

22nd November 2023

Dear Councillor,

You are summoned to attend a meeting of Blackbird Leys Parish Council on Tuesday 28th November 2023 at 7.00pm at the **Blackbird Leys Bowls Club, 2-4 Cuddesdon Way, Oxford OX4 6JP.**

The press and public are welcome to attend.

Yours sincerely

Emma Kearney

Parish Clerk

AGENDA

1. Apologies

To be received.

2. Declarations of Interest & Applications for Dispensation

To receive any Declarations of Interest.

3. Minutes of the previous meeting

To confirm as a true record the minutes of the full parish council meeting held on Tuesday 31st October 2023.

4. Public Participation

Members of the public can address the meeting if the chairman has been made aware.

5. Regeneration Update

To receive an update from Oxford City Council and Peabody.

6. Reports

To receive an update from

- County, City and Parish Councillors.
- Community Groups
- Officers

7. Oxford Local Plan

- To agree for our consultant to review the plan and draft a response on behalf of the parish council.
- To agree for the response to be circulated and agreed via email for the deadline of 5th January 2024.
- To agree the cost to be paid from the general reserves.

8. Proposals

To review the draft proposals and make recommendations for the final versions.

1. Strategic Aims 2024-27– draft
2. Events Proposal 2024-25.

9. Financial Matters

1. Income

To note the income received.

2. Quarterly Budget Update

To note the update

3. Budget 2024-25

To review the budget and reserves allocation for 2024-25.

4. Precept

To agree the precept request for 2024-25.

5. **Roles and Responsibilities Training**
To confirm the date and time with councillors and arrange transport.
6. **Internal Financial Controller**
To confirm the review of the invoices against the November 2023 cashbook.
7. **Refreshments**
To agree to purchase refreshments for after the November meeting.
8. **Purchases**
To agree to purchase the items listed on the November 2023 cashbook.
9. **Cashbook Payments**
To agree to make the payments for the items listed on the November 2023 cashbook.

10. To propose Items for the next agenda

All proposals need to be submitted to the clerk in writing at least 10 clear days before the meeting it is proposed for. *(As per standing order 9B).*

11. Next Meetings

- Planning Committee – Tuesday 12th December 2023 at 7pm
 - Full Parish Council – Tuesday 30th November 2023 at 7pm
- All meetings are held at the Blackbird Leys Bowls Club, 2-4 Cuddesdon Way, Oxford OX4 6JP.

*****Exclusion of the public and Press*****

12. Clerk's Appraisal

- To note the outcome.
- To agree the purchase of office equipment.

13. National Pay Increase

- To agree the increase from December 2023.
- To agree the back pay from April 2023 to November 2023

Meetings will be posted on our website www.blackbirdleyparishcouncil.gov.uk
and, on our Facebook group <https://www.facebook.com/Clerk2thecouncil/>
Alternatively, please contact the clerk on clerk@blackbirdleyparishcouncil.gov.uk
or on mobile number **07806813774**

Better still come along to one of our meetings.