

23<sup>rd</sup> January 2025

Dear Councillor,

You are summoned to attend a meeting of Blackbird Leys Parish Council on Tuesday 28<sup>th</sup> January 2025 at 7pm at the **Leys Pools & Leisure Centre Pegasus Rd, Oxford OX4 6JL**.

Under the Public Bodies (Admissions to Meetings) Act 1960, the public may be excluded whenever publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

The meeting will be recorded for the purpose of minute taking, in accordance with our Standing Orders. Members of the public wishing to record the meeting are asked to notify the Chairman of their intentions so that appropriate arrangements can be made for the recording.

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, sex and sexual orientation), Crime and Disorder, Health & Safety and Human Rights.

The press and public are welcome to attend.

Yours sincerely

*Emma Kearney*

Parish Clerk

#### **AGENDA**

**1. APOLOGIES**

To be received.

**2. DECLARATIONS OF INTEREST & APPLICATIONS FOR DISPENSATION**

To receive any Declarations of Interest.

**3. MINUTES OF THE PREVIOUS MEETING**

To confirm as a true record the minutes of the full parish council meeting held on Tuesday 26<sup>th</sup> November 2024.

**4. PUBLIC PARTICIPATION**

Members of the public can address the meeting if the chairman has been made aware.

- Parish councillor candidate
- Update from SafeLeys

**5. REGENERATION UPDATE**

To receive an update from Oxford City Council and Peabody.

**6. COUNTY, CITY AND PARISH COUNCILLOR REPORTS**

To receive a report.

**7. SMALL GRANTS**

To consider awarding

- 1. Agnes Smith Centre**  
£500 toward their intruder and fire alarm system cost.
- 2. Oxford Play Association (OPA)**  
£500 toward
- 3. Blackbird Leys Adventure Playground (BLAP)**  
£500 toward

**8. NEIGHBOURHOOD PLAN**

**1. WORKING GROUP UPDATE**

To be received and note the date of the next meeting.

**2. WORKING GROUP QUORATE**

To concise amending Section 5, item 9 of the Neighbourhood Plan Working Group Terms of Reference to reduce the quorum from 5 to 3 parish councillors.

**3. WORKING GROUP MEMBERS**

To appoint members

**9. LOCALITY GRANT AWARD 2024**

To consider returning the unspent portion of the £10,000 Locality grant (after paying ONH invoice of £1,411.20) and reapplying when the new grant programme opens in July 2025

**10. PARISH COUNCILLOR MATTER**

**1. ASSIGN TO A WARD**

To assign Councillor Webb to the Blackbird Leys Ward.

**2. WEBSITE REPRESENTATIVE**

To appoint Cllr Newman as Website Representative to investigate and report back on requirements for a new Council website.

**3. WEBSITE WORKING GROUP**

- i. To appoint a website working group with at least 3 council members.
- ii. To agree the working group terms of reference.

**11. FINANCIAL MATTERS**

**1. Income**

To note the income received

**2. Finance Report**

To note.

**3. Budget Update**

To be received.

**4. Internal Financial Controller**

To confirm the review of the invoices against the January 2025 cashbook.

**5. Purchases**

To agree to purchase the items listed on the January 2025 cashbook.

**6. Cashbook Payments**

To agree to make the payments for the items listed on the January 2025 cashbook.

**12. TO PROPOSE ITEMS FOR THE NEXT AGENDA**

All proposals need to be submitted to the clerk in writing at least 10 clear days before the meeting it is proposed for. (As per standing order 9B).