

BLACKBIRD LEYS PARISH COUNCIL MINUTES

Minutes of the Council Meeting on Tuesday, 26th July 2022, at 7pm held at Blackbird Leys Community Centre

MEMBERS PRESENT: Parish Councillors: Anthony Church (Chairman), Peter Nowland (Vice-Chairman), Imade Edosomwan, Maggie Lewis, Kieran Watson, David Newman, Olamide Odelajo, Ewa Gluza and Gill Taylor.

OTHER COUNCILLORS: City Councillors: None.
County Councillor: Imade Edosomwan.

OFFICERS PRESENT: Clerk to the Council: Emma Kearney.

OTHERS PRESENT: **Oxford City Council Communities & Neighbourhoods:** None
Oxford City Council Regeneration Manager: Roo Humpherson
Catalyst: Elaine Swapp
Community Groups: Oxford Polish Association, Friendleys and Blackbird Leys Neighbourhood Watch
Members of the Public: One member.

APOLOGIES: The following apologies were received:
Parish Councillors: None
City Councillors: Cllr Djafari-Marbini – written report submitted.

FC0054/22 **DECLARATIONS OF INTEREST & APPLICATIONS FOR DISPENSATION**
None

FC0055/22 **MINUTES OF THE PREVIOUS MEETING**
It was **RESOLVED** by majority vote to accept the minutes for the Parish Council Meeting held on Tuesday 28th June 2022
This was proposed by Cllr Church and seconded by Cllr Nowland.

FC0056/22 **COMMUNITY REPORTS**
The community groups present gave their reports.

FC0057/22 **PUBLIC PARTICIPATION**

- Agnes Smith Advice Centre attended to discuss the cost-of-living crisis.
- Owned by Oxford Project attended to discuss the project at Blackbird Leys Community Centre.

FC0058/22 **REGENERATION PROJECT**

- Planning application should be submitted next week.
- The project will then go to tender.
- Users of the community centre have been contacted to find an alternative venue.

Cllr Odelajo leaves the meeting

FC0059/22 **COUNTY AND CITY COUNCILLOR REPORTS**
The councillors present gave their reports.
Cllr Djafari-Marbini submitted the following written report –
Regular surgeries

- Continuing at the community centre.

- Pleased to be able to address issues in detail, meeting residents face to face.

Regular door knocking

- Speaking to residents in weekly sessions at 11.30 on Tuesdays. This has identified plenty of casework (noted below).
- Improving the environment in the Leys and improving council homes.
- Arranging a walkabout with officers for August, Cllr Djafari-Marbini to be contacted if there are any areas of special concern to be addressed.
- Identified contact for residents at Green Square.
- Working on finding solutions on bike storage.

Community Groups and Organisations

- BLAP (Blackbird Leys Adventure Playground) work as trustee continues.
- AflUK (African Families In UK) /WOWs space work on advisory committee continues.
- Agnes Smith board external councillor, supporting the team especially around fundraising and media work.

Child Poverty Work

- A report produced by Oxford City Councils Child Poverty Review Group has been published with 42 recommendations.
- Blackbird Leys indices of deprivation stressing committee led by Public Health England and the Oxford Hub report to be published in September.
- Thanks to Cllr Nowland for chairing these meetings.

Health inequalities

- Work with the Asylum Welcome and Maternity team at Oxford University Hospital on accurate reporting and addressing of barriers to healthcare including providing information sheets.
- Working with Active Oxfordshire to secure access to swimming for a women's group.
- Casework
- Assisting Ukrainian refugees with supplies.
- Tree cutting and alley clearing.
- Accessibility for disabled residents need for bus stops with seats.
- Housing needs including poor conditions.
- Council tax exemption.
- Safety.
- Tackling littering, unruly trees and fallen fences.
- Immigration issues and housing.

FC0060/22

PARISH COUNCILLOR REPORTS

Cllr Church

- A resident has requested the parish council replace a sign, currently liaising with Oxfordshire County Council highways department for a cost. If approved, the CIL fund could be used to purchase this.
- Chaired the parish council planning committee meeting where an objection was raised for a House of Multiple Occupancy (HMO) in Moorbank. Attending the Oxford City Council planning committee meeting at the town hall to present our objection.
- The Regeneration planning application has still not been submitted.
- The Planning committee unanimously agreed that when it is eventually it would host a public meeting to discuss this further.

