

BLACKBIRD LEYS PARISH COUNCIL MINUTES

Minutes of the Council Meeting held on Tuesday, 30th November 2021 at 7.00 pm held at the BBL CC

MEMBERS PRESENT: **Parish Councillors:** Peter Nowland (Vice Chairman), Ewa Gluza, Imade Edosomwan, Maggie Lewis, Anthony Church, Sasha East and Lorenzo De Gregori.

OTHER COUNCILLORS: **City Councillors:** Diko Blackings and Hosnieh Djafari-Marbini.
County Councillor: Imade Edosomwan.

OFFICERS PRESENT: **Clerk to the Council:** Emma Kearney.

OTHERS PRESENT: **Oxford City Council Regeneration Team:** Roo Humpherson.
Oxford City Council Communities & Neighbourhoods: None.
Oxford Mail: None
Members of the Public: Four

APOLOGIES: The following apologies were received:
Parish Councillors: Robert Davies, Julio Gonzalez, John Dillon, Duncan Hall, and Olamide Oladejo.
City Council Councillors: Rae Humberstone and Duncan Hall.
Catalyst: None

FC0094/21 **Declarations of Interest & Applications for Dispensation**
None

FC0095/21 **Minutes of the previous meeting**
It was **RESOLVED** to accept the minutes of the full parish council meeting on Tuesday 26th October 2021.
This was proposed by Cllr Church and seconded by Cllr Lewis.
It was **RESOLVED** to accept the minutes of the extraordinary meeting held on Tuesday 16th November 2021.
This was proposed by Cllr Gluza and seconded by Cllr Edosomwan.

FC0096/21 **Public Participation**

- It was noted there were lights out around the estate.
- A thorny bush needs trimming back.
- Concerns were raised regarding The Oxford Bus Company driver's welfare.
- Concerns were raised regarding the change in local bus routes.

Clerk to raise concerns with relevant bodies

FC0097/21 **Community Groups Report**
None

FC0098/21 **Regeneration Update**
An update from Oxford City Council was received.

FC0099/21 **Regeneration Questions**

1. Concerns were raised regarding the 'change of use' of the land that is being built on as part of the regeneration. These concerns are based on the 2011 consultation being considered ineffective due to the land being described as in the ward of Littlemore not Blackbird Leys, not being referred to as 'Spindlebury' but as 'Kassam', and the consultation document labelling the land incorrectly, without description. It was noted that the nature reserve is being built on as the land has recently been divided, and the sign on the entrance identifies it as a nature park.
It was suggested that due to these points the planning application for the regeneration should be rejected as the 'change of use' process was not completed properly and therefore building should not take place.
2. It was commented that these concerns have been raised several times over the past months, and the estate needs housing. There are residents keen to stay on the

estate near their families and therefore the regeneration has support. It was noted that the focus should now be to ensure the community centre is adequate for the estate's needs.

3. It was further commented that it would be good to know when the planning application for the regeneration can be expected, as this is where any comments can be made, and the overall scheme reviewed.
4. The Vice Chairman added that it would only be fair to ask the residents via consultation if they supported the regeneration or not.
5. It was proposed for the parish council to contest the 'change of use' of the land with the city council.

This was proposed by Cllr De Gregori and had no seconder, so this motion **FAILED**.

FC00100/21 Partnership Meetings

It was **RESOLVED** by majority vote for the clerk to chair and administrate the monthly partnership meeting at a total of 3 hours per month, and for Oxford City Council partnership group to provide the software to host.

This was proposed by Cllr Gluza and seconded by Cllr Edosomwan.

Action: Clerk to arrange with Communities & Neighbourhoods team.

FC00101/21 CIL Fund Request

It was **RESOLVED** by majority vote for £5,000 to be awarded to the Linnet Close project on receipt of costings.

This was proposed by Cllr Edosomwan and seconded by Cllr De Gregori

Action: Cllr Church to send the costings to the clerk

FC00102/21 To receive reports

1. Parish Councillors.

- i. An update on the on-going work for setting-up the Youth Council was received.
- ii. There was no update for the Community Asset Nomination.
- iii. The Vice Chairman confirmed the monthly walkaround and asset check took place.
- iv. It was suggested the parish council investigate wheel clamping on the estate.

Action: Clerk to investigate

2. City Councillors

The councillors present gave their reports.

3. County Councillor.

The report was received.

