

BLACKBIRD LEYS PARISH COUNCIL PLANNING COMMITTEE MINUTES

Minutes of the Council Meeting held on Tuesday 16th April 2024

MEMBERS PRESENT: Parish Councillors: Anthony Church (Chairman), Peter Nowland, Gill Taylor, and Jenny Wells.

OFFICERS PRESENT: Clerk to the Council: Emma Kearney

OTHERS PRESENT: Members of the Public: One.

APOLOGIES: Maggie Lewis.

PC01/24 DECLARATIONS OF INTEREST AND APPLICATIONS FOR DISPENSATION
None

PC02/24 MINUTES OF THE PREVIOUS MEETING
It was **RESOLVED** by unanimous vote to accept the minutes of the Planning Committee meeting held on Tuesday 19th March 2024.
This was proposed by Cllr Taylor and seconded by Cllr Nowland.

PC03/24 PUBLIC PARTICIPATION
None.

PC04/24 PLANNING APPLICATIONS
To following 4 live planning applications from the City Council were considered.

Application	Address	Ward	Deadline	Outcome
24/00517/FUL DEL Erection of a rear first floor extension and single storey front extension.	9 Sawpit Road Oxford Oxfordshire OX4 6BD	Blackbird Leys	08.04.2024	<i>Expires before the meeting</i>
24/00535/FUL DEL Change of use from dwellinghouse (Use Class C3) to a house in multiple occupation (Use Class C4). Provision of bin and cycle storage. (Retrospective)	147 Sorrel Road Oxford Oxfordshire OX4 6SJ	Blackbird Leys	10.04.2024	<i>Expires before the meeting</i>
24/00510/FUL DEL Demolition of existing front porch. Erection of a single storey front extension.	13 Sandy Lane Oxford Oxfordshire OX4 6AL	Blackbird Leys	11.04.2024	<i>Expires before the meeting</i>
24/00625/FUL DEL Change of use from dwellinghouse (Use Class C3) to a large House in Multiple Occupation (Sui Generis). Removal of 1no. door and 1no. window and insertion of 1no. window to front elevation. Insertion of 1no. window to side elevation. Provision of bin and bike storage.	18 Marjoram Close Oxford Oxfordshire OX4 6QQ	Blackbird Leys	24.04.2024	Objected by unanimous vote. P. AC S. GT
24/00691/FUL DEL Change of use of dwellinghouse (Use Class C3) to a House in Multiple Occupation (Use Class	62 Warburg Crescent Oxford Oxfordshire	Blackbird Leys	26.04.2024	Objected by unanimous vote. P. AC S. PN

C4). Removal of garage door and insertion of 1no. window to front elevation. Provision of bin and cycle stores.	OX4 6BS			
24/00816/FUL Demolition of existing lean-to conservatory and store to side elevation. Erection of a two-storey side and rear extension. Alterations to door to rear elevation. Provision of bin stores.	22 Ladenham Road Oxford Oxfordshire OX4 6AZ	Blackbird Leys	10.05.2024	No objections.
24/00790/CT3 Erection of a single storey rear extension. Formation of accessible ramp access and steps to front elevation. Formation of side and rear patio. Insertion of 1no. door and 1no. window to side elevation. Alterations to 1no. door to front elevation. Associated landscaping.	2 Green Hill Oxford Oxfordshire OX4 7UN	Blackbird Leys	13.05.2024	No objections.

PC05/24 **OXFORD LOCAL PLAN 2040**
The updated deposit locations were **NOTED**.

PC06/24 **ITEMS FOR THE NEXT AGENDA**
None.

MEETING CLOSED
19.22

SIGNED: _____

Councillor Anthony Church - Planning Committee Chair

BLACKBIRD LEYS PARISH COUNCIL PLANNING COMMITTEE MINUTES

Minutes of the Council Meeting held on Tuesday 21st May 2024

MEMBERS PRESENT: **Parish Councillors:** Anthony Church (Chairman), Imade Edosomwan, Peter Nowland, Gill Taylor, Maggie Lewis and Jenny Wells.

