 **Community Groups Report**
The community groups present gave their reports.

FC0071/21 **Councillors Reports**
The councillors present gave their reports.
i. **Youth Council**
Contact has been made with the City Council, and support has been offered. A meeting has been organised and the details will be circulated to the parish councillors.
Action: Clerk to circulate meeting details.
ii. **Community Asset Nomination.**
No update.
iii. **Tree planting proposal**
No update.

The meeting was extended by 15 minutes

This was proposed by Cllr Davies and seconded by Cllr Edosomwan.

FC0072/21

Financial Matters

1. Internal Financial Controller

The Internal Financial Controller confirmed the cashbook against the invoices were a true record.

2. Cashbook

It was **RESOLVED** by unanimous vote to accept the cashbook payments for September 2021.

This was proposed by Cllr Davies and seconded by Cllr Edosomwan.

28/09/2021	OALC	Appraisal training - staff com	W -1797	£180.00
28/09/2021	OALC	MM and Agenda - AT	W - 1800	£60.00
28/09/2021	OALC	R & R - DH	W - 1801	£120.00
28/09/2021	Oxford City Council	Friendley's grant remainder	51396507-2	£65.40
28/09/2021	Oxford City Council	Friendley's grant remainder	51400429 -1	£31.80
28/09/2021	Oxford City Council	Friendley's grant remainder	51399786	£87.20
25/08/2021	Clerk	Salary	See payslip	Confidential
25/08/2021	Chairman	Allowance	See payslip	Confidential
25/09/2021	Clerk	Salary	See payslip	Confidential
25/09/2021	Chairman	Allowance	See payslip	Confidential
25/09/2021	HMRC	Employee Cont	See print out	Confidential
			Total	£4,198.50

3. Quarterly budget update

The quarterly budget was received

	Hall Hire	Stationery	Postage	Telephone	Dropbox
APRIL	£20.00	£0.00	£0.00	£0.00	£0.00
MAY	£0.00	£0.00	£0.00	£0.00	£0.00
JUNE	£137.50	£0.00	£0.00	£0.00	£0.00
JULY	£20.00	£0.00	£0.00	£0.00	£199.99
AUGUST	£0.00	£0.00	£0.00	£0.00	£0.00
SEPTEMBER	£0.00	£0.00	£0.00	£0.00	£0.00
SPENT	£177.50	£0.00	£0.00	£0.00	£199.99
BUDGETED	£490.00	£500.00	£50.00	£120.00	£200.00
REMAINING	£312.50	£500.00	£50.00	£120.00	£0.01

	Expenses	OALC Mem	SLCC Mem	Zoom	Insurance
APRIL	£0.00	£2,165.24	£249.00	£0.00	£745.84
MAY	£0.00	£0.00	£0.00	£0.00	£0.00
JUNE	£0.00	£0.00	£0.00	£0.00	£0.00
JULY	£0.00	£0.00	£0.00	£0.00	£0.00
AUGUST	£0.00	£0.00	£0.00	£0.00	£0.00
SEPTEMBER	£0.00	£0.00	£0.00	£0.00	£0.00
SPENT	£0.00	£2,165.24	£249.00	£0.00	£745.84
BUDGETED	£150.00	£2,200.00	£230.00	£190.00	£700.00
REMAINING	£150.00	£34.76	-£19.00	£190.00	-£45.84

	Info Cert	Audit Internal	Audit External	Training	Grants
APRIL	£0.00	£0.00	£0.00	£0.00	£9,950.00
MAY	£0.00	£165.00	£0.00	£330.00	£0.00
JUNE	£0.00	£0.00	£0.00	£0.00	£0.00
JULY	£0.00	£0.00	£0.00	£0.00	£0.00
AUGUST	£0.00	£0.00	£0.00	£0.00	£0.00
SEPTEMBER	£0.00	£0.00	£0.00	£360.00	£184.40
SPENT	£0.00	£165.00	£0.00	£690.00	£10,134.40
BUDGETED	£45.00	£165.00	£300.00	£1,000.00	£16,000.00
REMAINING	£45.00	£0.00	£300.00	£310.00	£5,865.60

	Elections	Leys Fest	Covid-19	Annual Meeting	Clerk Mob
APRIL	£0.00	£0.00	£0.00	£0.00	£0.00
MAY	£0.00	£0.00	£0.00	£0.00	£0.00
JUNE	£0.00	£0.00	£2,500.00	£0.00	£0.00
JULY	£0.00	£0.00	£0.00	£0.00	£0.00
AUGUST	£0.00	£0.00	£0.00	£0.00	£0.00
SEPTEMBER	£0.00	£0.00	£0.00	£0.00	£0.00
SPENT	£0.00	£0.00	£2,500.00	£0.00	£0.00
BUDGETED	£1,300.00	£150.00	£3,462.00	£300.00	£50.00
REMAINING	£1,300.00	£150.00	£962.00	£300.00	£50.00

	Clerk Printer	.GOV	Councillor emails	External Funding	No Budget	CIL Fund	Conf. Payments
APRIL	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	Within budget
MAY	£0.00	£0.00	£0.00	£0.00	£0.00	£122.40	Within budget
JUNE	£0.00	£60.04	£0.00	£0.00	£0.00	£0.00	Within budget
JULY	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	Within budget
AUGUST	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	Within budget
SEPTEMBER	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	Within budget
SPENT	£0.00	£60.04	£0.00	£0.00	£0.00	£122.40	Within Budget
BUDGETED	£300.00	£65.00	£715.00	£0.00	£0.00	£17,273.99	Confidential
REMAINING	£300.00	£4.96	£715.00	£0.00	£0.00	£17,151.59	Confidential

4. Training

- a. It was **RESOLVED** by unanimous vote for Cllr Church to attend the 'Minutes and Agendas a guide to good practice' course at a cost of £50.00.
This was proposed by Cllr Davies and seconded by Cllr Church.
- b. It was **RESOLVED** by unanimous vote for Cllr Hall to attend the 'Roles and Responsibilities' course at a cost of £120.00.
This was proposed by Cllr Davies and seconded by Cllr Church.

Exclusion of the public and press

FC0073/21 Staffing Matters

Staffing Committee

- i. It was **RESOLVED** by unanimous vote that a staffing committee is necessary.
This was proposed by Cllr Davies and seconded by Cllr Edosomwan.
 1. The clerk advised there had been a proposed staffing committee policy sent in, however it was disproportionate to the size of the council which had only one employee, the OALC had provided a simpler option to be considered.
It was **RESOLVED** by majority vote to adopt the Cumnor Parish Council Staffing Committee policy.
This was proposed by Cllr Davies and seconded by Cllr Gluza.
 2. It was **RESOLVED** by majority vote to remove the part of the policy that prohibits the Chairman and Vice Chairman from serving on the Staffing Committee.
This was proposed by Cllr East and seconded by Cllr Edosomwan.

The meeting was extended by 15 minutes

This was proposed by Cllr Davies and seconded by Cllr Edosomwan.

- ii. **Staffing Committee Members.**
It was **RESOLVED** by majority vote for Cllr Davies to serve on the staffing committee.
This was proposed by Cllr Davies and seconded by Cllr Church.
It was **RESOLVED** by majority vote for Cllr Gluza to serve on the staffing committee.

This was proposed by Cllr Gluza and seconded by Cllr Church.
It was **RESOLVED** by majority vote for Cllr Lewis to serve on the staffing committee.

This was proposed by Cllr Lewis and seconded by Cllr Church.

FC0074/21 Items for the next agenda

The clerk advised for councillors to email any requests.

FC0075/21 Date for the Next Meetings

1. Planning Committee – Tuesday 12th October
2. Full Parish Council – Tuesday 26th October 2021

The meeting ended at 21.30.