- Concerns raised regarding where the defibrillator located at the community centre would be sited once the centre is demolished. As the number is constantly being scratched off and it is regularly being re-written on, the Blackbird Leys Police Station could be a good relocation site.
- The Noticeboard located at Balfour Road still needs to be repaired.

Cllr Taylor

- Attended the planning meeting.
- Requested Catalysts attendance to the planning committee meetings, especially with the impending regeneration application.
- Noted the Linnet Close furniture is ready to be delivered and is collaborating with those involved to organise.

Cllr Newman

- Attended two meetings, one on the cost of living and the other a transport meeting.
- Has organised the strategic aims working group meetings.
- Environment report has been submitted to the council and is available on the parish council's website.

Cllr Gluza

Leys Fete

- Working on the events with the committee, has had confirmation the school can be used as the venue.
- Advised that volunteers will be needed for the day from 8am – 6pm.
- Advised that there will be a lottery for the ODS collection of big items.

Cllr Nowland

- Has attended the cost-of-living crisis meeting.
- Has received complaints regarding the difficulty in obtaining a doctor's appointment.

Cllr Watson

- Raised concerns regarding the lack of youth provision on the estate especially with the community centre being out of use for some time.

Cllr Watson leaves the meeting.

Cllr Edosomwan

- Has attended a meeting on the cost-of-living crisis.

FC0061/22

REQUEST TO CHANGE GRANT

A request to make a change to the Dovecote grant award was received, as the vandalised picnic bench has been replaced by Catalyst.

It was requested instead for the money to be used to relocate the awnings and to purchase some outdoor toys.

It was **RESOLVED** by majority vote to accept these changes.

This was proposed by Cllr Lewis and seconded by Cllr Newman.

FC0062/22

TRANSPORT REPRESENTATIVE

It was **RESOLVED** by majority vote to appoint Cllr Newman as the Transport Representative as per the representative protocol.

This was proposed by Cllr Lewis and seconded by Cllr Edosomwan.

FC0063/22

FREE ORDNANCE SURVEY

It was **RESOLVED** by majority vote to register for a free Ordnance with the Oxford Association of Local Councils.

This was proposed by Cllr Newman and seconded by Cllr Gluza.

Action: Clerk to arrange.

FC0064/22

FINANCIAL MATTERS

1. Income

The following income was noted -

- i. 24th June 2022 - £500 – Catalyst towards the Jubilee.
- ii. 11th July 2022 - £1,283.72 – CIL Fund – from a development at 17 Kestrel Crescent.

2. Quarterly budget update

The update below was received

	Audit Internal	Audit External	Training	Grants	Grant remainder	Events	Emergency Fund	Annual Meeting	Clerk Laptop	.GOV
APRIL	£0.00	£0.00	£0.00	£5,950.00	£0.00	£0.00	£0.00	£0.00	£369.00	£0.00
MAY	£230.00	£0.00	£528.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£60.04
JUNE	£0.00	£0.00	£0.00	£0.00	£158.60	£0.00	£0.00	£0.00	£0.00	£0.00
JULY	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
AUGUST	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
SEPTEMBER	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
OCTOBER	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
NOVEMBER	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
DECEMBER	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
JANUARY	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
FEBRUARY	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
MARCH	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
SPENT	£230.00	£0.00	£528.00	£5,950.00	£158.60	£0.00	£0.00	£0.00	£369.00	£60.04
BUDGETED	£230.00	£360.00	£600.00	£15,000.00	£500.00	£6,000.00	£1,050.00	£300.00	£400.00	£65.00
REMAINING	£0.00	£360.00	£72.00	£9,050.00	£341.40	£6,000.00	£1,050.00	£300.00	£31.00	£4.96

