

26<sup>th</sup> October 2023

Dear Councillor,

You are summoned to attend a meeting of Blackbird Leys Parish Council on Tuesday 31<sup>st</sup> October 2023 at 7.00pm at the **Blackbird Leys Bowls Club, 2-4 Cuddesdon Way, Oxford OX4 6JP.**

The press and public are welcome to attend.

Yours sincerely

*Emma Kearney*

Parish Clerk

## AGENDA

### 1. Apologies

To be received.

### 2. Declarations of Interest & Applications for Dispensation

To receive any Declarations of Interest.

### 3. Minutes of the previous meeting

To confirm as a true record the minutes of the full parish council meeting held on Tuesday 17<sup>th</sup> September 2023.

### 4. Public Participation

Members of the public can address the meeting if the chairman has been made aware.

- Introduction of Transition by Design – community consultants for the community centre.

### 5. Community Centre Engagement – Parish Council Representative

To agree which councillor will represent the parish council.

### 6. Regeneration Update

To receive an update from Oxford City Council and Peabody.

### 7. Oxford Local Plan – Special Meeting 7<sup>th</sup> November

- To receive an update.
- To agree the next steps.

### 8. Councillor Reports

To receive an update from

- County
- City
- Parish
  - o Cowley Branch Line railway project - introductory meeting
  - o Community Centre Meeting - update

### 9. Co -options

To agree to co-opt

1. Martin Scarrot to Greater Ley Ward and to the Events Committee.
2. Jenny Wells to Greater Leys Ward and the Planning Committee.

### 10. Financial Matters

#### 1. Income

To note the income received.

#### 2. Small Grant Request

To review and agree to award the Dovecote grant request for £500, to provide a Santa stocking for the children on the estate.

3. **Training**
  - i. Planning Committee
  - ii. Role and Responsibilities
4. **Neighbourhood Plan**
  - i. To agree on the budget virement
5. **Quarterly Budget Update**

To note the update.
6. **Internal Auditor**

To appoint Jane Olds to carry out the Internal Audit 2023-24
7. **External Audit 2022-23**

To the internal auditor's response.
8. **Internal Financial Controller**

To confirm the review of the invoices against the October 2023 cashbook.
9. **Purchases**

To agree to purchase the items listed on the October 2023 cashbook.
10. **Cashbook Payments**

To agree to make the payments for the items listed on the October 2023 cashbook.

**11. Clerk's Appraisal**

To agree the date.

**12. To propose Items for the next agenda**

All proposals need to be submitted to the clerk in writing at least 10 clear days before the meeting it is proposed for. *(As per standing order 9B).*

**13. Next Meeting**

1. **Planning Committee – Tuesday 14<sup>th</sup> November 2023 at 7pm**
2. **Full Parish Council – Tuesday 28<sup>th</sup> November 2023 at 7pm**

Meetings are held at the Blackbird Leys Bowls Club, 2-4 Cuddesdon Way, Oxford OX4 6JP.

Meetings will be posted on our website [www.blackbirdleyparishcouncil.gov.uk](http://www.blackbirdleyparishcouncil.gov.uk)

and, on our Facebook group <https://www.facebook.com/Clerk2thecouncil/>

Alternatively, please contact the clerk on [clerk@blackbirdleyparishcouncil.gov.uk](mailto:clerk@blackbirdleyparishcouncil.gov.uk)

or on mobile number **07806813774**

Better still come along to one of our meetings.