SIGNED: _____ **Councillor Robert Davies** (*Chairman*)

BLACKBIRD LEYS PARISH COUNCIL MINUTES

Minutes of the Council Meeting held on Tuesday, 26th October 2021 at 7.00 pm held at the BBL CC

- MEMBERS PRESENT:** **Parish Councillors:** Robert Davies (Chairman), Peter Nowland (Vice Chairman), Julio Gonzalez, Ewa Gluza, Imade Edosomwan, Maggie Lewis, Anthony Church and John Dillon.
- OTHER COUNCILLORS:** **City Councillors:** None.
County Councillor: Imade Edosomwan.
- OFFICERS PRESENT:** **Clerk to the Council:** Emma Kearney.
- OTHERS PRESENT:** **Oxford City Council Communities & Neighbourhoods:** Hollie Morgan and Alexa Bailey.
Oxford Mail: None
Members of the Public: Two
- APOLOGIES:** The following apologies were received:
Parish Councillors: Lorenzo De Gregori, Duncan Hall, Olamide Oladejo, Deborah McIlveen and Sasha East.
City Council Councillors: Rae Humberstone, Hosnieh Djafari-Marbini and Duncan Hall.
Oxford City Council Regeneration Team: Roo Humpherson.
Catalyst: Mona Barry.
- FC0076/21** **Declarations of Interest & Applications for Dispensation**
I. Cllr Edosomwan – Oxford Community Action – Agnes Smith
II. Cllr Davies – CDI
- FC0077/21** **Minutes of the previous meeting**
It was **RESOLVED** to accept the minutes of the full parish council meeting held Tuesday 28th September 2021 as a true record by unanimous vote.

This was proposed by Cllr Church and seconded by Cllr Davies.
- FC0078/21** **Public Participation**
Residents attended to receive an update regarding the regeneration.
- FC0079/21** **Regeneration Update**
There was no update this month due to apologies being received.
Action: Clerk to email and request a written update.
- FC0080/21** **Regeneration Questions**
i. It was **RESOLVED** for the clerk to continue to collate and chase questions on behalf of the residents and parish council by unanimous vote.
This was proposed by Cllr Gonzalez and seconded by Cllr Davies.
Action: Clerk to continue to collate and chase.
ii. It was commented that there had not been good attendance to the full parish council meetings by the city councillors, and it is especially important as they are having meetings with the Regeneration Manager.
iii. It was **RESOLVED** by majority vote for the clerk to write to the city councillors and ask if they cannot attend the full parish council meeting to send a written update/report especially on matters involving the regeneration project.
This was proposed by Cllr Church and seconded by Cllr Lewis.
Action: Clerk to write to City Councillors.
- FC0081/21** **Venue for meetings**
It was commented that more needs to be done to encourage the Greater Leys (Northfield Brook) residents to attend the parish council meetings.

It was **RESOLVED** to alternate the full parish council meetings between Blackbird Leys and Greater Leys by unanimous vote.

This was proposed by Cllr Gluza and seconded by Cllr Gonzalez.

Action: Clerk to investigate prices/availability at the Barn and Clockhouse.

FC0082/21

Grant Monitoring Form

1. The grant monitoring forms were reviewed, and it was **RESOLVED** for
 - i. Oxford Community Action (OCA) to be asked for finer details for section 3, this was by majority vote.
This was proposed by Cllr Gluza and seconded by Cllr Nowland.
 - ii. Dovecote to be asked for the total cost to be confirmed and finer details for section 3, this was actioned by majority vote.
This was proposed by Cllr Church and seconded by Cllr Nowland.
 - iii. Community Development Initiative (CDI) to be asked to include our logo on their website as per our terms and conditions, and for the second part of the grant to be awarded, this was actioned by majority vote.
This was proposed by Cllr Davies and seconded by Cllr Gluza.
 - iv. Agnes Smith to be asked to include our logo on their website as per our terms and conditions, and for the second part of the grant to be awarded, this was actioned by unanimous vote.
 - v. Blackbird Leys Adventure Playground (BLAP) to be asked for the total cost of the project to be clarified and to include our logo on their website as per our terms and conditions, this was actioned by unanimous vote.
This was proposed by Cllr Davies and seconded by Cllr Gluza.
It was noted the reason for having the logo displayed by organisations was to raise our profile, so those using the services would be made aware there is a parish council.

The following points were raised to improve the grants process -

1. The monitoring forms to be returned in time to be reviewed at the September full parish council meeting.
2. To ensure it is asked how many people in the parish are being supported by the project.
3. For councillors to do a visit to the awarded project, as the councillors who have visited projects were impressed with the good work they had seen.
4. For the clerk to send the logo to the grant awardees, so it can be used in their publicity.

Action: Clerk to note for policy review

2. It was **RESOLVED** by majority vote to request for the monitoring forms that required more information to be returned within one week, and to hold an extraordinary meeting to review the forms soon after.

This was proposed by Cllr Lewis and seconded by Cllr Davies.

Action: Clerk to organise

Special Thanks

It was noted that Sue Price from BLAP was retiring, the council wanted to thank Sue on behalf of the community for her hard work over the many years and wish her all the best for the future.

FC0083/21

To receive reports

The councillors present gave their reports.

- i. Meeting to set-up a Youth Council did not take place.
Action: Cllr Gluza to follow-up
- ii. No update for the Community Asset Nomination this month.
- iii. No update on the Tree Planting proposal this month.

iv. The Vice Chairman confirmed the walkaround/asset check was completed.

The meeting was extended for of 15 minutes

This was proposed by Cllr Davies and seconded by Cllr Lewis.

FC0084/21 Financial Matters

1. Internal Financial Controller

Cllr Edosomwan confirmed the review of the cashbook against the invoices for October 2021 was correct.

2. Cashbook

It was **RESOLVED** by majority vote to accept the payments for October 2021.

This was proposed by Cllr Davies and seconded by Cllr Edosomwan.

Date	Payee	Description	Invoice No	Total
29/10/2021	OALC	Appraisal Training - EG	W-1839	£60.00
29/10/2021	Moore	External Auditor Fee	307973	£360.00
29/10/2021	Amazon	Printing paper	Inv-GB-152344341	£17.99
29/10/2021	Amazon	Ink	Inv. GB11VYYCAEUD	£45.76
29/10/2021	CDI	Grant 2 nd Instalment	FC0082/21 iii	£750.00
29/10/2021	Agnes Smith	Grant 2 nd Instalment	FC0082/21 iv	£600.00
29/10/2021	Clerk	Salary	See payslip	Conf
29/10/2021	Chairman	Allowance	See payslip	Conf
29/10/2021	HMRC	Employers' contributions	See print out	Conf
29/10/2021	Oxford County C	Pension Apr-Oct 2021	See breakdown	Conf
			Total	£6,432.83

Corporate Multipay Card

It was **RESOLVED** by majority vote to apply for a bank card and accept the monthly charge.

This was proposed by Cllr Davies and seconded by Cllr Edosomwan.

The meeting was extended for a maximum of 15 minutes

This was proposed by Cllr Davies and seconded by Cllr Edosomwan.

Exclusion of the public and press

FC0085/21 Staffing Matters

1. It was **RESOLVED** by unanimous vote to appoint Cllr Gluza as the chairman of the staffing committee.

This was proposed by Cllr Gluza and seconded by Cllr Davies.

2. It was **RESOLVED** by unanimous vote to approve the employee appraisal form.

This was proposed by Cllr Gluza and seconded by Cllr Davies

3. It was **RESOLVED** by unanimous vote to pay the pension contributions via direct debit.

This was proposed by Cllr Davies and seconded by Cllr Gluza.

FC0086/21 Items proposed for the next agenda

- Community Safety
- Health Centre Manager attending

FC0087/21 Date of the next meetings

Planning Committee – Tuesday 9th November 2021

Full Parish Council – Tuesday 30th November 2021

The meeting ended at 21.30.

SIGNED: _____ **Councillor Robert Davies (Chairman)**

BLACKBIRD LEYS PARISH COUNCIL MINUTES

Minutes of the Extraordinary Meeting held on 16th November 2021 at 7.00 pm held at the BBL CC

MEMBERS PRESENT: Parish Councillors: Lorenzo De Gregori, Ewa Gluza, Imade Edosomwan, Maggie Lewis and Olamide Oladejo.

OTHER COUNCILLORS: City Councillors: None.
County Councillor: Imade Edosomwan.

