

Blackbird Leys Parish Council
Statement of Variance for the Year Ending 31 March 2023

Receipts and Payments Account		
Yr 2021-22	Receipts	Yr 2022-23
£54,389	Precept	£54,389
	There was no increase in the precept request for 2022-23	
£6,540.94	CIL	£3,677.68
£5,230.32	There were two payments of CIL fund money 2021-22	£0.00
£1,310.62	17/02026/FUL Harebell Road and 20/00302/CC3.	£0.00
	17/02974/FUL Field Ave and 19/01047/FUL Balfour dev.	
£0.00	There were two payments of CIL fund money 2022-23	£1,283.72
0	16/02624/FUL 17 Kestrel Crescent	£2,393.96
	16/02625/FUL 19 Kestrel Cres & 16/02614/FUL 21 Kestrel Crescent	
£126.00	Other Income	£1,430.48
£120.00	Refund OALC Training Course - non attendance	£132.00
£6.00	Bank Charges Refunded	£0.00
£0.00	County Councillor Fund - Jubilee	£285.00
£0.00	Catalyst donation for Jubilee and Christmas event	£1,000.00
£0.00	Refund from the clerk on wages overpayment	£13.48
£61,055.94	Total Receipts	£59,497.00
Yr 2021-22	Payments	Yr 2022-23
£26,393.18	Staff Costs, Chairman's Allowance, HMRC & Pension.	£25,667.00
	The clerks' working hours are 25 hours per week.	
	The chairman's allowance ceased in 2021-22	£0.00
	Payments to the HMRC were made.	
	The Clerk Pension was paid	
£279.65	Hall Hire	£340.80
	Cost to hire the Jack Agent room.	
	The parish council has has more meeting as there is now an events committee and Strategic Aims Working Group. As well as the Full Council meetings, Planning Committee Meetings and Grants Working Group.	
£745.84	Insurance	£749.67
	This is the annual cost for insurance for 2022 - 2023, there were no claims and we remained with our current provider.	
£2,165.24	OALC Memberships	£2,227.57
	This is the annual cost for the Oxford Association of Local Councils, they provide essential support and guidance for the parish council and run training sessions at a reduced rate for members.	
£35.00	Information Commissioner Fee	£45.00
	It is a statutory requirement to obtain this certificate annually.	£40.00
	It cost £35 via direct debit or £40 if paid by BACS.	£5.00
£249.00	SLCC Annual Membership	£234.00
	This is the annual cost for the Society of Local Council Clerk, they provide essential resource and advice for the clerk on all topics to do with the parish council.	
£525.00	Audit Fee	£590.00
£165.00	We receive an invoice from our internal auditor as per our signed agreement.	£230.00
£360.00	We received an annual invoice from our external auditor.	£360.00
£137.74	Equipment (not budgetted for).	£622.42
£130.95	Locum Clerk fee to attend to cover the Clerk	£138.42
£6.79	Cat 5 cable required so the old laptop can connect to the internet.	£0.00
£0.00	Desk for the clerk	£115.00
£0.00	Laptop of the clerk	£369.00
£153.75	Printing Costs	£143.19
£114.62	The clerks printer cost with the new printer	£100.20
£39.13	This is the cost of ink for a councillor who prints the notices for the noticeboards.	£42.99
£16.50	Postage	£0.00
	Cost of postage.	

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£20.00	Telephone	£84.00
£20.00	Cost of 'pay as you go'	£0.00
£0.00	Cost to set up a mobile contact with a handset.	£84.00
£57.72	Stationery	£36.08
	The clerk purchased plastic wallets, pens, post it notes and paper.	
£1,160.00	Training	£846.99
£120.00	The parish council resolved that all councillors should attend the 'Roles and Responsibilities' course as a baseline. As most of the councillors had received this training last year there was less of a cost this year.	£396.00
£0.00	Copy of the Arnold Baker was purchased	£138.99
£60.00	A councillor attended 'Meeting Minutes and Agenda' training.	£0.00
£240.00	Councillors and the Clerk attended 'Appraisal' training	£0.00
£330.00	The clerk attended a 'Certificate In Local Council Administration (CILCA) Mentoring' training course.	£0.00
£410.00	This is the cost of course CILCA course.	£0.00
£0.00	A councillor attended 'Chairmanship' training.	£132.00
£0.00	A councillor attended 'Internal Controls' training.	£66.00
£0.00	A councillor attended 'Conduct Issues & Employee Relations' training.	£66.00
£0.00	The council was charged a late payment fee by the OALC.	£48.00
£60.04	Email Addresses	£553.85
	The renewal of the .GOV email address was paid.	60.04
	The cost of 11 councillor email addresses	493.81
£1,654.80	CIL Fund Expenditure	£3,339.67
£122.40	Annual cost for the website host account with Wix, without the discount	£136.80
	Repairing of the noticeboards.	£545.92
	2 Year renewal of the website domain name.	£196.80
£1,532.40	The council resolved to donate outside furniture for the flats at Linnet Close, the items were a bird house, a bug hotel, a planter and a bench. This items were made by RAW and gifted to the tenants by the parish council. This is the first payment and 50% of the total cost. (FC00101/21)	£2,348.40
£0.00	The website provider took the renewal fee of the old website from a former councillors, this cost was reimbursed.	£111.75
£199.00	Subscriptions	£374.99
£199.00	Purchase of business Dropbox to storage documents.	£199.00
£0.00	Purchase of Office 365	£79.99
£0.00	Purchase of Prime	£96.00
£0.00	Events	£5,867.15
	The parish council held 4 events this year a Jubilee party, Leys Fete, Meet Santa and a cost of living day.	
£13,400.00	Grants	£12,750.00
£27,645.00	The grants are awarded annually and paid in two instalments, 70% in April and the remaining 30% in September on receipt of a satisfactory monitoring form. Applicants can now only reapply if they submit an evaluation report, updating on the success of the project. A small grant awarding scheme for up to £500 was set-up. This is open all year round and paid in one instalment, with an evaluation report required at the end of the project to be eligible to reapply, this is hoped to encourage smaller projects. (FC0115/20)	