OFFICERS PRESENT: **Clerk to the Council:** Emma Kearney

OTHERS PRESENT: **Members of the Public:** None

APOLOGIES: Kathy Balsamo

PC07/24 DECLARATIONS OF INTEREST AND APPLICATIONS FOR DISPENSATION
None

PC08/24 MINUTES OF THE PREVIOUS MEETING
It was **RESOLVED** by unanimous vote to accept the minutes of the Planning Committee meeting held on Tuesday 16th April 2024.
This was proposed by Cllr Church and seconded by Cllr Taylor.

PC09/24 PUBLIC PARTICIPATION
None.

PC010/24 PLANNING APPLICATIONS
To following live planning applications from the City Council were considered.

Application	Address	Ward	Deadline	Outcome
24/00990/T56 DEL Application for prior approval to install 1no. 20m telecommunications street works pole, 1no. equipment cabinet and 1no. meter cabinet and associated ancillary development.	Verge At Ambassador Avenue Oxford	Blackbird Leys	02.06.2024	No objections
24/00938/FUL DEL Alterations to fenestration	Site Of 7 To 12 Brooklime Walk Oxford	Blackbird Leys	31.05.2024	No objections
24/01000/FUL DEL Demolition of existing garage and erection of a two-storey side extension.	6 Bryony Close Oxford OX4 7UT	Blackbird Leys	07.06.2024	No objections
This application requires re-advertisement 24/00732/FUL COMM Development of up to 22,375sqm open storage (Use Class B8) together with associated highways works, site-wide hard and soft landscaping works, and boundary treatment.	U Y S Ltd Garsington Road Oxford OX4 2BW	Blackbird Leys	08.05.2024	No objections
24/00847/CEU DEL Application to certify that the existing sub-division of existing dwellinghouse to create 1 x 1 bedroom and 1 x 2 bedroom flats (Use Class C4) is lawful development.	59 Field Avenue Oxford Oxfordshire OX4 6PA	Blackbird Leys	11.06.2024	No objections

PC011/24

ITEMS FOR THE NEXT AGENDA

None.

MEETING CLOSED

19.28

SIGNED: _____

Councillor Anthony Church - *Planning Committee Chair*

No planning committee held in June 2024

BLACKBIRD LEYS PARISH COUNCIL PLANNING COMMITTEE MINUTES

Minutes of the Council Meeting held on Tuesday 23th July 2024

MEMBERS PRESENT: **Parish Councillors:** Anthony Church (Chairman), Peter Nowland, Gill Taylor, Maggie Lewis, Jenny Wells and Kathy Balsamo.

OFFICERS PRESENT: **Clerk to the Council:** Emma Kearney

OTHERS PRESENT: **Members of the Public:** None

APOLOGIES: None.

PC012/24 **DECLARATIONS OF INTEREST AND APPLICATIONS FOR DISPENSATION**
None

PC013/24 **MINUTES OF THE PREVIOUS MEETING**
It was **RESOLVED** by unanimous vote to accept the minutes of the planning committee meeting held on Tuesday 21st May 2024 as a true record.
This was proposed by Cllr Church and seconded by Cllr Taylor.
It was **NOTED** that planning applications for the June meeting were added to the full council meeting agenda as there was no planning committee meeting held in June.

PC014/24 **PUBLIC PARTICIPATION**
None.

PC015/24 **PLANNING APPLICATIONS**
To consider the following 3 planning applications from the City Council, expired applications are included for reference.