OFFICERS PRESENT: Clerk to the Council: Emma Kearney.

APOLOGIES: Parish Councillors: Peter Nowland, Anthony Church and Robert Davies.

FC0088/21 **Declarations of Interest & Applications for Dispensation**
None

FC0089/21 **To nominate a chairman for the meeting**
It was **RESOLVED** for Lorenzo De Gregori to be nominated as Chairman for the meeting by unanimous vote.
This was proposed by Cllr De Gregori and seconded by Cllr Edosomwan.

FC0090/21 **Dovecote**
The amended monitoring form was reviewed, and it was **RESOLVED** for the second instalment of the grant to be awarded by unanimous vote.
This was proposed by Cllr De Gregori and seconded by Cllr Edosomwan.
Action: Clerk to organise payment

FC0091/21 **Blackbird Leys Adventure Playground**
The amended monitoring form was reviewed, and it was **RESOLVED** for the second instalment of the grant to be awarded by unanimous vote.
This was proposed by Cllr Lewis and seconded by Cllr Edosomwan.
Action: Clerk to organise payment

FC0092/21 **Oxford Community Action**
The amended monitoring form was reviewed, and it was **RESOLVED** for the second instalment of the grant to be awarded by unanimous vote.
This was proposed by Cllr Gluza and seconded by Cllr Oladejo.
Action: Clerk to organise payment

Date	Payee	Description	Invoice No	Total
17/11/2021	Dovecote	Grant 2nd Instalment	30% of £2,500	£750.00
17/11/2021	BLAP	Grant 2nd Instalment	30% of £2,000	£600.00
17/11/2021	OCA	Grant 2nd Instalment	30% of £2,500	£750.00
			Total	£2,100.00

FC0093/21 **Notes for the grant process review**
There were discussions regarding the process and the following comments were made to considered at the process review.

1. The council should give priority to projects that are for the Leys residents.
2. Receipts for the project should be requested.
3. The monitoring form should only ask for information for the part of the project we have funded.
4. The ethnicity part of the monitoring form should only be completed if the group have the information, if not then a reason can be provided instead.
5. The website could host a short video on how to complete on forms.

Action: Clerk to note for policy review

The meeting ended at 19.45

SIGNED: _____ **Cllr Lorenzo De Gregori (Chairman)**

BLACKBIRD LEYS PARISH COUNCIL MINUTES

Minutes of the Council Meeting held on Tuesday, 30th November 2021 at 7.00 pm held at the BBL CC

MEMBERS PRESENT: **Parish Councillors:** Peter Nowland (Vice Chairman), Ewa Gluza, Imade Edosomwan, Maggie Lewis, Anthony Church, Sasha East and Lorenzo De Gregori.

OTHER COUNCILLORS: **City Councillors:** Diko Walcott and Hosnieh Djafari-Marbini.
County Councillor: Imade Edosomwan.

OFFICERS PRESENT: **Clerk to the Council:** Emma Kearney.

OTHERS PRESENT: **Oxford City Council Regeneration Team:** Roo Humpherson.
Oxford City Council Communities & Neighbourhoods: None.
Oxford Mail: None
Members of the Public: Four

APOLOGIES: The following apologies were received:
Parish Councillors: Robert Davies, Julio Gonzalez, John Dillon, Duncan Hall, and Olamide Oladejo.
City Council Councillors: Rae Humberstone and Duncan Hall.
Catalyst: None

FC0094/21 **Declarations of Interest & Applications for Dispensation**
None

FC0095/21 **Minutes of the previous meeting**
It was **RESOLVED** to accept the minutes of the full parish council meeting on Tuesday 26th October 2021.
This was proposed by Cllr Church and seconded by Cllr Lewis.
It was **RESOLVED** to accept the minutes of the extraordinary meeting held on Tuesday 16th November 2021.
This was proposed by Cllr Gluza and seconded by Cllr Edosomwan.

FC0096/21 **Public Participation**

- It was noted there were lights out around the estate.
- A thorny bush needs trimming back.
- Concerns were raised regarding The Oxford Bus Company driver's welfare.
- Concerns were raised regarding the change in local bus routes.

Clerk to raise concerns with relevant bodies

FC0097/21 **Community Groups Report**
None

FC0098/21 **Regeneration Update**
An update from Oxford City Council was received.

FC0099/21 **Regeneration Questions**

1. Concerns were raised regarding the 'change of use' of the land that is being built on as part of the regeneration. These concerns are based on the 2011 consultation being considered ineffective due to the land being described as in the ward of Littlemore not Blackbird Leys, not being referred to as 'Spindlebury' but as 'Kassam', and the consultation document labelling the land incorrectly, without description. It was noted that the nature reserve is being built on as the land has recently been divided, and the sign on the entrance identifies it as a nature park.
It was suggested that due to these points the planning application for the regeneration should be rejected as the 'change of use' process was not completed properly and therefore building should not take place.
2. It was commented that these concerns have been raised several times over the past months, and the estate needs housing. There are residents keen to stay on the

estate near their families and therefore the regeneration has support. It was noted that the focus should now be to ensure the community centre is adequate for the estate's needs.

3. It was further commented that it would be good to know when the planning application for the regeneration can be expected, as this is where any comments can be made, and the overall scheme reviewed.
4. The Vice Chairman added that it would only be fair to ask the residents via consultation if they supported the regeneration or not.
5. It was proposed for the parish council to contest the 'change of use' of the land with the city council.

This was proposed by Cllr De Gregori and had no seconder, so this motion **FAILED**.

FC00100/21 Partnership Meetings

It was **RESOLVED** by majority vote for the clerk to chair and administrate the monthly partnership meeting at a total of 3 hours per month, and for Oxford City Council partnership group to provide the software to host.

This was proposed by Cllr Gluza and seconded by Cllr Edosomwan.

Action: Clerk to arrange with Communities & Neighbourhoods team.

FC00101/21 CIL Fund Request

It was **RESOLVED** by majority vote for £5,000 to be awarded to the Linnet Close project on receipt of costings.

This was proposed by Cllr Edosomwan and seconded by Cllr De Gregori

Action: Cllr Church to send the costings to the clerk

FC00102/21 To receive reports

1. Parish Councillors.

- i. An update on the on-going work for setting-up the Youth Council was received.
- ii. There was no update for the Community Asset Nomination.
- iii. The Vice Chairman confirmed the monthly walkaround and asset check took place.
- iv. It was suggested the parish council investigate wheel clamping on the estate.

Action: Clerk to investigate

2. City Councillors

The councillors present gave their reports.

3. County Councillor.

The report was received.

FC00103/21 Financial Matters

1. Internal Financial Controller

Cllr Edosomwan confirmed the review of the cashbook against the invoices for November 2021 was correct.

2. Cashbook

3.

It was **RESOLVED** by unanimous vote to accept the payments for November and December 2021.

This was proposed by Cllr Church and seconded by Cllr Nowland.

Date	Payee	Description	Invoice No	Total
30/11/2021	Amazon	Printer Ink	244196970	£35.40
30/11/2021	Amazon	Cat 5 cable	GB12G4LVTAEU1	£6.79
30/11/2021	ICO	Annual certificate	See print out	£35.00
25/11/2021	Clerk	Salary	See payslip	Conf

25/11/2021	Oxford County Council	Pension - Nov	See print out	Conf
25/11/2021	Chairman	Allowance - Nov	See payslip	Conf
25/11/2021	HMRC	Employee Contribution	See print out	Conf
25/11/2021	Oxford Polish Assoc.	Grant 1 st instalment	70% of £2,000	£1,400.00
25/12/2021	Clerk	Salary	See payslip	Conf
25/12/2021	Oxford County Council	Pension - Dec	See print out	Conf
25/12/2021	Chairman	Allowance - Dec	See print out	Conf
25/12/2021	Clerk	Salary	See payslip	Conf

Total **£5,495.98**

- i. It was **RESOLVED** by majority vote for the meeting to be extended for 15 minutes. This was proposed by Cllr Church and seconded by Cllr Nowland.