FC00103/21 Financial Matters

1. Internal Financial Controller

Cllr Edosomwan confirmed the review of the cashbook against the invoices for November 2021 was correct.

2. Cashbook

It was **RESOLVED** by unanimous vote to accept the payments for November and December 2021.

This was proposed by Cllr Church and seconded by Cllr Nowland.

Date	Payee	Description	Invoice No	Total
30/11/2021	Amazon	Printer Ink	244196970	£35.40
30/11/2021	Amazon	Cat 5 cable	GB12G4LVTAEU1	£6.79
30/11/2021	ICO	Annual certificate	See print out	£35.00
25/11/2021	Clerk	Salary	See payslip	Conf
25/11/2021	Oxford County Council	Pension - Nov	See print out	Conf

25/11/2021	Chairman	Allowance - Nov	See payslip	Conf
25/11/2021	HMRC	Employee Contribution	See print out	Conf
25/11/2021	Oxford Polish Assoc.	Grant 1 st instalment	70% of £2,000	£1,400.00
25/12/2021	Clerk	Salary	See payslip	Conf
25/12/2021	Oxford County Council	Pension - Dec	See print out	Conf
25/12/2021	Chairman	Allowance - Dec	See print out	Conf
25/12/2021	Clerk	Salary	See payslip	Conf
Total				£5,495.98

- i. It was **RESOLVED** by majority vote for the meeting to be extended for 15 minutes. This was proposed by Cllr Church and seconded by Cllr Nowland.

3. Budget

- i. It was **RESOLVED** by unanimous vote to accept the budget proposal for 2022-23. This was proposed by Cllr Nowland and seconded by Cllr Church.

2022-2023	Budget
SALARIES	Conf
WAH & MILEAGE ALLOWANCE	Conf
HMRC	Conf
PENSION	Conf
CHAIRMAN	Conf
	£24,600.00
HALL RENT	£506.25
STATIONERY	£500.00
POSTAGE	£28.00
TELEPHONE USAGE	£80.00
OFFICE 365	£79.99
BUSINESS DROPBOX	£199.99
ONLINE BANK ACCOUNT	£72.00
ONLINE BANK CARD	£86.00
EXPENSES	£150.00
OALC MEMBERSHIPS	£2,200.00
SLCC MEMBERSHIPS	£270.00
INSURANCE	£750.00
INFORMATION CERTIFICATE	£35.00
AUDIT INTERNAL	£230.00
AUDIT EXTERNAL	£360.00
TRAINING	£600.00

GRANTS	£15,000.00
ELECTIONS	£0.00
LEYS FESTIVAL	£6,000.00
ANNUAL MEETING	£300.00
LAPTOP	£400.00
WEB SITE (NEW)	CIL Fund
WIX DOMAIN HOSTING - WIX	CIL fund
DOMAIN NAME .GOV	£65.00
COUNCILOR EMAIL ADDRESS	£910.00
Budget amount	£53,341.24
Current precept amount	£54,390.00
Remaining	£1, 048.76

- ii. It was **RESOLVED** by majority vote for the meeting to be extended for a maximum of 15 minutes.
This was proposed by Cllr Nowland and seconded by Cllr Church.
- iii. It was **RESOLVED** by majority vote for the remaining money from the budget to be allocated to an 'Emergency Fund'.
This was proposed by Cllr Edosomwan and seconded by Cllr Church.

FC00104/21 Christmas get together

It was **RESOLVED** by majority to defer the Christmas get together until next year. This was proposed by Cllr Church and seconded by Cllr Nowland.

Exclusion of the public and press

FC00105/21 Staffing Matters

The Clerk's Annual Appraisal

It was **RESOLVED** by unanimous vote to approve the recommendations from the clerk's annual appraisal.

1. Clerk's hours to remain the same, and to incorporate time to complete the CILCA training course.
2. The council to pay for the clerk to complete the CILCA course.
3. The council to pay for the clerk to attend the 'reframing conflict' course.
4. The council to purchase a laptop with the Microsoft package for the Clerks use.

FC00106/21 Items for the next agenda

- Oxford bus company to attend to address queries.
- Leys Health Centre to attend.

FC00107/21 Date of the next meetings

Planning Committee – Tuesday 14th December 2021
Full Parish Council – Tuesday 25th January 2022

FC00108/21 The meeting ended at 21.30

SIGNED: _____ **Cllr Nowland** (*Vice Chairman*)