Application	Address	Ward	Deadline	Outcome
24/01400/FUL Installation of 4no. electric vehicle charging stations and ancillary equipment.	Unit 5 Oxford Retail Park Ambassador Avenue	Blackbird Leys	18.07.2024	<i>Expired - circulated before the meeting.</i>
24/01050/FUL Installation of 1no. EV charging unit to front elevation and formation of cable gully.	18 Clematis Place Oxford Oxfordshire	Blackbird Leys	05.08.2024	No objection
24/01571/FUL Demolition of the existing rear conservatory, detached garage and shed. Erection of a part single, part two storey side extension and a single storey rear extension.	3 Comfrey Road Oxford Oxfordshire	Blackbird Leys	05.08.2024	This application was OBJECTED to by majority vote, due to Loss of the light and parking increase. This was proposed by Cllr Lewis and seconded by Cllr Church.
24/01364/OUT Outline application (seeking the approval of access, layout and scale) for the part-demolition of the existing car wash	Car Wash Adjacent 206 Garsington Road Oxford	Blackbird Leys	10.08.2024	This application was OBJECTED to by majority vote, due to concerns over egress to the site.

building and erection of a mixed-use development comprising of a commercial unit (Use Class E and Sui Generis) and 2 x 1 bed flats (Use Class C3).				This was proposed by Cllr Church and seconded by Cllr Balsamo.
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PC016/24 ITEMS FOR THE NEXT AGENDA

None.

MEETING CLOSED

19.28

SIGNED: _____

Councillor Anthony Church - *Planning Committee Chair*

BLACKBIRD LEYS PARISH COUNCIL PLANNING COMMITTEE MINUTES

Minutes of the Council Meeting held on Tuesday 20th Aug 2024

MEMBERS PRESENT: **Parish Councillors:** Anthony Church (Chairman), Gill Taylor, Maggie Lewis, Jenny Wells and Kathy Balsamo.

OFFICERS PRESENT: **Clerk to the Council:** Emma Kearney

OTHERS PRESENT: **Members of the Public:** None

APOLOGIES: Peter Nowland

PC017/24 **DECLARATIONS OF INTEREST AND APPLICATIONS FOR DISPENSATION**
None

PC018/24 **MINUTES OF THE PREVIOUS MEETING**
It was **RESOLVED** by unanimous vote to accept the minutes of the planning committee meeting held on Tuesday 20th July 2024 as a true record. This was proposed by Cllr Lewis and seconded by Cllr Taylor.

PC019/24 **PUBLIC PARTICIPATION**
None.

PC020/24 **PLANNING APPLICATIONS**
To consider the following 1 planning applications from the City Council, expired applications are included for reference.

Application	Address	Ward	Deadline	Outcome
24/01712/CEU DEL Application to certify that the existing subdivision of existing dwellinghouse to create a 1 x 2 bed and 1 x 1 bed flats (Use Class C3) is lawful development.	59 Field Avenue Oxford Oxfordshire OX4 6PA	Blackbird Leys	03.09.2024	No objections.

PC021/24 **ITEMS FOR THE NEXT AGENDA**
None.

MEETING CLOSED
19.15

SIGNED: _____

Councillor Anthony Church - Planning Committee Chair

BLACKBIRD LEYS PARISH COUNCIL PLANNING COMMITTEE MINUTES

Minutes of the Council Meeting held on Tuesday 17th Sept 2024

MEMBERS PRESENT: **Parish Councillors:** Gill Taylor, Jenny Wells, Peter Nowland, Imade Edosomwan and Kathy Balsamo.

OFFICERS PRESENT: **Clerk to the Council:** Emma Kearney

OTHERS PRESENT: **Members of the Public:** One

APOLOGIES: Anthony Church (Chairman) and Maggie Lewis.

PC022/24 It was **RESOLVED** by unanimous vote for Cllr Taylor to chair the meeting.

PC023/24 **DECLARATIONS OF INTEREST AND APPLICATIONS FOR DISPENSATION**
None

PC024/24 **MINUTES OF THE PREVIOUS MEETING**
It was **RESOLVED** by unanimous vote to accept the minutes of the planning committee meeting held on Tuesday 20th August 2024 as a true record. This was proposed by Cllr Balsamo and seconded by Cllr Taylor.

PC025/24 **PUBLIC PARTICIPATION**
None.

PC026/24 **PLANNING APPLICATIONS**
The following planning applications from the City Council were considered.