4. Budget

- i. It was **RESOLVED** by unanimous vote to accept the budget proposal for 2022-23. This was proposed by Cllr Nowland and seconded by Cllr Church.

2022-2023	Budget
SALARIES	Conf
WAH & MILEAGE ALLOWANCE	Conf
HMRC	Conf
PENSION	Conf
CHAIRMAN	Conf
	£24,600.00
HALL RENT	£506.25
STATIONERY	£500.00
POSTAGE	£28.00
TELEPHONE USAGE	£80.00
OFFICE 365	£79.99
BUSINESS DROPBOX	£199.99
ONLINE BANK ACCOUNT	£72.00
ONLINE BANK CARD	£86.00
EXPENSES	£150.00
OALC MEMBERSHIPS	£2,200.00
SLCC MEMBERSHIPS	£270.00
INSURANCE	£750.00
INFORMATION CERTIFICATE	£35.00
AUDIT INTERNAL	£230.00
AUDIT EXTERNAL	£360.00
TRAINING	£600.00

GRANTS	£15,000.00
ELECTIONS	£0.00
LEYS FESTIVAL	£6,000.00
ANNUAL MEETING	£300.00
LAPTOP	£400.00
WEB SITE (NEW)	CIL Fund
WIX DOMAIN HOSTING - WIX	CIL fund
DOMAIN NAME .GOV	£65.00
COUNCILOR EMAIL ADDRESS	£910.00
Budget amount	£53,341.24
Current precept amount	£54,390.00
Remaining	£1, 048.76

- ii. It was **RESOLVED** by majority vote for the meeting to be extended for a maximum of 15 minutes.
This was proposed by Cllr Nowland and seconded by Cllr Church.
- iii. It was **RESOLVED** by majority vote for the remaining money from the budget to be allocated to an 'Emergency Fund'.
This was proposed by Cllr Edosomwan and seconded by Cllr Church.

FC00104/21 Christmas get together

It was **RESOLVED** by majority to defer the Christmas get together until next year.
This was proposed by Cllr Church and seconded by Cllr Nowland.

Exclusion of the public and press

FC00105/21 Staffing Matters

The Clerk's Annual Appraisal

It was **RESOLVED** by unanimous vote to approve the recommendations from the clerk's annual appraisal.

1. Clerk's hours to remain the same, and to incorporate time to complete the CILCA training course.
2. The council to pay for the clerk to complete the CILCA course.
3. The council to pay for the clerk to attend the 'reframing conflict' course.
4. The council to purchase a laptop with the Microsoft package for the Clerks use.

FC00106/21 Items for the next agenda

- Oxford bus company to attend to address queries.
- Leys Health Centre to attend.

FC00107/21 Date of the next meetings

Planning Committee – Tuesday 14th December 2021
Full Parish Council – Tuesday 25th January 2022

FC00108/21 The meeting ended at 21.30

SIGNED: _____ **Cllr Nowland (Vice Chairman)**

BLACKBIRD LEYS PARISH COUNCIL MINUTES

Minutes of the Council Meeting held on Tuesday, 25th January 2022, at 7.00 pm
at Blackbird Leys Community Centre.

- MEMBERS PRESENT:** **Parish Councillors:** Robert Davies (Chairman), Peter Nowland (Vice Chairman), Anthony Church, Lorenzo De Gregori, Imade Edosomwan, Ewa Gluza and Maggie Lewis.
- OTHER COUNCILLORS:** **City Councillors:** Rae Humberstone.
County Councillor: Imade Edosomwan.
- OFFICERS PRESENT:** **Locum Clerk to the Council:** Sam Shippen
- OTHERS PRESENT:** **Oxford City Council Communities & Neighbourhoods:** Roo Humpherson
Oxfordshire County Council: Dave Harrison, Principal Public Transport Officer
Oxford Bus Company: Andy Morison
Members of the Public: 2 members.
- APOLOGIES:** The following apologies were received:
Parish Councillors: John Dillon, Sasha East, Julio Gonzalez, Duncan Hall and Olamide Oladejo.
Parish Clerk: Emma Kearney.
City Council Councillors: Diko Walcott, Hosnieh Djafari-Marbini and Duncan Hall
Thames Valley Police:
Oxfordshire Play Association: Martin Gillet.

A query was raised regarding whether fear of COVID was a valid reason for absence. The Locum Clerk advised that reasons for absence were at the discretion of the Council to accept or not.

- FC00109/21** **DECLARATIONS OF INTEREST & APPLICATIONS FOR DISPENSATION**
None
- FC00110/21** **MINUTES OF PREVIOUS MEETING**
It was **RESOLVED** by unanimous vote to accept the minutes for the Parish Council Meeting held on Tuesday 30th November 2021.
This was proposed by Cllr Nowland and seconded by Cllr Gluza.
- FC00111/21** **PUBLIC PARTICIPATION**
- Councillor Gluza spoke regarding Oxfordshire Play Association in the absence of Martin Gillet. She suggested that a Playday in Blackbird Leys be run separately from the Leys Festival as it was better for the community to have two smaller events than one combined.
RESOLVED the information be noted and Council await an update from Oxfordshire Play association in due course.
Action: Clerk to invite Oxfordshire Play Association to future meeting.
 - Oxford Bus Company and Oxford County Council Principal Public Transport Officer attended to advise on the changes to the bus routes. Passenger numbers are currently at 65-70% of pre-COVID levels; staffing challenges continue, particularly as some drivers have been attracted to the HGV sector. Oxfordshire County Council has brokered a conversation regarding routes as the bus companies are prevented by competition laws to work together. Government funding which is supporting the maintenance of some routes is finishing at the end of

March 2022.Changes affecting the parish have been minimal although keeping the 12 and 3A has not been feasible.

Councillors suggested the use of a minibus service via Pegasus Road to ease the congestion, although previously the public have been resistant, OBC will look at the suggestion again.

A question regarding joint tickets was raised which OBC advised that joint tickets via Smartzone have been available since 2011 and any queries can be pointed to customer services via phone or social media. OBC to give advice to drivers.

A comment regarding the removal of early morning buses was responded to as this was at the request of local residents who were being disturbed by the service.

Councillors raised a query regarding subsidies which OCC responded was unlikely. The Locum Clerk advised that the parish council can fund subsidies, although they are generally expensive and have an impact on precept.

RESOLVED to thank the representatives of Oxfordshire County Council and Oxford Bus Company for their attendance.

- Two local residents interested in joining the Council each gave a summary of why they are interested.

RESOLVED the two prospective councillors be thanked for their interest and attendance.

FC00112/21

COMMUNITY GROUPS REPORTS

Friendly's – Councillor Nowland gave an update, advising that the session 10am – 1pm on Tuesday's is picking up; working to get bank account sorted.

Oxford Polish Association – Councillor Gluza advised that emergency packs for homeless had been gathered 5 in Blackbird Leys and 5 in the City, which are available locally at the police station from David Hession.

RESOLVED that the reports be **NOTED**.

FC00113/21

REGENERATION UPDATE

The Oxford City Council Regeneration Manager provided an update and answered questions. He advised that:

- Planning is expected to be submitted by late February/ early March;
- Building would be pulled further from the nature reserve boundary;
- The residential block above the shops will be multi-generational with a community room;
- A representative from Catalyst will come to next Council meeting;
- Consultants will be starting work on community centre – Transition by Design and retail to support shops work;
- Any queries between meetings can be emailed to him, he will ensure the Clerk has the correct email to be circulated to councillors.

Action: Clerk to circulate email to councillors.

Councillors raised queries upon:

- Key worker preference;
- Bookings at and future management of Community Centre;
- The need for young people's services to be centre to the project;
- Shops to be at least the same if not better provision as present.

FC00114/21

COUNCILLOR REPORTS

The councillors present gave their reports.

1. City Councillors

Councillor Humberstone advised that he had taken notes on the regeneration report and would seek to keep as many local retail services as possible; will investigate the community centre bookings issue and look again at the ACV.

Councillors raised issues regarding parking at the Bullnose Morris and in respect of the move of Customer Services to the Westgate Library which will affect access for residents travelling by public transport.

