

24th September 2026

Dear Councillor,

You are summoned to attend a meeting of Blackbird Leys Parish Council on Tuesday 29th September 2026 at 7.00pm at The Leys Leisure Centre.

The press and public are welcome to attend.

Yours sincerely

Emma Kearney
Parish Clerk

AGENDA

1. APOLOGIES

To be received.

2. DECLARATIONS OF INTEREST & APPLICATIONS FOR DISPENSATION

To receive any Declarations of Interest.

3. MINUTES OF THE PREVIOUS MEETING

To confirm as a true record the minutes of the full parish council meeting held on Tuesday 28th July 2026.

4. PUBLIC PARTICIPATION

Members of the public can address the meeting if the chair has been made aware and the matter is relevant to an item on this agenda.

5. REGENERATION UPDATE

To receive an update from Oxford City Council and Peabody.

6. COUNTY, CITY AND PARISH COUNCILLOR REPORTS

To receive a report from those present.

7. CONSULTATIONS AND CORRESPONDENCE

1. Blackbird Leys Footpath No. 2 (part) – Proposed Diversion Under the Highways Act 1980 s.119

To consider Oxfordshire County Council's response to the Council's queries and resolve the Council's response to the informal consultation.

2. Pride in Place – Culture and Faith Working Group Questionnaire

To agree the Council's response and authorise the Clerk to submit it by 1 October 2026.

3. Oxon4Buses – Parish Bus Services Questionnaire

To agree the Council's response and authorise the Clerk to submit it.

4. Oxford Local Plan 2045 – Examination Hearings

To note the examination hearing dates.

8. PLANNING MATTERS

To consider the following 4 planning applications

Application Reference and Details	Address	Ward	Deadline
26/01814/FUL – Demolition of existing commercial and residential building. Erection of a four storey building to provide a ground floor commercial unit (Use Class E) and 3 x 1 bed flats (Use Class C3) to the first, second and third floors. Provision of private amenity space, bin and cycle stores	Flat 206 Garsington Road, Oxford	Blackbird Leys	28.09.2026
26/02126/VAR – Variation (or removal) of condition 04 (SuDS) of planning permission 26/00928/FUL	16 Anemone Close, Oxford	Blackbird Leys	09.11.2026

(Erection of a single storey side and rear extension (amended description)), on the basis that there is an existing surface water system on the site to which the new roof run-off will be connected.			
26/02158/CT3 – Erection of 2 x 1 bedroom bungalows (Use Class C3). Installation of solar panels to roof and air source heat pumps. Provision of private amenity space, 1 no. parking space, bin and cycle storage, and landscaping and boundary treatments	Garages to the East of Harebell Road, Oxford	Blackbird Leys	10.11.2026
26/02192/CEU – Application to certify that the existing building works detailed within application 22/02880/RES have been implemented is lawful development.	Plot 2000 John Smith Drive, Oxford	Temple Cowley	11.11.2026

9. STAFFING COMMITTEE

To agree:

- i. The continuation of the Staffing Committee.
- ii. The Staffing Committee's current Terms of Reference.
- iii. The date of the Clerk's annual appraisal in October 2026.

To appoint:

- i. A Chair of the Staffing Committee.
- ii. Two councillors to serve on the Staffing Committee.
- iii. An alternate member of the Staffing Committee.

10. GRANT REQUEST

To agree a grant of £1,000 to Agnes Smith Advice Centre towards the cost of its Advice Quality Standard audit, under Section 142 of the Local Government Act 1972.

11. YEAR END AUDIT 2025-26

To note -

- i. The External Auditor's Report and Certificate for 2025/26 and the matters raised.
- ii. The Notice of Conclusion of Audit.
- iii. The actions to address the recommendations in the 2025/26 internal and external audit reports.

12. INTERNAL AUDIT 2026-27

To appoint Theresa Goss as Internal Auditor for 2026/27 and agree the Letter of Engagement, including the fee of £325.

13. FINANCIAL MATTERS

1. Finance Report

To be received and considered.

2. Internal Controls Check

To confirm that the cashbook payments for September are true and accurate records.

3. Cashbook Payments

To approve and pay.

14. ITEMS FOR A FUTURE AGENDA

To propose items