Application	Address	Ward	Deadline	Outcome
Notification of Planning Appeal APP/G3110/W/24/3344819 Demolition of existing garage. Erection of two storey side extension to create 1 x 2 bed dwellinghouse (Use Class C3). Erection of a part single, part two storey rear extension. Installation of air source heat pump. Provision of new vehicle access with car parking, private amenity space and bin and cycle store. Alterations to landscaping.	22 Merlin Road, Oxford	Blackbird Leys	26.09.2024	Objected, however the application was closed when attempting to log the objection. Email sent to the City council.
24/01701/FUL Alterations to fenestration, balustrades, rainwater goods and fascia.	Potters Court Robin Place Oxford	Greater Leys	17.09.2024	No Objection
24/01992/VAR Variation of conditions 1 (Development begun within time limit), 2 (Develop in accordance with approved plans), 3 (Materials - to match) and 4 (SuDS) of planning permission 23/00809/FUL (Demolition of existing garage. Erection of a two storey side extension, the formation of 1no. rear dormer and insertion of 3no rooflights within the front elevation and 1no. rooflight to the front side elevation of	26 Firs Meadow Oxford	Greater Leys	23.09.2024	No Objection

the existing roof in association with loft conversion. (Amended Plans/Description)) to allow conversion of garage into habitable space, alterations to rear roof and fenestration.				
23/00809/FUL Demolition of existing garage. Erection of a two-storey side extension, the formation of 1no. rear dormer and insertion of 3no rooflights within the front elevation and 1no. rooflight to the front side elevation of the existing roof in association with loft conversion. (Amended Plans/Description)	26 Firs Meadow Oxford	Greater Leys	23.09.2024	No Objection
24/01397/FUL Demolition of existing bungalow and garage. Erection of three storey building to create 12 x 1 bed flats (Use Class C3). Formation of new vehicular access. Provision of 5no. car parking spaces, bin and cycle storage.	The Bungalow Sandy Lane Oxford	Blackbird Leys	04.10.2024	Objected Not enough info. Who will be occupying the flats? There is a lot being proposed for this plot.
24/02028/FUL Demolition of existing front extension and porch. Removal of rear decking and pergola. Erection of a single storey rear extension and a single storey front extension. Formation of 1no. rear dormer in association with a loft conversion. Insertion of 2no. rooflights to front elevation. Removal of 1no. chimney to rear elevation.	78 Sandy Lane Oxford	Blackbird Leys	23.09.2024	No Objection
24/01907/H42 DEL Application for prior approval for the erection of a single storey rear extension, which would extend beyond the rear wall of the original house by 4.00m, for which the maximum height would be 2.80m, and for which the height of the eaves would be 2.60m	33 Blackbird Leys Road Oxford OX4 6HJ	Blackbird Leys	16.09.2024	No Objection

PC027/24

ITEMS FOR THE NEXT AGENDA

None.

MEETING CLOSED

19.26

SIGNED: _____

Councillor Taylor - *Planning Committee Chair*

BLACKBIRD LEYS PARISH COUNCIL PLANNING COMMITTEE MINUTES

Minutes of the Council Meeting held on Tuesday 15th Oct 2024

MEMBERS PRESENT: Parish Councillors: Anthony Church (Chairman), Imade Edosomwan, Maggie Lewis, Gill Taylor, Jenny Wells, Peter Nowland, and Kathy Balsamo.

OFFICERS PRESENT: Clerk to the Council: Emma Kearney

OTHERS PRESENT: Members of the Public: None.

APOLOGIES: None

PC028/24 DECLARATIONS OF INTEREST AND APPLICATIONS FOR DISPENSATION
None

PC029/24 MINUTES OF THE PREVIOUS MEETING
It was **RESOLVED** by unanimous vote to accept the minutes of the planning committee meeting held on Tuesday 17th Sept 2024 as a true record.
This was proposed by Cllr Edosomwan and seconded by Cllr Nowland.

PC030/24 PUBLIC PARTICIPATION
None.

PC031/24 PLANNING APPLICATIONS
The following 4 planning applications from the City Council were considered.