Councillor Walcott's report had been circulated to councillors.

2. County Councillor

Councillor Edosomwan advised that he had recently spent time working to sort issues with LTN, SENCO in schools and parking at the Bullnose Morris, alongside youth matters associated with local shops and recent ASB incidents.

3. Parish Councillors

Councillor Church reported on a recent meeting at Linnet Close and the £5,000 to be spent on planters and water butts.

Councillor De Gregori requested the inclusion of LTN on the next agenda.

Action: item for next meeting.

Councillor Lewis reported on complaints regarding heating in the Evenlode and Windrush Towers. She gave an update on the Leys Ward Steering Group, delivery of food parcels to residents and emergency referrals; the monthly litter pick; Strawberry Majorettes and that Leys CDI are recruiting a lead worker.

Councillor Gluza advised that applications for large grants close on 31/1/22 whereas small grant applications can be made at any time. She also advised that work on the Youth Council is delayed to February due to other commitments.

Councillor Nowland advised that as Chairman of the Leys Profile Steering Group he is arranging a meeting to discuss the £40k available for projects.

Councillor Edosomwan advised of the Christmas meal cooked for young people, requested that litter picking dates be arranged to avoid councillor surgeries.

Councillor Davies reported that the Friday Night Youth Project had been attended by an average of 60 11-18 year olds doing football and basketball as diversionary activities.

ACV – no movement.

Asset Check- all ok.

Action: councillors to be provided with number for defibrillator to undertake checks.

RESOLVED that the reports be **NOTED**.

FC00115/21

PLANNING COMMITTEE

A query was raised regarding the quorum for the Committee, it was advised that the quorum is 5.

It was **RESOLVED** by unanimous vote to retain the Planning Committee.

This was proposed by Cllr Edosomwan and seconded by Cllr Gluza.

FC00116/21

PLANNING APPLICATIONS

RESOLVED that the item be **DEFERRED** for consideration by the Planning Committee on 8th February 2022.

FC00117/21

CASHBOOK

1. Internal Financial Controller

Cllr Edosomwan confirmed the review of the cashbook against the invoices for December 2021 and January 2022 was correct.

2. Cashbook

It was **RESOLVED** by unanimous vote to accept the payments for January 2021.

This was proposed by Cllr Nowland and seconded by Cllr Davies.

Date	Payee	Description	Total
25/01/2022	Amazon	Printer Ink	£33.46
25/01/2022	Oxford City Council	Friendley's 2019 Grant Aug	£65.40
25/01/2022	Oxford City Council	Friendley's 2019 Grant Sept	£109.00
25/01/2022	Oxford City Council	Friendley's 2019 Grant Oct	£84.80
25/01/2022	Clerk	Salary	Conf
25/01/2022	Chairman	Allowance	Conf
25/01/2022	HMRC	Contributions	Conf
25/01/2022	Oxford County Council	Clerks pension	Conf
		Total	£3,024.24

3. Quarterly Budget

The quarterly budget update was received

	Hall Hire	Stationery	Postage	Telephone	Dropbox	Expenses	OALC Mem	SLCC Mem	Zoom
APRIL	£20.00	£0.00	£0.00	£0.00	£0.00	£0.00	£2,165.24	£249.00	£0.00
MAY	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
JUNE	£137.50	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
JULY	£20.00	£0.00	£0.00	£0.00	£199.99	£0.00	£0.00	£0.00	£0.00
AUGUST	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
SEPTEMBER	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
OCTOBER	£0.00	£63.75	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
NOVEMBER	£0.00	£35.40	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
DECEMBER	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
JANUARY	£0.00	£33.46	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
SPENT	£177.50	£132.61	£0.00	£0.00	£199.99	£0.00	£2,165.24	£249.00	£0.00
BUDGETED	£490.00	£500.00	£50.00	£120.00	£200.00	£150.00	£2,200.00	£230.00	£190.00

	Insurance	Info Cert	Audit Internal	Audit External	Training	Grants	Elections	Leys Fest	Covid-19	Annual Meeting
APRIL	£745.84	£0.00	£0.00	£0.00	£0.00	£9,950.00	£0.00	£0.00	£0.00	£0.00
MAY	£0.00	£0.00	£165.00	£0.00	£330.00	£0.00	£0.00	£0.00	£0.00	£0.00
JUNE	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£2,500.00	£0.00
JULY	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
AUGUST	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
SEPTEMBER	£0.00	£0.00	£0.00	£0.00	£360.00	£184.40	£0.00	£0.00	£0.00	£0.00
OCTOBER	£0.00	£0.00	£360.00	£0.00	£60.00	£1,350.00	£0.00	£0.00	£0.00	£0.00
NOVEMBER	£0.00	£35.00	£0.00	£0.00	£410.00	£3,500.00	£0.00	£0.00	£0.00	£0.00
DECEMBER	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
JANUARY	£0.00	£0.00	£0.00	£0.00	£0.00	£239.80	£0.00	£0.00	£0.00	£0.00
SPENT	£745.84	£35.00	£525.00	£0.00	£1,160.00	£15,224.20	£0.00	£0.00	£2,500.00	£0.00
BUDGETED	£700.00	£45.00	£165.00	£300.00	£1,000.00	£16,000.00	£1,300.00	£150.00	£3,462.00	£300.00
REMAINING	-£45.84	£10.00	-£360.00	£300.00	-£160.00	£775.80	£1,300.00	£150.00	£962.00	£300.00

	Clerk Mob	Clerk Printer	.GOV	Councillor emails	External Funding	No Budget	CIL Fund	Total per month	Conf. Payments
APRIL	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£13,130.08	Conf
MAY	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£122.40	£617.40	Conf
JUNE	£0.00	£0.00	£60.04	£0.00	£0.00	£0.00	£0.00	£2,697.54	Conf
JULY	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£219.99	Conf
AUGUST	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	Conf
SEPTEMBER	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£544.40	Conf
OCTOBER	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£1,833.75	Conf
NOVEMBER	£0.00	£0.00	£0.00	£0.00	£0.00	£6.79	£0.00	£3,987.19	Conf
DECEMBER	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	Conf
JANUARY	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£273.26	Conf
SPENT	£0.00	£0.00	£60.04	£0.00	£0.00	£0.00	£122.40	£23,296.82	£22,235.19
BUDGETED	£50.00	£300.00	£65.00	£715.00	£0.00	£0.00	£17,273.99	£45,955.99	£25,686.00
REMAINING	£50.00	£300.00	£4.96	£715.00	£0.00	£0.00	£17,151.59	£22,659.17	£3,450.81

FC00118/21 Items for the next agenda

- Leys Health Centre to attend
- LTN
- Knife crime and ASB – Thames Valley Police be invited to attend

A query was raised regarding meetings being held in Northbrook ward from April 2022 .

FC00119/21 Date of the next meetings

Planning Committee – Tuesday 8th February
 Full Parish Council – Tuesday 22nd February 2022

FC00120/21 The meeting ended at 21.00

SIGNED: _____ **Cllr Davies (Chairman)**

BLACKBIRD LEYS PARISH COUNCIL MINUTES

Minutes of the Council Meeting held on Tuesday, 22nd February 2022, at 7.00 pm
at Blackbird Leys Community Centre.

MEMBERS PRESENT: **Parish Councillors:** Peter Nowland (Vice Chairman), Julio Gonzalez, Anthony Church, Ewa Gluza, Olamide Oladejo, Imade Edosomwan, Maggie Lewis, Lorenzo De Gregori and Sasha East.

OTHER COUNCILLORS: **City Councillors:** Rae Humberstone.
County Councillor: Imade Edosomwan

OFFICERS PRESENT: **Clerk to the Council:** Emma Kearney

OTHERS PRESENT: **Oxford City Council Regeneration Manager:** Roo Humpherson.
Catalyst Senior Development Manager: Mona Barry.
Catalyst Community Investment Coordinator: Sam Stronach
Thames Valley Police Sergeant: Alex Penn
Members of the Public: Five
Mr. K Watson and Mrs. F Natana (Co-opted at this meeting).