	Hall Hire	Stationery	Postage	Telephone	Dropbox	Expenses	Office 365	Memberships	Insurance	Info Cert
APRIL	£0.00	£42.24	£0.00	£0.00	£0.00	£0.00	£0.00	£2,461.57	£749.67	£0.00
MAY	£84.80	£0.00	£0.00	£0.00	£0.00	£0.00	£79.99	£0.00	£0.00	£0.00
JUNE	£0.00	£52.84	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
JULY	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
AUGUST	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
SEPTEMBER	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
OCTOBER	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
NOVEMBER	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
DECEMBER	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
JANUARY	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
FEBRUARY	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
MARCH	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
SPENT	£84.80	£95.08	£0.00	£0.00	£0.00	£0.00	£79.99	£2,461.57	£749.67	£0.00
BUDGETED	£500.00	£500.00	£28.00	£80.00	£200.00	£150.00	£80.00	£2,470.00	£750.00	£35.00
REMAINING	£415.20	£404.92	£28.00	£80.00	£200.00	£150.00	£0.01	£8.43	£0.33	£35.00

	Councillor emails	External Funding	Online Bank Acc Fee	Bank Card Fee	No Budget	CIL Fund	Total per month	Conf. Payments
APRIL	£0.00	£0.00	£0.00	£0.00	£138.45	£0.00	£9,710.93	In budget
MAY	£0.00	£0.00	£0.00	£0.00	£0.00	£136.80	£1,119.63	In budget
JUNE	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£211.44	In budget
JULY	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00		
AUGUST	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00		
SEPTEMBER	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00		
OCTOBER	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00		
NOVEMBER	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00		
DECEMBER	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00		
JANUARY	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00		
FEBRUARY	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00		
MARCH	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00		
SPENT	£0.00	£0.00	£0.00	£0.00	£0.00	£136.80		
BUDGETED	£910.00	£0.00	£72.00	£86.00	£0.00	£18,213.53		
REMAINING	£910.00	£0.00	£72.00	£86.00	£0.00	£18,076.73	£0.00	

3. Dropbox Annual subscription

It was **RESOLVED** by majority vote to approve the annual Dropbox business subscription at a budget cost of approximately £200.

This was proposed by Cllr Edosomwan and seconded by Cllr Gluza.

4. Internal Auditor

It was **RESOLVED** by majority vote to appoint Jane Olds as the internal auditor for 2022-23 accounts.

This was proposed by Cllr Lewis and seconded by Cllr Taylor.

5. Budget Virement to the Events Committee

It was **RESOLVED** by majority vote to agree for the Leys Festival budget to be used for the Leys Fete.

This was proposed by Cllr Gluza and seconded by Cllr Taylor.

6. Hall Hire for the Jubilee

It was **RESOLVED** by majority vote to agree to pay the invoice for the Glow Hall hire to host the Jubilee at a cost of £125.00.

This was proposed by Cllr Gluza and seconded by Cllr Taylor.

7. Van Hire for the Music Equipment

It was **RESOLVED** by majority vote to agree to pay for the van to transport the music equipment for the jubilee at a cost of £80.00.

This was proposed by Cllr Gluza and seconded by Cllr Lewis.

8. Internal Financial Controller

Cllr Edosomwan confirmed the review of the invoices against the July and August cashbook as correct.

9. Cashbook Payments

It was **RESOLVED** by majority vote to pay the cashbook payments for July and August 2022.

Date	Payee	Description	Total
26/06/2022	Oxford Polish Association	Reimbursed for Jubilee	£1,000.00
26/07/2022	Active-on -8	Small Grant	£500.00
26/07/2022	Dovecote	Small Grant	£500.00
27/07/2022	Oxford Community Action	Small Grant	£500.00
27/07/2022	D James via expenses	Van hire for the music	£80.00
27/07/2022	Dropbox subscription	Dropbox	£199.00
27/07/2022	Leys CDI	Hall Hire	£125.00
27/07/2022	Oxford City Council	Hall Hire	£95.40
25/07/2022	Clerk	July Wages	Conf
25/08/2022	Clerk	August Wages	Conf
12/07/2022	OCC Pension Fund	July contribution	Conf
12/08/2022	OCC Pension Fund	August contribution	Conf
26/07/2022	HMRC	Quarterly contribution	Conf
26/07/2022	HMRC	Interest	Conf

£6,805.90

FC0065/22 ITEMS FOR THE NEXT THE AGENDA

It was noted to contact the clerk with any agenda items proposals.

FC0066/22 The meeting ended at 21.15

SIGNED: _____ Cllr Anthony Church (Chairman)