Application	Address	Ward	Deadline	Outcome
24/02281/FUL Erection of a single storey rear extension.	54 Pegasus Road Oxford OX4 6DP	Blackbird Leys	06.11.2024	No objection.
24/02013/FUL Alterations to existing brick boundary wall and installation of palisade fencing with razor wire to north-eastern elevation. Insertion of 1no. access gate and associated works to existing transformer enclosure.	Electricity Substation on The South Side Of Watlington Road	Blackbird Leys	23.10.2024	No objection.
18/03405/FUL – MAJOR APPLICATION Holy Family Church 1 Cuddesdon Way	Holy Family Church 1 Cuddesdon Way Oxford OX4 6JH	Blackbird Leys	Tba Historic dates listed	Clerk to contact Oxford City council
24/02180/FUL Alterations to fenestration's (Windows).	Flats 1 To 10 Russell House 9 Tern Walk And Flats 1 To 10 Woodley House 11 Tern Walk OX4 7ZE	Northfield Brook	28.10.2024	No objection.
23/01198/FUL – MAJOR APPLICATION Demolition of existing Bingo Unit (Sui Generis, Classes E	Unit 1 Ozone Leisure Park Grenoble Road Oxford	Northfield Brook & Littlemore border.	21.10.2024	Clerk to contact Littlemore parish council

(b), (d), (e), (f), and (g) (i, ii or iii)); development of a new part-four/part-five storey (plus roof plant) building comprising laboratory and office space (Use Class E(g)) and a ground floor level commercial unit (Use Class E(a) or E(b)), with associated access road, public realm, hard and soft landscaping, cycle parking, EV charging, service yard, site infrastructure and associated works.	Oxfordshire OX4 4XP			
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PC032/24

ITEMS FOR THE NEXT AGENDA

None.

MEETING CLOSED

19.26

SIGNED: _____

Councillor Church - Planning Committee Chair

BLACKBIRD LEYS PARISH COUNCIL PLANNING COMMITTEE MINUTES

Minutes of the Council Meeting held on Tuesday 19th November 2024

MEMBERS PRESENT: Parish Councillors: Anthony Church (Chairman), Imade Edosomwan, Maggie Lewis, Gill Taylor, Jenny Wells and Peter Nowland.

OFFICERS PRESENT: Clerk to the Council: Emma Kearney

OTHERS PRESENT: Members of the Public: 3 members.

APOLOGIES: None

PC033/24 DECLARATIONS OF INTEREST AND APPLICATIONS FOR DISPENSATION
None

PC034/24 MINUTES OF THE PREVIOUS MEETING
It was **RESOLVED** by unanimous vote to accept the minutes of the planning committee meeting held on Tuesday 15th Oct 2024 as a true record.
This was proposed by Cllr Edosomwan and seconded by Cllr Nowland.

PC035/24 PUBLIC PARTICIPATION
None.

PC036/24 PLANNING APPLICATIONS
The following 4 planning applications from the City Council were considered.

Application Reference	Address	Ward	Deadline	Objections
24/02429/FUL Demolition of existing front porch. Erection of a part single, part two storey rear extension. Formation of a front porch. Removal of 1no. chimney stack to front elevation.	45 Brambling Way Oxford OX4 6EH	Northfield Brook	06.12.2024	None
24/02447/CEU Application to certify that the existing demolition of garages is lawful development.	Garages To The Rear Of 2-16 Balfour Road Oxford	Blackbird Leys Ward	18.12.2024	None
24/02493/FUL Change of use from Children's nursery (Use Class E(f)) to Veterinary surgery (Use Class E(e)). Erection of a single storey link corridor. Provision of cycle storage.	Former Nursery South Of Cuddesdon Way Oxford	Blackbird Leys Ward	09.12.2024	None
24/02526/FUL Erection of a single storey rear extension. Conversion of garage into habitable space and associated alterations to fenestration.	6 Spruce Gardens Oxford Oxfordshire OX4 7GH	Northfield Brook Ward	03.12.2024	None

PC037/24 ITEMS FOR THE NEXT AGENDA
None.

PC038/24 MEETING CLOSED
19.20

SIGNED: _____

Councillor Church - Planning Committee Chair