FC00121/21 **Apologies**
The following apologies were received:
Parish Councillors: Robert Davies (Chairman).
City Council Councillors: Diko Walcott and Hosnieh Djafari-Marbini.

FC00122/21 **Declarations of Interest & Applications for Dispensation**
None

FC00123/21 **Minutes of the previous meeting**
It was **RESOLVED** by majority vote to accept the minutes for the Parish Council Meeting held on Tuesday 25th January 2022.
This was proposed by Cllr Church and seconded by Cllr Lewis.

FC00124/21 **Public Participation**
Knife Crime
Sergeant Alex Penn has recently returned to the estate and gave the following update about knife crime -

- There has been a 71% reduction in knife crime on the estate overall, however a recent incident has made the stats seem higher.
- A constant strategy is in place and uses knife and weapon sweeps, with horse patrols to tackle the issue.
- TVP would like to collaborate with community groups, and the team are focusing on engaging with the schools.
- Cllr Edosomwan commented that prevention needs to be the major focus, and hopefully the youth services will continue at a county level.
- A local youth worker commented that safe space has been closed, engagement between police and the young via local sessions has stopped due to the sessions being dropped, so how can young people feel safe?
 - Sgt Penn replied it would be good to speak to partners about what is available, Covid has impacted funding for a lot of projects and there has been a loss. It was further commented that there are two new police constables joining the team, and TVP are keen to work with existing projects.
- Cllr East commented that CDI had a great relationship with individual officers/police. Also, that different sergeant's approach

impacts the success of the relations between the young and the police.

Traffic

A resident attended to raise concerns regarding traffic issues and parking on the estate, and that the concerns raised were not being handled in an effective manner.

- Sgt Penn advised that departments do not have the resilience to deal with this at present, however there is a dedicated PCSO for traffic and their details would be passed on.

Linnet Close Project

Mrs. Taylor attended to provide the council with an update on the progress of the project.

- A wooden bench has been ordered from Raw as it is cheaper than a stainless steel one.
- A letter has been sent to the residents asking for ideas on what they would like, there has been consideration of a bug hotel for the children.
- The project is to make the community a better place, and if anyone has any ideas, please let Mrs. Taylor know, sadly playground equipment cannot be part of the project.
- The time scale for completion is estimated between 10-12 weeks
- The council noted the hard work by Mrs. Taylor and offered special thanks.

FC00125/21

Community Groups Report

CDI

Cllr East advised sessions are still running.

Friendley's

Cllr Nowland commented that there are now 15 members in attendance. There has been a major issue with obtaining a bank account now that the Credit Union has gone.

Cllr Edosomwan noted that it was a great job from Friendley's, and that they might benefit from additional advertising on the Parish Council and community Facebook groups.

FC00126/21

Regeneration Update

The Regeneration Manager advised

- The planning application is due to be received from Catalyst and it has been agreed in principle.
- The community centre is an integrate part of the planning and will have its own dedicated team. This team will be setting up community engagement over the next few weeks, their brief has been to engage with as many residents as possible. They will be along to a parish council meeting to introduce themselves.
- Groups using the community centre will be part of the 'decamp' process and the earliest this will take place is in August. The council has a dedicated team to assist with this process.

Senior Development Manager advised

- Currently working on the tender to decide which contractor will be appointed, one of the key aspects is what they can provide in terms of the wider community.
- The first draft of questions will be sent to the parish council to review, as it is important they benefit the community.

Action: To be sent to the clerk to circulate

Sam Stronach advised

- Newly appointed to the role of Catalyst Community Investment Coordinator and is keen to engage with the community, please make contact via email on Sam.Stronach@chg.org.uk

Cllr Lewis asked how much (as a percentage) of the community centre will be lost?

The Regeneration Manager advised that the current square footage of the community centre was 1200 m² but there is currently lots of unused areas. In theory there is 720 m² of the community centre currently being used. There is no minimum known but the engagement will decide the final proposal.

It was further commented that the County Council is one of the partners, and they are responsible for the library, also that business enterprise is hoped for the scheme.

Cllr Church asked will there be a dedicated route for contractor vehicles?

The Senior Development Manager advised that once a contractor has been appointed it will be part of their remit to provide this information.

Cllr Church commented that it is frustrating the length of time this proposal is taking.

The Regeneration Manager advised August is the earliest the planning application can be expected, and the community centre will be on a separate application.

Cllr Edosomwan asked will the number of shops be the same?

As we need to invest in the community.

The Regeneration Manager advised there is no plan to have the same, there isn't as much space for retail.

Cllr Edosomwan further commented the community does not want a reduction in retail, can the design be reviewed so the community can grow.

Cllr Nowland commented that community groups were being asked to leave the Community centre, it was further commented that the community wants 'like for like' on everything.

The Regeneration Manager advised the comments were noted.

Cllr De Gregori commented that the community was already losing the park and parking.

Cllr Edosomwan noted that if the library is part of the project, it is likely to be in the community centre and this is not effective.

A resident noted that when the regeneration was first announced it was promised the community wouldn't lose anything.

The concern was raised that with the loss of community space where will the young go.

It was commented that the consultation being carried out through the pandemic had led to parts not being discussed.

FC00127/21

1. Co-option

- I. It was **RESOLVED** by unanimous vote to co-opt Florence Natana on to the parish council for Northfield Brook Ward.
This was proposed by Cllr Nowland and seconded by Cllr Gluza.
- II. It was **RESOLVED** by unanimous vote to co-opt Kieran Watson on to the parish council for Blackbird Leys Ward.
This was proposed by Cllr Nowland and seconded by Cllr Church.

2. Changes to the Planning committee and Grants Working Group.

- I. It was **RESOLVED** by unanimous vote to add Cllr Nowland and Cllr Watson to the planning committee.

- This was proposed by Cllr Nowland and seconded by Cllr Church.
- II. It was **RESOLVED** by unanimous vote to add Cllr Natana to the Grants Working Group.
- This was proposed by Cllr Gluza and seconded by Cllr Nowland.

FC00128/21

To receive reports

City Councillors

Cllr Humberstone

- Has been working on the issue of users trying to book the community centre.
- Has been door knocking.
- Looking into using the Bullnose as a community space, part pub part community centre.

Cllr Djafari-Marbini

- Monthly surgeries and weekly door knocking continues.
- Casework: hedges/trees encroaching on houses and fly tipping.
- Addressing issues around the estate following storm Eunice.
- Cost of living crisis - working with Agnes smith on adequate outreach.
- Speaking up on behalf of residents on the issue of LTNs both internally and openly.
- Support for residents following a recent knife crime incident.

County Councillor

Cllr Edosomwan

- Door knocking
- Residents near the Bullnose do not want it to reopen.
- Supporting those effected by storm Eunice
- Discussions around LTN's.

Parish Councillors

Cllr Gluza

- Has been working with the grants working group reviewing this year's grant awards.
- Would like to set-up a working group to work on the Leys Festivals and the Queen's Jubilee.

It was **RESOLVED** to form a Leys Festival/Queens Jubilee working group with the following member's:

1. Cllr Gluza
2. Cllr Nowland
3. Cllr Watson
4. Cllr Natana
5. Cllr Church

The group plans to meet at the Jack Argent Room of the community centre on Tuesday 1st March 2022 at 7 pm.

Action: Clerk to make arrangements and confirm

Cllr De Gregori

- Raised concerns regarding the LTN in Littlemore and the effect it is having on the residents. Commented that there has been a repeated request for this item to be added to the agenda.
The clerk advised that to ask for 'LTN' to be on the agenda is not specific enough for the council to decide on.
It was requested for the agenda item 'To petition Oxford City and County Council to remove the Littlemore LTN' to be added to next month's agenda.

The chairman advised a similar item had been requested by Cllr De Gregori and this was added to a previous agenda. However, Cllr De Gregori had given apologies for that meeting.

- Raised concerns regarding the clerk's advice to fill councillor vacancies, in the hope to hold an election, to aid the general power of competency. The clerk commented they were unclear the point that was being made and asked for this to be sent in writing.