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£846.40	Historical Grants	£243.80
£190.00	The Credit Union on the estate closed, this was a service used by many including local groups. This meant some did not have a functioning bank account so their grant award could not be paid. The council resolved to pay the rent directly to the City Council while another bank account was obtained, this was slowed down due to the pandemic. (FC0049/21 iii)	£243.80
£2,500.00	Covid - 19 Fund	£0.00
£2,500.00	The parish council donated money to the Agnes Smith Advice Centre as their service has supported many in financial difficulties during the pandemic. (FC020/21)	
£54.19	Bank Charges	£143.00
£54.00	There is a £6 per month service charge as a quarterly charge. The was also debit interest of 19p added this financial year. The fee to set up a multi card. There is a £3 per month fee for the multi card.	£72.00
£0.19		£0.00
		£50.00
		£21.00
£24,259.87		£29,192.00
Supporting Statement to the Receipt and Payment Account for the Year Ending 31 March 2023		
Yr 2021-22		Yr 2022-23
£37,424	Bank Account Balance 1 April 2023	£47,827
£61,056	Total Receipts	£59,497
£50,654	Total Payments	£54,860
£47,827	Total Holdings	£52,465
CIL Fund		
Yr 2021-22		Yr 2022-23
£6,540.94	Total CIL Income	£3,677.69
£1,654.80	Total Expenditure	£3,339.67
£16,929.81	Balance	£17,268.00
Reserves		
Yr 2021-22		Yr 2022-23
£5,989.87	3 months running costs.	£5,989.87
Available Funds		
Yr 2021-22		Yr 2022-23
£51,433.32	Unity Trust Bank Account Balance 1 April 2023	£53,122.25
£3,606.23	Less Unpresented cheques 2022-23	£657.67
£16,929.81	Less CIL Fund	£17,268.00
£5,989.87	Less Reserves	£5,989.87
£24,907.41	Total Available to Spend	£29,206.71
Assets		
Yr 2021-22		Yr 2022-23
£318.51	Additional Laptop purchased 11/12/2010	£318.51
£1,912.76	Large Printer/Copier purchased 29/03/2011	£1,912.76
£3,316.20	2 x Defibrillators and cases purchased 27/10/2015	£3,316.20
£4,200.00	3 x Memorial Garden Benches purchase 31/01/2016	£4,200.00
£228.00	12 x Dog Fouling signs purchased 28/06/2016	£228.00
£100.00	20 x 'Keep Britian Tidy' Dog Fouling signs 13/12/2016	£100.00
£1,260.00	3 Litter Bins purchased 13/12/2016	£1,260.00
£10.00	Hi - Visability Jackets purchased 28/03/2017	£10.00
£104.45	Sundries & Colouring Comp purchased 25/07/2017	£104.45
£174.00	Board of Ideas purchased 05/12/2017	£174.00
£378.00	Clerk Laptop purchased 11/05/2018	£378.00
£205.93	Gazebo purchased 31/07/2019	£205.93
£2,936.27	3 x Noticeboards 26/04/2019	£2,936.27
£229.97	Epson Workforce printer, scanner & copier 26/01/2021	£229.97
£0.00	Clerk Laptop purchased 28/04/2022	£369.00
£0.00	A copy of Arnold Baker 13th Edition	£138.99
£0.00	Mobile phone handset	£145.00
£0.00	Office desk	£115.00
£15,374.09	Total Asset Value	£16,142.08

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Borrowing		
Yr 2021-22		Yr 2022-23
£0.00	The Parish Council does not have any borrowings.	£0.00
Leases		
Yr 2021-22		Yr 2022-23
£0.00	The Parish Council does not have any leases.	£0.00
Tenancies		
Yr 2021-22		Yr 2022-23
£0.00	The Parish Council does not have any tenancies	£0.00
LGA (1972) S137 Grants		
Yr 2021-22		Yr 2022-23
£8.41	Allowance per elector	£8.82
13,000	Number electors	13,000
£109,330.00	Total amount available	£114,660.00
Spent		
Yr 2021-22		Yr 2022-23
£2,500.00	Agnes Smith Advice Centre	£2,500.00
£2,000.00	Blackbird Leys Adventure Playground	£0.00
£2,500.00	Dovecote	£500.00
£2,000.00	Leys CDI	£2,000.00
£1,400.00	Oxford Polish Association	£0.00
£500.00	Mothers 4 Justice - Ubuntu	£0.00
£2,500.00	Oxford Community Action	£1,750.00
£0.00	Oxford Play Association	£2,000.00
£0.00	Thrive T/a Oxford Community Churches	£2,000.00
£0.00	Active-on-8	£500.00
£0.00	Oxford Mutual Aid	£500.00
£0.00	Oxford Science	£500.00
0	Blackbird Leys Community Larder	£500.00
£13,400.00		£12,750.00

Signed:	Anthony Church	
	Chairman	
Date:	29/06/2023	
Signed:	Emma Kearney	
	Responsible Financial Officer	
Date:	29/06/2023	