Action: Clerk to process agenda item request

Cllr Oladejo

- Working to help resolve the issue with a tree interfering with the resident's internet access.
- Distributing food parcels to those in need.

Cllr Edosomwan

- Hosted a programme for parents to guide their children by setting a good example.

Cllr Gonzalez

- The Clockhouse project is opening with more activities.

Cllr East

- No update

Cllr Church

- Cladding has fallen off the tower.
- Has displayed the agendas on the noticeboards.
- Will organise quotes for the noticeboard repairs and report back next month.

Cllr Lewis

- There have been repairs to the bridge.
- Car racing at the Kassam has been reported but it is on private land.
- Pollution in the stream is being addressed by working with partners.
- Oxford bus company repair and replace.
- Oxford Mutual Aid had a week's holiday.
- It was noted that the informal quarterly catch-up meeting had not yet taken place with the staffing committee.

Action: Staffing committee to liaise.

It was noted that sincere condolences were to be offered to Joey Beauchamp and his family at this sad time.

It was **RESOLVED** by majority vote for the meeting to be extended for 15 minutes. This was proposed by Cllr Church and seconded by Cllr Nowland.

Cllr East left the meeting.

Cllr Nowland

- There has been a further incident of graffiti on the estate.
- Supports the work of the Frank Bruno Foundation.
- Noted the defibrillator number at the community centre number needs to be reinstated.

Action: Clerk to notify the community centre manager of the missing defibrillator number.

FC00129/21

Grants Awards 2022

1. Policy Change

It was **RESOLVED** by majority vote to

- i. Remove the scoring card and the pitch part from the grant process.
- ii. Update the criteria so applicants only provide information for the money awarded by the parish council.

This was proposed by Cllr Lewis and seconded by Cllr Nowland.

Action: Clerk to update policy documents

2. Support with completing the application

It was **RESOLVED** by majority vote for Cllr Church to investigate creating a promotional video for our website on how to complete the grant application form. This was proposed by Cllr Nowland and seconded by Cllr Gluza.

Action: Cllr Church to investigate.

3. Grant award recommendations

The grants working group made the following recommendations –

I. Agnes Smith Advice Centre - Blackbird Leys Neighbourhood Support Scheme Ltd

To award the full amount of the requested £2,500 to assist with the running costs, namely electricity, broadband, telephone, postage, photocopying and printing. The Parish Council awarded this funding using the power of Citizen Advice Bureau from the LGA 1972 Section 142.

It was **RESOLVED** by majority vote and proposed by Cllr Lewis and seconded by Cllr Nowland.

Action: Clerk to write a letter and issue terms and conditions.

II. Oxford Blackbirds Boys & Girls Football Club

A grant request for funding for more FA level one and two coaches, and to pay for marking out was regrettably unsuccessful. This was due to the previous grant not being satisfied and the lack of policies being submitted with this year's application.

It was **RESOLVED** by majority vote to not award this grant, this was proposed by Cllr Nowland and seconded by Cllr Gluza.

Action: Clerk to write a letter explaining the reasons why this grant was unsuccessful.

III. Boys/Young Men's Youth Group - Leys Community Initiative Development

To award the full amount of the requested £2,000 to the young men's group with the aim of offering them fun activities, friendship and support to create a safe, non - judgemental space.

The grant will support the cost of

- project materials e.g., sports and gaming equipment and musical instruments, using the power of Entertainment and Arts LGA 1972 Section 145.
- Room hire fees, using the power of Community Centres LGA (misc. Provisions) LGA 1972 Section 144.
- Volunteer training using the power of Recreation from the LGA 1976 Section 19.

It was **RESOLVED** by majority vote and proposed by Cllr Nowland and seconded by Cllr Lewis.

Action: Clerk to a write letter and issue terms and conditions

IV. Oxford Community Action

To award the full amount of the requested £2,500 to support delivering weekly food parcels to over 500 households from BAME communities across Oxford who are experiencing food poverty.

The Parish Council awarded this funding using the LGA 1972 Section 137. It was noted that the council were yet to receive a copy of the accounts, and the award would be paid once this had been satisfied.

It was **RESOLVED** by unanimous vote and proposed by Cllr Church and seconded by Cllr Edosomwan.

Action: Clerk to write a letter and issue terms and conditions

V. Oxford Play Association

To award the full amount of the requested £2,000 towards a playday event for the local community at Frys Hill Park. To assist with the costs of the facilities management and the hire of a range of activities for all ages and abilities. The parish council awarded this using the power of Recreation from the LGA 1976 Section 19.

It was **RESOLVED** by unanimous vote and proposed by Cllr Edosomwan and seconded by Cllr Church.

Action: Clerk to write a letter and issue terms and conditions.

It was **RESOLVED** by majority vote for the meeting to be extended for a final 15 minutes. This was proposed by Cllr Nowland and seconded by Cllr Lewis.

VI. Raw Potential – Raw Workshop

A grant request for funding a specialist programme that offers training placements to learn basic woodwork was regrettably unsuccessful. It was noted it is not clear how the community are engaged with and how this project is a direct benefit to the estate.

It was **RESOLVED** by unanimous vote to not award this grant, this was proposed by Cllr Church and seconded by Cllr Nowland.

Action: Clerk to write a letter explaining the reasons why this grant was unsuccessful.

VII. Thrive Friday Football and Basketball - Oxford Community Churches

To award the partial amount of £2,000 to support a Friday football and basketball group for 11 to 18-year-olds, nurturing them as young leaders and mentoring them through the Thrive programme.

The grant will support the cost of

- Hall hire using the power of Community Centres LGA (misc. Provisions) LGA 1972 Section 144.
- Basketball coach hire using the power of Recreation from the LGA 1976 Section 19.

It was **RESOLVED** by unanimous vote and proposed by Cllr Church and seconded by Cllr Lewis.

Action: Clerk to write a letter and issue terms and conditions

FC00130/21 Financial Matters

7. Internal Financial Controller

The internal financial controller confirmed the invoices against the February cashbook were correct.

8. Cashbook

The following cashbook payments were reviewed

Payment Date	Payee	Description	Amount
25/02/2022	S Shippen	Clerk cover	£130.95
25/02/2022	Clerk via expenses	Mobile phone credit	£20.00
25/02/2022	Amazon	Stationery	£97.12

25/02/2022	Amazon	Postage	£16.50
25/01/2022	Clerk	Salary	Conf
25/01/2022	Chairman	Allowance	Conf
25/01/2022	HMRC	Contributions	Conf
25/01/2022	Oxford County Council	Clerks pension	Conf
		Total	£2,450.77

It was **RESOLVED** by majority vote to accept the cashbook payments for February 2022.

This was proposed by Cllr Nowland and seconded by Cllr Church.

9. Bank signatories

1. It was **RESOLVED** by majority vote to add Cllr Nowland as a bank signatory.

This was proposed by Cllr Nowland and seconded by Cllr Church.

2. It was **RESOLVED** by majority vote to add Cllr Church as a bank signatory.

This was proposed by Cllr Church and seconded by Cllr Nowland.

Action: Clerk to organise

FC00131/21 Items for the next agenda

The following item was proposed

- To petition Oxford City and County Council to remove the Littlemore LTN.

FC00132/21 Date of the next meetings

Full Parish Council – Tuesday 29th March 2022

Planning Committee – Tuesday 8th March 2022

FC00133/21 *The meeting ended at 21.30*

SIGNED: _____ **Cllr Robert Davies (Chairman)**

BLACKBIRD LEYS PARISH COUNCIL MINUTES

Minutes of the Council Meeting held on Tuesday, 29th March 2022, at 7.00 pm
at Blackbird Leys Community Centre.

MEMBERS PRESENT: Parish Councillors: Peter Nowland (Vice Chairman), Anthony Church, John Dillon, Imade Edosomwan, Ewa Gluza, Maggie Lewis, Olamide Oladejo and Kieran Watson.

OTHER COUNCILLORS: City Councillors: Diko Walcott and Hosnieh Djafari-Marbini.
County Councillor: Imade Edosomwan.

OFFICERS PRESENT: Locum Clerk to the Council: Sam Shippen.

OTHERS PRESENT: **Oxford City Council Community Response Team:** Godfrey Chizema.
Members of the Public: 1 member.

FC00134/21 **APOLOGIES:**
The following apologies were received:
Parish Councillors: Robert Davies, Julio Gonzalez, Lorenzo De Gregori and Florence Natana.
Clerk to the Council: Emma Kearney.
City Council Councillors: Rae Humberstone.
Oxford City Council: Roo Humpherson.

FC00135/21 **DECLARATIONS OF INTEREST & APPLICATIONS FOR DISPENSATION**
Councillor Anthony Church declared a personal interest in Linett Close to be updated in public participation and associated payments for approval.

FC00136/21 **MINUTES OF PREVIOUS MEETING**
It was **RESOLVED** by unanimous vote to accept the minutes for the Parish Council Meeting held on Tuesday 22nd February 2022.

FC00137/21 **PUBLIC PARTICIPATION**
Gill Taylor updated the Council on the proposals for Linett Close Project, RAWs will make a bench, six planters, 2 bird boxes and a bug hotel. Pictures were circulated. A total of £3,064.80 has so far been committed.

Council was advised that around 25% of RAW staff are from The Leys.

RESOLVED the information be noted.

FC00138/21 **COMMUNITY GROUPS REPORTS**
Friendly's – Councillor Nowland gave an update, advising that the group is doing well; an offer has been received from a café once the community centre is no longer available but would mean a change to Monday; bank account will be sorted with Metro Bank.
Community Larder – Councillor Watson advised that the larder is busy and currently looking for a new venue for after the community centre is no longer available.
Credit Union – Councillors requested that thanks to Jim and the team be minuted and it be noted that notice was given to customers.

RESOLVED that the reports be **NOTED**.

FC00139/21 **REGENERATION UPDATE**
The Oxford City Council Regeneration Manager was not present, but an update on the Community Response Team was given by Godfrey Chizema. He advised that a representative could attend quarterly and between those

times the Council has email contact details. Currently the team is dealing with fly tipping, dog fouling reports, car repair issues among other issues. Councillors raised comments regarding charges for collection of items causing more fly tipping; response times for collection by ODS and the dog warden.

RESOLVED that the report be **NOTED** and that the Clerk write to the City Council regarding the opening of the office at the Community Centre now Covid restrictions are lifted.

Action: Clerk to write to City Council.

FC00140/21

COUNCILLOR REPORTS

The councillors present gave their reports.

4. City Councillors

Councillor Walcott advised that she was dealing with residents facing damp properties and overcrowded housing with some success. A review is being undertaken to establish whether there is any racial bias for some of the housing issues.

Fixtures are being replaced on Evenlode Tower, she advised that this is not a cladding issue and there are no safety concerns.

Support is being considered for those in fuel poverty.

An update was given on support for Ukrainian refugees, particularly concerns regarding potential safeguarding.

8.10pm Councillor Olamide Oladejo left the meeting.

8.15pm City Councillor Hosnieh Djafari-Marbini entered the meeting and spoke after Parish Councillors, for the continuity of the minutes her report is minuted at this point.

Councillor Djafari-Marbini reported on the re-housing of three families; a media campaign regarding the sewage works; advised that councillors and residents contact Roo Humpherson regarding any issues with Catalyst properties; her contact with Oxford University Ukraine Society. She also advised that the child poverty action group is due to report shortly in relation to Covid; and she is dealing with an unsuitable tall tree on Field Avenue.

5. County Councillor

Councillor Edosomwan advised that he had recently spent time working to sort issues with fly tipping, housing and youth matters. He commented that there is systematic failure in delivering services for young people who are part of the community.

6. Parish Councillors

Councillor Dillon reported that after a period of health difficulties, he has now repaired two noticeboards and has keys to distribute. Councillors queried how notices could be placed, the Vice-Chairman commented that he has the role of putting up notices.

Councillor Watson advised that the Oxford Hub is doing up bikes; and the Community Larder remains busy.

Councillor Church reported on election notices and timetable for submission of nominations.

Councillor Gluza reported on donations for the Ukraine appeal; advised that anyone wanting to be involved in arrangements for the Queen's Platinum Jubilee event taking place on 5th June should attend the next

meeting at 6pm on 12th April at the Community Centre. She gave dates for the diary of 10th September when The Leys Festival will take place and 31st May 1pm – 3pm for the Oxfordshire Play Association Play Day.

Councillor Lewis updated on referrals to the Food Bank; safety problems with the Locality Hub; Thames Water sewage issues at Grenoble Road; fencing at Knights Road; a Police Closure Notice on a property in Crowberry Road. She updated on hot meals available at Waste to Taste in Cowley; the changes to return tickets on Stagecoach buses; and the retirement of Maggie James from the CCG; and the funeral of the husband of a local active community member on 8th April. She advised that Covid deaths were four times higher in deprived areas according to research.

RESOLVED that the reports be **NOTED**.

FC00141/21

LOW TRAFFIC NEIGHBOURHOODS (LTN'S)

In the absence of Councillor De Gregori this item was withdrawn and deferred to a future meeting.

FC00142/21

CASHBOOK

4. Internal Financial Controller

Cllr Edosomwan confirmed the review of the cashbook against the invoices for March 2022 was correct.

5. Cashbook

It was **RESOLVED** by unanimous vote to accept the payments for March 2022.

This was proposed by Cllr Nowland and seconded by Cllr Church.

	Date	Payee	Description	Inv. No	Amount
1.	25/03/2022	Oxford City Council	Hall Hire 29/06/2021-15/02/2022	51413025	£102.15
2.	25/03/2022	Oxford City Council	Friendleys Nov 2021	51409436	£84.80
3.	25/03/2022	Oxford City Council	Friendleys Dec 2021	51410897	£42.40
4.	25/03/2022	Oxford City Council	Friendleys Jan 2022	51412009	£84.80
5.	25/03/2022	Oxford City Council	Friendleys Feb 2022	51413024	£84.80
6.	25/03/2022	Oxford City Council	Friendleys March 2022	51413994	£106.00
7.	25/03/2022	Raw	Deposit for Linnet Cls Project	SIN 009131	£1,532.40
8.	25/03/2022	BLNSS T/a Agnes Smith	70% Grant	On receipt of T&C's	£1,750.00
9.	25/03/2022	Leys CDI	70% Grant	On receipt of T&C's	£1,400.00
10.	25/03/2022	Oxford Community Action	70% Grant	On receipt of T&C's	£1,750.00
11.	25/03/2022	Oxford Play Association	70% Grant	On receipt of T&C's	£1,400.00
12.	25/03/2022	Thrive T/a Oxford Community Churches	70% Grant	On receipt of T&C's	£1,400.00
13.	25/03/2022	HMRC	Employee Cont - month 7 interest	Print out	Conf
14.	25/03/2022	Clerk	Salary March 2022	Payslip	Conf
15.	25/03/2022	Oxford County Council	Pension – March	Print out	Conf
16.	25/03/2022	Chairman	Allowance	Payslip	Conf
17.	25/03/2022	HMRC	Employee Cont - month 8 interest	Print out	Conf

18.	25/03/2022	HMRC	Employee Cont - month 9	Print out	Conf
19.	25/03/2022	HMRC	Employee Cont - month 9 interest	Print out	Conf
20.	25/03/2022	HMRC	Employee Cont - month 10	Print out	Conf
21.	25/03/2022	HMRC	Employee Cont - month 11	Print out	Conf
				Total	£12,219.17

FC00143/21 Items for the next agenda

- Councillor Oladejo to propose a motion on community welfare.
- Queen's Platinum Jubilee celebrations update.

FC00144/21 Date of the next meetings

1. Annual Meeting of the parish – Tuesday 26th April 2022 at 6pm
2. Parish Council – Tuesday 26th April 2022 at 7pm
3. Planning Committee – Tuesday 12th April 2022.

FC00145/21 *The meeting ended at 20.50*

SIGNED: _____ **Cllr Robert Davies** (*Chairman*)